



# VILLAGE OF WINNECONNE

*The Community of Opportunity*

30 South First Street - P.O. Box 488 - Winneconne, Wisconsin 54986-0488 - 920-582-4381

[www.winneconnewi.gov](http://www.winneconnewi.gov)

In recognition of the gubernatorial order, Village of Winneconne staff and visitors are required to wear masks inside the Village Hall. If you prefer to join the meeting from your computer, tablet or smartphone, you may do so by navigating to <https://www.gotomeet.me/Winneconne/village-board-1>. You may also participate by phone by dialing (571) 317-3112 and entering access code 250-217-909.

## AGENDA

**TUESDAY, August 18, 2020**

**Village Board Room, 30 South First Street**

**5:30 pm**

Call to Order  
Roll Call  
Pledge of Allegiance  
Public Participation  
Communications

### Regular Business

Approve Consent Agenda and Order Bills Paid

July 21, 2020 minutes

Village and Utility Bills

Financial Report

**Committee Reports:** Beautification, Historic Preservation, Library, Park, Public Safety, Public Works, Planning, Fire

### **Administrator's Report**

### Old Business

**Discuss and vote** on recommendation from the Public Works Committee for the completion of the N. 6<sup>th</sup> Street project

### New Business

**Discuss and vote** to approve/not approve the certified survey map for 919 Elm Street

**Discuss and vote** the application of Family Dollar Stores of Wisconsin, LLC / Family Dollar #27376 for a Class A Beer and Class A Liquor License

**Discuss and vote** the application of Stone Ridge Meat and Country Market / Stone Ridge Winneconne LLC for a Class A Beer and Class A Liquor License.

**Discuss and vote** to grant or deny Operator License applications

### **Adjourn**

**MEETING MINUTES:  
VILLAGE BOARD**

**JULY 21, 2020**

**5:30 p.m.**

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Regular meeting of the Village Board was called to order at 5:30 p.m. by President Boucher.  
Roll Call: Kubasta, Foster, Mashak, Kies, Broderick, Metzsig, and Boucher; present.

**Pledge of Allegiance** was said in unison.

**Public Participation** – None

**Communications** – None

**Regular Business**

**Approve Consent Agenda and Order Bills Paid**

Approve June 16, 2020 and July 7, 2020 Village Board Minutes  
Approve Village and Utility Bills and order paid  
Financial Report  
Adopt Amended Agenda

MOTION by Broderick, seconded by Mashak, to approve the June 16, 2020 Village Board Minutes, and order village and utility paid as presented, and approve the Financial Report and adopt the Amended Agenda. Roll Call: Kubasta, Foster, Mashak, Broderick, Metzsig, and Boucher; ayes.

MOTION by Kies, seconded by Foster, to approve the July 7, 2020 Village Board Minutes as presented. Roll Call: Kubasta, abstain; Foster, aye; Mashak, abstain; Kies, aye; Broderick, abstain; Metzsig, aye; and Boucher; ayes.

**Committee Reports**

**Beautification** - Refer to minutes.

- Starting fundraising for new entrance signs.
- Finish up float for Sovereign State Parade.
- One member short.

**Historic Preservation** – Refer to minutes.

- Discussed location of historic plaques.
- Briefly discussed looking for another member.
- Idea – video interviews of local residents.

**Library Board** – Refer to minutes.

**Park Committee** – Refer to minutes.

- Reviewed beach fees and guidelines.
  - o 300 patrons working out well.
  - o A little push back of higher price. . . . but not too bad. Feel price is fair.
  - o Discussed gazebo and barn fees. Raise gazebo fee to \$100.00.

- Discussed Marble Park basketball court.

Public Safety – Refer to minutes.

- Working with Officer Honer to get his hours fulfilled by the end of the year.

Fire –

- Implemented some safety features for both members and residents.
- All equipment has to be sanitized after each call.
- Sanitize entire station at least once a week.

Public Works – Refer to minutes.

- Reviewed Village projects and priorities.
- Approved a driveway variance.
- Finished up some discussion at today's meeting – Stormwater utility, transportation utility

Plan Commission – Refer to minutes.

### **Administrator's Report**

## **ADMINISTRATOR'S REPORT**

*July 21, 2020*

Parade – nice event.

Hired a new Public Works Supervisor to start work on July 27<sup>th</sup>.

The Village Offices remain a hive of activity. Our new Public Works Supervisor, Brian Peterson, brings 20 years of municipal public works experience and will begin in Winneconne on July 27. The pilot study for the reverse osmosis water purification system at well no. 2 is entering its fifth week. The road project on N. 6<sup>th</sup> Street is nearing completion.

I will introduce each of the agenda items below to facilitate your preparation for our Village Board meeting.

### **Resolution 7.1-2020 authorizing the Village to waive interest on property tax payments**

In recognition of the challenges COVID-19 has imposed on many residents and business owners, the state legislature and governor allowed counties flexibility to waive interest and fees on property tax payments originally due by July 31. The Winnebago County Board subsequently adopted a resolution allowing cities and villages to do the same. This resolution is required to extend those benefits to residents of the Village of Winneconne. If approved, our residents could postpone payment of their property taxes until October 1, 2020 without incurring any interest.

### **Resolution 7.2-2020 appointing the municipal judge for the joint municipal court**

Each of the participating townships have approved this resolution to appoint Jon Stelzner as municipal judge through April 2021 when an election will be held to select a permanent judge. If approved by the Village Board, Mr. Stelzner can be sworn in for the court sessions scheduled in August.

#### **Joint Municipal Court Intergovernmental Cooperation Agreement**

The formal agreement is not yet approved by the other members. Emily has asked that the Board take a formal vote to authorize her to proceed. Her costs will be borne by the two communities joining the court.

#### **Resolution 7.3-2020 awarding the Winneconne Park 2020 Seawall Reconstruction Project**

Radtke Contractors, Inc. entered the low bid for the second half of the seawall reconstruction project in Lake Winneconne Park. The total cost of this phase is \$135,094. Half will be paid with a DNR grant.

#### **Presentation on a Joint Library**

Holly Selwitschka, the Village of Winneconne Library Director, will provide a brief background on what a joint library is and why she feels forming one with the Town of Winneconne would benefit the Village.

#### **2021 Boat Trailer Parking Permits**

The Public Safety Committee recommends that the 2021 boat trailer parking permits be affixed to the rear of the boat trailer instead of to the windshield of the truck. Doing so would eliminate the chief complaint from permit holders – that they must always use the same truck when they bring their boat to Winneconne – and would allow our police officers to check for compliance without getting out of their squad car.

#### **Public Works Committee's recommendation regarding sidewalks on N. 6<sup>th</sup> Street**

In 2017, following a thorough evaluation of the Village's current and future needs, the Village Board adopted a sidewalk policy that prioritized routes to schools, Main Street, and parks. The sidewalk on N. 6<sup>th</sup> Street leads directly to Main Street and the entrance to Marble Park.

We listened intently to the residents at a special meeting of the Village Board and, for more than two hours, at the Public Works Committee. If we collected a dollar for every time a resident deployed a personnel possessive pronoun or adjective – I, me, my, mine – this entire board could share a meal at a very expensive restaurant. The crux of the opposition involves the continued private use of the right-of-way, a public good intended for the entire community's benefit.

Years ago, the most successful communities routinely decided that sidewalks and other inclusive facilities characterized by principles of universal design represented worthwhile investments that created value for everyone – disabled and able-bodied, resident and visitor alike. The same characteristics introduced to accommodate disabled users also provide enormous value to those with strollers, tricycles, wagons, and able-bodied legs. Indeed, even those who can safely walk in the street routinely choose to use our existing sidewalks because they are safer and more comfortable.

As we look to restore our Main Street – finding tenants for the four vacant storefronts – and redevelop the waterfront property, the values our community demonstrates matter. Potential developers know that storefronts in walkable communities routinely command higher rents. The waterfront parcel is much more valuable if it anchors a walkable downtown.

In a few days, we will mark the 30<sup>th</sup> anniversary of President Bush signing the Americans with Disabilities Act. In the intervening decades, the values enshrined in that federal law have gone mainstream. Earlier this evening, I observed a young woman in a wheelchair alongside a friend heading west across the bridge. After introducing myself, they shared that they live on N. 6<sup>th</sup> Street in the apartments across from the fire station. They excitedly shared with me how important sidewalks are to them. The individual not using the wheelchair shared that she works at a local daycare and described how much easier it is to walk with a group of children on a sidewalk than on a road. Their voices – and many like them – have been entirely absent from our conversation. I invited both to attend our meeting and hope they choose to do so.

The question before the Board is whether you will be swayed by the loud voices to deny the entire community, including those who rely on assisted mobility devices, the tangible benefits of a sidewalk on a road that leads directly to Main Street and the largest park in Winneconne. As I reflected on the Public Works Committee meeting, I felt increasingly uncomfortable with its recommendation to postpone the installation of a sidewalk on N. 6<sup>th</sup> Street. There are many issues for which survey data would be valuable. In this case, there is nothing a survey would reveal that would illuminate or change the underlying issues. Leadership often requires courage. This is one of those moments.

A phrase attributed to the great American writer Ralph Waldo Emerson aptly characterizes the decision before you: “Your actions speak so loudly, I cannot hear what you are saying.”

#### **Fees for Marble Park Swimming Facility and the Lake Winneconne Park Gazebo**

The Park Committee is recommending reduced daily fees for the Marble Park swimming facility for senior citizens, groups, and patrons who arrive within 90 minutes of closing. Of those three, I recommend only the third. It applies equally to everyone regardless of age or circumstance. Notwithstanding the cultural norm instilled by AARP lobbyists, there is no defensible policy reason to give seniors a discount. Likewise, there is no reason to offer a discount to groups during a time when we are actively discouraging groups from congregating at the pool.

The Park Committee is recommending that the fee to rent the gazebo be increased to \$100 from \$25. This fee is closer to the market value established by similar facilities. It will also prevent circumstances when an interested party declines to rent the barn because the gazebo is unavailable.

#### **Appointment of Sandra Fischer to the Cemetery Board**

Ms. Fischer served on the Cemetery Board in the past. A clerical error prevented her from being re-appointed earlier this year. I request that you correct my error.

#### **Intergovernmental Agreement to Satisfy Eligibility for Recycling Consolidation Grant**

For the past several years, we have cooperated with Menasha, Omro, Fox Crossing, and several nearby townships to standardize our recycling practices and qualify for funding that otherwise not be available to smaller municipalities. I request that the Board vote to continue this practice in 2021.

#### **Certified Survey Map – 101 N. 2<sup>nd</sup> Avenue**

The CSM does not change any existing property lines. It consolidates on one map a variety of changes made over the years which have resulted in an oddly shaped lot.

#### **Donations to the Winneconne Chamber of Commerce and the Sovereign State Days Committee**

Traditionally, the Village makes a \$1,000 donation to the Winneconne Chamber of Commerce to offset the cost of the Independence Day fireworks and a \$1,000 donation to the Sovereign State Days Committee to offset the costs associated with the eponymous event. Given the unique circumstances imposed by COVID-19, I would appreciate the Board voting to do so this year.

**Old Business: - None**

**New Business:**

**Discuss and Vote on Resolution 7.1-2020 authorizing the Village of Winneconne to waive interest and penalties on property tax payment installments due on or after April 1, 2020**

- Reviewed by Village Administrator David Porter.
- State legislature passed - gives us authority to waive interest on taxes due to COVID.
- Interest would apply if they do not pay taxes by October 1<sup>st</sup>.

MOTION by Foster, seconded by Kubasta, to adopt Resolution 7.1-2020 authorizing the Village of Winneconne to waive interest and penalties on property tax payment installments due on or after April 1, 2020 until October 1, 2020. Roll Call: Kubasta, Foster, Mashak, Kies, Broderick, Metzsig, and Boucher; ayes.

**Discuss and vote on Resolution 7.2-2020, a Joint Resolution of the Village of Winneconne, Town of Winneconne,, the Town of Vinland, and the town of clayton appointing the municipal judge for the Municipal Court for the Village of Winneconne, the Town of Winneconne, the Town of Vinland, and the Town of Clayton**

- All the other municipalities have approved.

MOTION by Broderick, seconded by Mashak, to adopt Resolution 7.2-2020, a Joint Resolution of the Village of Winneconne, Town of Winneconne,, the Town of Vinland, and the town of clayton appointing the municipal judge for the Municipal Court for the Village of Winneconne, the Town of Winneconne, the Town of Vinland, and the Town of Clayton. Roll Call: Kubasta, Foster, Mashak, Kies, Broderick, Metzsig, and Boucher; ayes. Include name of Jon Stelzner

**Discuss and vote on the Joint Municipal Court Intergovernmental Cooperation Agreement for the purpose of adding the Town of Neenah and the Town of Winchester to the Municipal Court for the Village of Winneconne, the Town of Winneconne, the Town of Vinland, and the Town of Clayton.**

- Reviewed by Village Attorney Dunham.
- Town of Winchester – would have to pay . . . having discussion – tabled to August.
- They would pay all the costs.
- Chief Olson – would not put a burden on the Court. Some of the municipalities the supervisors write the citations.
- Trustee Foster – what is the advantage. Chief – we would get the court costs.
  - o We would also have to distribute.
- Burden on staff – new software – does it for us. Should have done it 10 years ago.

- Attorney Dunham – seems there is more of a need – we cannot change our agreement until the Judges term expires . . . we can assess at that time. Just adding two members.
- Growth potential of Clayton.

Motion by Foster, seconded by Kies, to authorize Village attorney to process necessary documentation to proceed with the Joint Municipal Court Intergovernmental Cooperation Agreement for the purpose of adding the Town of Neenah and the Town of Winchester to the Municipal Court for the Village of Winneconne, the Town of Winneconne, the Town of Vinland, and the Town of Clayton. Roll Call: Kubasta, Foster, Mashak, Kies, Broderick, Metzsig, and Boucher; ayes.

**Discuss and Vote on Resolution 7.3-2020 Awarding the Winneconne Park 2020 Seawall Reconstruction Project**

- Reviewed by Village Administrator – made mistake in administrator report.
- This contract is for the seawall itself – does not include the sidewalk.
- Awarding contract for seawall only. DNR grant will reimburse 50% of cost.
- Will receive sidewalk bids and then see what funds are remaining from grant.
- 50% DNR matching grant.
- Only received only one bid.

MOTION by Broderick, seconded by Mashak, to adopt Resolution 7.3-2020 Awarding the Winneconne Park 2020 Seawall Reconstruction Project to Radkte. Roll Call: Kubasta, Foster, Mashak, Kies, Broderick, Metzsig, and Boucher; ayes.

**Hear presentation by Village of Winneconne Library Director Holly Selwitschka regarding Proposal to form a Joint Library with the Town of Winneconne**

- Presentation by Library Director Holly Selwitschka – Library Director since 2008.
- Public libraries are governed by State Statutes. Governing body appoints members to oversee the library – the Library Board. Library Board oversees policy, budget and library director. Role of director is to recommend policy, and manage library staff.
- Funded through Village of Winneconne, - started in 1913 by the Civic League.
- Base line to maintain – very minimum Village Board has to pay \$70,000 or pay the County tax. Village Board has always supported the library. Well above the \$70,000. A little over \$100,000.00.
- Also get funding from Winnebago County – based on agreement with County Board – Menasha, Neenah, Oshkosh, Omro, and Winneconne. New agreement signed every five years.
- Best way to count how people use the library is circulation – library cards show us where people live – pay a tax to county – use formula to find out how many residents use our library . . . and then we get those funds from the County. Called a reimbursement.
- Town of Winneconne about \$135,000 to the County. Today we receive about 70% of those funds from the Town of Winneconne based on usage formula.

- Strengthen bond with Town. We are completely surrounded by the Town of Winneconne. Good working relationships.
- Need a committee member.
- Discussion would stay here – move? A lot of things to discuss.
- Stumbling point is sharing.
- Survey to gather more information – may be able to get a grant for consultation fees.
- Really hard to move forward without representation from the Village.
- Committee – Dale, Tom, Holly, Mary and Max. Would also like citizens too.
- Also would need approval from Winnebago County.
- Town of Poygan - political divide between Omro and Winneconne.
- Please consider appointing a committee member . . . than we can keep the discussion going.
- The Board thanked Library Director Holly Selwitschka for the presentation.

### **Discuss and Vote on the Public Works Committee's Recommendation Regarding Sidewalks on North 6<sup>th</sup> Street**

- Reviewed by Trustee Foster.
  - o Motion at public works meeting for North 6<sup>th</sup> Street reconstruction project to table sidewalks and follow recommendation of Brad Warner of McMahan until we have a chance to conduct Village wide survey.
- Reviewed by Village Administrator David Porter
  - o Feel we should do a survey. Did create a policy in 2017 . . . however, most of the board members were not on the board at that time. Should be sidewalks leading to parks, churches, school, Main Street, and the municipal center. Already know North 6<sup>th</sup> Street leads to the largest park in Winneconne – where the entrance to the parking lot of Marble Park – and the Historical Society museums. Should do the survey. More than happy to talk to the residents. Thirty years ago the ADA was passed – accommodating the most vulnerable members of our community and encourage to proceed with the sidewalk on North 6<sup>th</sup> Street – but may be able to downsize it to accommodate.
- Trustee Kies – any opinions. Have a disabled nephew and niece. Do understand the value of sidewalks. For the betterment of community relations I feel the survey is a good idea . . . and look at the option down the road to put sidewalk on North 6<sup>th</sup> Street.
- Trustee Broderick – a challenging problem – as Village Board members we are charged with the duty of looking forward . . not just today. Things change. We have a good plan, opportunity for compromise. Can change widths of street as well as sidewalk – this would meet our responsibility of the Village Board to look out for all constituents.
- Attorney Dunham – another component is we have a signed contract with a contractor. Amenable to an amendment but there will be additional cost. Do not know what exact cost will be.
- President Boucher – understand the need for the sidewalk – especially for those that are handicapped. Do not like the idea we did not follow the plan – it does not meet

that particular area. Public Works looked at it . . . was not recommended to us from our sidewalk plan. Could have done a bit more work to develop the plan to fit the street/sidewalk better. Probably in the future should look at it on a one on one parcel basis. For today, what do we do? Two sides of the fence. Go forward, stop, or table. In front of the Fire barn – no question. Do we go down to the second block, do we go down to the third block.

- Trustee Foster – the recommendation from the Public Works committee is to table and do a survey. Knowing the properties are already ready for sidewalk.
- Brad Warner, McMahon – there will be a cost to seed and then another cost to remove and install sidewalk at a later date if you choose to install sidewalk. It would be prepared to easily install sidewalk.
- Attorney Dunham – the street and sidewalk were assessed separately. How would the assessment work - - do we need to amend the process.
- Brad Warner, McMahon – included as one. Aprons will be assessed.

MOTION by Foster, seconded by Kies, to table the sidewalks and follow Brad's recommendations and have a survey done to include the quadrants the person lives in.

Roll Call: Kubasta, Foster, Mashak, Kies, Broderick, no Metzsig, and Boucher; ayes.

- Broderick – do not want the survey to drag on another year. How quick could it be done? Would we be able to complete this year?
- Brad Warner, McMahon – we would have to talk to the contractor. Gravel for approaches – sidewalk contractor was a subcontractor – would not proceed with turf restorations in the area.
- Metzsig – how is the survey going to be done. Mailing.
- Foster – mailing – a couple different ideas, could be email, text.
- Metzsig – mailing did not work well when we initially informed the public.
- Boucher – could do all three – mailing, Facebook, website, . . . just one vote. Important to get this out before the next meeting.
- Village Administrator David Porter – what do we want to learn from the community.
- Boucher – haven't talked to many people for sidewalks throughout the Village. Want to know if we want sidewalks throughout the village.
- Kubasta – have to be careful not to set a precedent.
- Boucher – important to show map that we have been planning.
- Foster – received some texts, phone calls, some nice, some not so nice, doing preliminary work on next year's project.
- Morgan, (did not hear the address) – what is the survey going to do? We are trying to update our community? Just have same problem. Individual concerns are valid – long term – it is so much easier to tell kids to stay on the sidewalk where I can see you. Important guidance for children. My best friend is in wheelchair . . . is she suppose to go in the middle of the street?
- Wayne Straza, 610 Maple Street - Has any of this been addressed in a comprehensive plan. Yes – and it says we should put sidewalks on North 6<sup>th</sup> Street.
- Joe Gemmell, 419 N 6<sup>th</sup> Street – utility replacement project – in favor of. Hope it is fixed. Not in favor of the notion of some people that we need sidewalks on every street in Winneconne. Look at each street individually. How great it is to see people

in wheelchairs on Main Street. Would like more accessibility. All for handicap accessible but where do you draw the line for useless versus useful. Would like to budget for next year . . . already been told they were given cost in January but the costs are not the same. Estimate given . . . but final numbers are not available.

- Estimates are based on bid numbers with a contingency fee put in place. We would have to go through the whole process again.
- Joe Gemmell – what is our cost?
- Brad Warner, McMahon – similar to this year’s project.
- Cleton Trumbo, 543 Elm Street – my wife is handicapped – cannot even walk from house to curb. She said no as far as sidewalks go. Gentleman here said three years of prep of projects going – was there a survey done? Or was it put off in sections?
- Typically the streets are surveyed the fall before the spring project. Annual budget – costly to do it more than once. Reason it stays consistent is you have a street policy that dictates , and the sidewalk plan is the roadmap. The roadmap was followed this year as it was every other year.
- Trumbo – wife said bike path on side of road would be more than adequate.
- Marge Cosmutto, 548 Division – driveway is like a hill. Driveway ends by sidewalk. Would not see anyone on the sidewalk. I will park on the sidewalk – because I cannot park on the street in the winter.
- Tyler Cosmutto – who is saying it is not safe? I grew up there. Neighborhood is getting older. Force more work on people. Sidewalk is on the wrong side of the street – to get to the park . . . it doesn’t connect to the park. You are acting like it is a main highway. This is not a bottleneck to get to the whole town. Right in front of the Fire Department. Ruskaup – we were the ones told we could move
- Jean Reinke, 226 North 6<sup>th</sup> Street – who is paying for the sidewalk? The Village taxpayers or the residents on North 6<sup>th</sup> Street. We should have the last say if we are paying for it . . . not you. Covid – a lot of us are out of work. Agree sidewalks needed on Main Street. I have no problem if they put a little walkway like they had (bike path) never had a problem. Why do we need a sidewalk. Marge has a blind spot – she will never be able to see them.
- Whitney McMullin – understand wheelchairs – chose to live in areas that are accessible by sidewalk. Seeing plans – still haven’t seen the Comprehensive Plan. Did not show sidewalk on North 6<sup>th</sup> Street. First plan was to have it to parks, schools, and Main Street but the end goal is to have every street have a sidewalk. We want to be represented as a whole . . .we want a survey. Do you use this section of town . . . is it beneficial to have a sidewalk there. Our side of town feels differently. Village wide survey – we just want to have a voice. We want to be involved. Full comprehensive plan including cost. Have a voice on how the survey is conducted as well. We care about our town. Compromise – built street wide – plenty of room for a bright yellow line for a bike/walk path. Friend – prefer to use street instead of sidewalk.

**Discuss and vote on the Public Safety Committee's recommendation regarding the placement of 2021 boat trailer parking permits on the trailer instead of the truck**

- Reviewed by Chief Olson

MOTION by Foster, seconded by Kubasta, to authorize beginning in 2021 Boat Trailer Parking Permit stickers be placed on trailer instead of vehicle. Roll Call: Kubasta, Foster, Mashak, Kies, Broderick, Metzsig, and Boucher; ayes.

**Discuss and Vote on the Park Committee's Recommendations Regarding Fees for the Marble Park Swimming Facility and the Lake Winneconne Park Gazebo**

- Reviewed by Trustee Kies.
- This years fee's only for the Marble Park fees.
- David – do not understand Senior discounts.
- Due to COVID – do we want to encourage groups? Limit of 300.
- Boucher – ticket takers are younger . . . do not want to make it too complicated.
- Broderick – 65+ are bringing grandchildren are not really in the pool. Not swimming.
- Foster – Covid year. Learning.
- Kirk – right on track with revenue with the price increase.
- Two years ago lost \$40,000; last year about \$24,000.
- DPW Ruetten – installed two of the smaller inflatables – slides.

MOTION by Broderick, seconded by Mashak, to approve the following Park Committee's recommendations: reduce last 1.5 hours of Swim time to half price or \$5.00 per day per person; increase Gazebo Fee to \$100 any future rentals. Roll Call: Kubasta, Foster, Mashak, Kies, Broderick, Metzsig, and Boucher; ayes.

**Discuss and Vote an appointment of Ms. Sandra Fischer to the Cemetery Board for a Term to Expire April 19, 2022.**

- Reviewed by Village Administrator.
  - o Oversight when appointments were approved in April.

MOTION by Foster, seconded by Kubasta, to approve the appointment of Sandra Fischer to the Cemetery Board for a term to expire April 19, 2022. Roll Call: Kubasta, Foster, Mashak, Kies, Broderick, Metzsig, and Boucher; ayes.

**Discuss and Vote on Intergovernmental Agreement to Satisfy Eligibility for Recycling Consolidation Grant for Calendar Year 2021**

MOTION by Kubasta, seconded by Kies, to approve the Intergovernmental Agreement to Satisfy Eligibility for Recycling Consolidation Grant for Calendar Year 2021. Roll Call: Kubasta, Foster, Mashak, Kies, Broderick, Metzsig, and Boucher; ayes.

**Discuss and Vote on Certified Survey Map for 101 North 2<sup>nd</sup> Avenue (Schultz).**

- Recommendation by Plan Commission.

MOTION by Mashak, seconded by Metzsig, to approve the Certified Survey Map (CSM) for 101 North 2<sup>nd</sup> Avenue (Schultz). Roll Call: Kubasta, Foster, Mashak, Kies, Broderick, Metzsig, and Boucher; ayes.

**Discuss and Vote on Donation to the Winneconne Chamber of Commerce to offset costs associated with the July 4, 2020 Fireworks**

- Reviewed by Village Administrator.

MOTION by Broderick, seconded by Kubasta, to approve \$1000.00 donation to the Winneconne Chamber of Commerce for the July 4<sup>th</sup> 2020 Fireworks. Roll Call: Kubasta, Foster, Mashak, Kies, Broderick, Metzsig, and Boucher; ayes.

**Discuss and Vote on donation to the Sovereign State Days Committee to offset costs associated with the Sovereign State Days celebration**

MOTION by Mashak, seconded by Kies, to approve \$1000.00 donation to the Sovereign State Days celebration. Roll Call: Kubasta, Foster, Mashak, Kies, Broderick, Metzsig, and Boucher; ayes.

**Accept and order published the application of Stone Ridge Meat and Country Market/Stone Ridge Winneconne LLC for a Class A Beer and Class A Liquor License**

MOTION by Kubasta, seconded by Mashak, to accept and order published the application of Stone Ridge Meat and Country Market/Stone Ridge Winneconne LLC for a Class A Beer and Class A Liquor License. Roll Call: Kubasta, Foster, Mashak, Kies, Broderick, Metzsig, and Boucher; ayes.

**Accept and order published the application of Family Dollar Stores of Wisconsin, LLC/Family Dollar #27376 for a Class A Beer and Class A Liquor License**

MOTION by Foster, seconded by Mashak, to accept and order published the application of Family Dollar Stores of Wisconsin, LLC/Family Dollar #27376 for a Class A Beer and Class A Liquor License. Roll Call: Kubasta, Foster, Mashak, Kies, Broderick, Metzsig, and Boucher; ayes.

**Discuss and Vote on the Application of the Winneconne Youth Diamond Club for a Temporary class "B" Retailer's License to serve fermented malt beverages on August 7, 2020 through August 9, 2020**

MOTION by Kies, seconded by Mashak, to grant a Temporary Class "B" Retailer's License to serve fermented malt beverages on August 7, 2020 through August 9, 2020. Roll Call: Kubasta, Foster, Mashak, Kies, Broderick, Metzsig, and Boucher; ayes.

**Discuss and vote to grant or deny Operator License Applications**

MOTION by Foster, seconded by Broderick, to grant Operator Licenses to: Kayla Renea Drutt, Peter J Sauer, Marisa Grace Anderson, Heather Nicole McHugh, Ashley Marie Sager, Sydney Grace Thomas, Tabatha Louise Bartlett, Taylor Thomas Coats, Jacob William DeMeuse, Nathan Ned Gust, Cassandra Hanson, Breonah Leigh Nelson Stelow, Bethany Jayne Robinson, Kaylee Ann Witzke, Michelle Lynn Witzke. Roll Call: Kubasta, Foster, Mashak, Kies, Broderick, Metzsig, and Boucher; ayes.

Discussed – how to proceed with survey. Questions – process.

Most people have the attention span for four questions. Questions should be written very carefully.

Metzsig – inquired who pays for sidewalks - residents as a whole or individual property owners? Current policy is the property owners pay for sidewalk.

MOTION by Kubasta, seconded by Mashak, to adjourn subject to call. Carried by voice vote.

7:42 p.m.

Jacquín Stelzner  
Clerk-Treasurer  
Village of Winneconne

Village Cash and Investments

Accounting Checks

Posted From: 7/22/2020 From Account:  
Thru: 8/17/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
46360	7/31/2020	AFLAC	
P/R DEDUCTIONS			
101-00-21570-000-000		AFLAC INS	29.72
		PAYROLL DEDUCTIONS	770283
			Total 29.72
46361	7/31/2020	EMPLOYEE BENEFITS CORPORATION	
P/R DEDUCTION			
101-00-21565-000-000		SEC 125	50.00
			2946440
101-00-21565-000-000		SEC 125	15.00
			2946440
101-00-21565-000-000		SEC 125	57.69
			2946440
101-00-21565-000-000		SEC 125	50.00
			2946440
101-00-21565-000-000		SEC 125	57.69
			2946440
101-00-21565-000-000		SEC 125	35.00
			2946440
			Total 265.38
46362	7/31/2020	GREAT-WEST RETIREMENT SERVICES	
P/R DEDUCTION			
101-00-21560-000-000		WI DEF COMP	20.00
		deduction	
101-00-21560-000-000		WI DEF COMP	60.00
		deduction	
101-00-21560-000-000		WI DEF COMP	40.00
		deduction	
101-00-21560-000-000		WI DEF COMP	50.00
		deduction	
101-00-21560-000-000		WI DEF COMP	25.00
		deduction	
101-00-21560-000-000		WI DEF COMP	20.00
		deduction	
101-00-21560-000-000		WI DEF COMP	50.00
		deduction	

## Village Cash and Investments

## Accounting Checks

Posted From: 7/22/2020 From Account:  
Thru: 8/17/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
101-17-53100-342-000		PUBLIC WKS UNIFORMS	20.42
		STREET DEPT UNIFORMS	
		097 0312465	
101-17-53100-342-000		PUBLIC WKS UNIFORMS	26.79
		STREET DEPT UNIFORMS	
		097 0312917	
101-17-53100-342-000		PUBLIC WKS UNIFORMS	26.79
		STREET DEPT UNIFORMS	
		097 0313385	
602-24-53827-341-000		OTHER OPER EXP CLEAN SUPL	0.76
		MATS/MOPS - WWTP	
		097 0311097	
602-24-53827-341-000		OTHER OPER EXP CLEAN SUPL	7.13
		MATS/MOPS - WWTP	
		097 0311553	
602-24-53827-341-000		OTHER OPER EXP CLEAN SUPL	0.76
		MATS/MOPS - WWTP	
		097 0311999	
602-24-53827-341-000		OTHER OPER EXP CLEAN SUPL	7.13
		MATS/MOPS - WWTP	
		097 0312465	
602-24-53827-341-000		OTHER OPER EXP CLEAN SUPL	0.76
		MATS/MOPS - WWTP	
		097 0312917	
602-24-53827-341-000		OTHER OPER EXP CLEAN SUPL	0.76
		MATS/MOPS - WWTP	
		097 0313385	
101-11-51600-414-000		VILLAGE HALL BLDG/ LAWN CARE	20.94
		MUNICIPAL CENTER MATS	
		097-0312466	
101-19-55110-341-000		LIBRARY CLEANING SUPPLIES	13.39
		LIBRARY MATS	
		097-0312466	
		Total	201.90
46368	7/31/2020	WI MUNICIPAL COURT CLERKS ASSOC	
		2020 DUES	
101-12-51210-321-000		MUNICIPAL COURT DUES	45.00
		MEMBERSHIP DUES - LAURA	
		Total	45.00
46369	7/31/2020	WINHAVEN LLC	
		SUPPORT	
101-11-51450-210-000		DATA PROCESSING PROF SERV	579.95
		MONTHLY BACKUP/SUPPORT - MARCH	
		20200415	
101-11-51450-210-000		DATA PROCESSING PROF SERV	417.50
		ADD TRUSTEES, ONSITE SUPPORT, MEETINGS	
		20200415	
101-11-51450-210-000		DATA PROCESSING PROF SERV	579.95
		MONTHLY BACKUP/SUPPORT - APRIL	
		20200527	

## Village Cash and Investments

## Accounting Checks

Posted From: 7/22/2020 From Account:  
Thru: 8/17/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
101-20-55200-230-100		PARKS CONTRACT SERVICES	238.68
		MARBLE PARK DUMPSTER	
		B40000604448	
101-17-53635-230-200		RECYCLING CONTRACT SERVICE	20.97
		SINGLESTREAM RECYCLING	
		B40000604442	

Total 14,988.75

46374 8/15/2020 ALL CITY COMMUNICATION COMPANY INC  
JULY 2020

101-11-51600-220-000		VILLAGE HALL PHONE	55.55
		ANSWERING SERVICE	
		4066875-080120	
101-17-53100-220-000		PUBLIC WKS PHONE	55.55
		ANSWERING SERVICE	
		4066875-080120	
601-24-53681-220-000		PHONE/RADIO COMMUNICATIONS	55.55
		ANSWERING SERVICE	
		4066875-080120	
602-24-53681-220-000		PHONE/RADIO COMMUNICATIONS	55.55
		ANSWERING SERVICE	
		4066875-080120	

Total 222.20

46375 8/15/2020 ALLIANT UTILITIES/WPL  
AUGUST SERVICE

101-11-51600-221-000		VILLAGE HALL ELECTRIC	496.27
		Municipal Center Electrici	
101-14-52100-221-000		POLICE DEPT ELECTRIC	165.76
		MC ELECTRICITY-POLICE ALLOC	
101-19-55110-221-000		LIBRARY ELECTRIC	336.51
		MC Electricity-Library Alloc	
101-17-53420-221-000		STREET LIGHTING ELECTRIC	3,361.04
		Street Lights	
101-17-53230-221-000		MAINT GARAGE ELECTRIC	93.48
		Street Garage Electricity	
101-11-55120-221-000		HIST SOCY ELECTRIC	222.64
		Museum Complex Electricity	
101-20-55420-221-000		BEACH/BEACH HOUSE ELECTRIC	542.18
		MP Beach House & Aerator	
101-20-55300-221-000		REC BALL FIELDS ELECTRICITY	240.92
		MP Rec Fields Electricity	
101-20-55200-221-000		PARKS ELECTRIC	162.49
		MP Shelters Electricity	

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Accounting Checks

Posted From: 7/22/2020 From Account:  
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Check Nbr	Check Date	Payee	Amount
			Total 297.03
46377	8/15/2020	CHARTER COMMUNICATIONS PHONES	
601-24-53681-220-000		PHONE/RADIO COMMUNICATIONS WATER DEPT PHONES	62.28
602-24-53681-220-000		PHONE/RADIO COMMUNICATIONS SEWER DEPT PHONES	62.29
101-11-51600-220-000		VILLAGE HALL PHONE ELEVATOR PHONE-ADMIN	46.68
101-14-52100-220-000		POLICE DEPT PHONE ELEVATOR PHONE-POLICE	15.59
101-19-55110-220-000		LIBRARY PHONE ELEVATOR PHONE-LIBRARY	31.65
			Total 218.49
46378	8/15/2020	DIGGERS HOTLINE, INC 2nd 2020 PREPAYMENT	
601-24-53689-414-500		DIG HOTLINE 2ND PREPAYMENT 2020	163.20
		200778201PP2	
602-24-53689-414-500		DIG HOTLINE 2ND PREPAYMENT 2020	163.20
		200778201PP2	
			Total 326.40
46379	8/15/2020	MINNESOTA MUTUAL LIFE INS CO SEPTEMBER 2020	
101-00-21545-000-000		LIFE INS PAYROLL DEDUCTIONS	307.74
			Total 307.74
46380	8/15/2020	QUILL CHAIR	
101-14-52100-310-000		POLICE DEPT OFFICE SUPL CHAIR	123.61
		8604641	
			Total 123.61
46381	8/15/2020	TED ECKSTEIN GRAVE OPENING 6/1/20	
101-22-54910-230-100		CEMETERY CONTRACT SERVICES ROBERT KLEINKE	600.00
		1023	

Village Cash and Investments

Accounting Checks

Posted From: 7/22/2020 From Account:  
Thru: 8/17/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
101-00-21560-000-000		WI DEF COMP deduction	50.00
101-00-21560-000-000		WI DEF COMP WDC deduction	25.00
101-00-21560-000-000		WI DEF COMP deduction	20.00
101-00-21560-000-000		WI DEF COMP deduction	50.00
101-00-21560-000-000		WI DEF COMP deduction	20.00
101-00-21560-000-000		WI DEF COMP deduction	61.12
101-00-21560-000-000		WI DEF COMP deduction	1,300.00
Total			1,646.12

46386 8/14/2020 EMPLOYEE BENEFITS CORPORATION  
MEDICAL EXCESS

101-11-51422-226-000	GENERAL ADMIN FLEX FEES PLAN YEAR 3/1/2019 - 2/29/2020	4503973	3.94
101-11-51422-226-000	GENERAL ADMIN FLEX FEES PLAN YEAR 3/1/2020 - 2/28/2021	4503974	267.21
Total			271.15

VU2QTR 7/31/2020 VILLAGE UTILITY BILLS  
Lake Winneconne Park Bathrooms-200

Manual Check

101-20-55400-224-000	PARKS-LAKE WINN H2O SEWER Lake Winneconne Park Bathrooms-200		147.75
101-20-55400-224-000	PARKS-LAKE WINN H2O SEWER Lake Winneconne Park - 300		147.75
101-20-55400-224-000	PARKS-LAKE WINN H2O SEWER Lake Winneconne Park Small Shelter 400		147.75
101-11-55120-224-000	HIST SOCY H2O SEWER Historical Society 611		147.75
101-11-55120-224-000	HIST SOCY H2O SEWER Historical Society Doll Museum 613		124.85
101-11-55120-224-000	HIST SOCY H2O SEWER Historical Society Steamboat		122.01

Village Cash and Investments

Accounting Checks

Posted From: 7/22/2020 From Account:  
Thru: 8/17/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			20,640.32
<hr/>			
081420Dues	8/14/2020	WINNECONNE PROF POLICE ASSOCIATION PAYROLL DEDUCTIONS	Manual Check
101-00-21580-000-000		POLICE DUES ION DUES	19.39
101-00-21580-000-000		POLICE DUES DUES	19.26
Total			38.65
<hr/>			
7312020DUES	7/31/2020	WINNECONNE PROF POLICE ASSOCIATION P/R DEDUCTIONS	Manual Check
101-00-21580-000-000		POLICE DUES I DUES	19.39
101-00-21580-000-000		POLICE DUES ES	19.26
Total			38.65
<hr/>			
Bnk svc fee	7/31/2020	BANK SERVICE FEES July ACH Fee - Premier	Manual Check
101-11-51422-348-000		GENERAL ADMIN MISC EXP July ACH Fee - Premier	75.00
101-11-51422-348-000		GENERAL ADMIN MISC EXP July Positive Pay - Premier	125.00
101-11-51422-348-000		GENERAL ADMIN MISC EXP Assc Bank Fee	35.43
101-14-52100-348-000		POLICE DEPT MISC EXP NSF fee - parking	10.00
101-11-51422-348-000		GENERAL ADMIN MISC EXP Payroll error -	10.00
Total			255.43
<hr/>			
Fed Ss mdcr	7/31/2020	EFTPS - FEDERAL WITHHOLDING ss/medicare withholding	Manual Check
101-00-21511-000-000		SS TAXES ss/medicare withholding	12,865.40
101-00-21512-000-000		FED W/H federal withholding	4,342.53
Total			17,207.93

Village Cash and Investments

Accounting Checks

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Amount

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Total Expenditure from Fund # 101 - GENERAL FUND	103,902.25
Total Expenditure from Fund # 291 - COMMUNITY DEVELOPMENT AUTHORIT	147.75
Total Expenditure from Fund # 301 - DEBT SERVICE	13,903.75
Total Expenditure from Fund # 601 - WATER UTILITY FUND	5,011.51
Total Expenditure from Fund # 602 - SEWER UTILITY	5,917.88
Total Expenditure from all Funds	128,883.14

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Dated From: 8/18/2020

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Voucher Nbr	Check Date	Payee	Amount
8/18/2020 ACTION APPRAISERS & CONSULTANTS INC			
2020 Maintenance Work			
101-11-51530-210-000		PROPERTY ASSESSMENT PROF SERV 2020 Maintenance Work 2522	4,550.00
			Total 4,550.00
8/18/2020 AFR INSPECTION SERVICE INC			
7/16 - 8/7			
101-11-44300-314-400		BLDG PER BLDG INSPECTOR 7/16 - 8/7 1570	489.60
			Total 489.60
8/18/2020 AMERICAN PUBLIC WORKS ASSOCIATION			
2020-2021 APWA MEMBERSHIP			
602-24-53689-321-000		MISC EXP DUES KIRK RUETTEN	111.50
601-24-53689-321-000		MISC EXP DUES KIRK RUETTEN	111.50
			Total 223.00
8/18/2020 ASCENSION MEDICAL GROUP-FOX VALLEY/OSHKOSH			
PRE-EMPLOYMENT PHYSICAL/DRUG SCREEN			
101-14-52100-348-000		POLICE DEPT MISC EXP SAMANTHA HUEMPFFNER 389315	135.00
101-17-53100-355-000		PUBLIC WKS DRUG TESTS ANNUAL MANAGEMENT FEE 389932	52.00
			Total 187.00
8/18/2020 BADGER LABORATORIES & ENGINEERING INC			
ANNUAL SLUDGE SAMPLING			
602-24-53827-374-000		OTHER OPER EXP LAB ANNUAL SLUDGE SAMPLING 20009291	885.00
			Total 885.00
8/18/2020 BAER INSURANCE SERVICES LLC			
3rd QUARTER 2020			
101-10-51830-000-000		Public Officials E/O GEN LIB INS QUARTERLY PAYMENT 3613	548.06
101-11-51820-000-000		Auto Insurance GEN LIB INS QUARTERLY PAYMENT 3613	88.40

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Village Cash and Investments

Dated From: 8/18/2020 From Account:

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Voucher Nbr	Check Date	Payee	Amount
101-11-51810-000-000		General Liability Insurance	95.24
		GEN LIB INS QUARTERLY PAYMENT 3613	
101-11-51810-000-000		General Liability Insurance	75.28
		GEN LIB INS QUARTERLY PAYMENT 3613	
101-14-51820-000-000		Vehicle Collision/Comprehensiv	199.61
		GEN LIB INS QUARTERLY PAYMENT 3613	
101-14-51810-000-000		General Liability Insurance	31.65
		GEN LIB INS QUARTERLY PAYMENT 3613	
101-14-51840-000-000		Police Liability Insurance	987.76
		GEN LIB INS QUARTERLY PAYMENT 3613	
101-17-51810-000-000		General Liability Insurance	49.62
		GEN LIB INS QUARTERLY PAYMENT 3613	
101-17-51820-000-000		Vehicle Collision/Comprehensiv	1,325.38
		GEN LIB INS QUARTERLY PAYMENT 3613	
101-19-51810-000-000		General Liability Insurance	64.44
		GEN LIB INS QUARTERLY PAYMENT 3613	
101-20-51820-000-000		Vehicle Collision/Comprehensiv	61.59
		GEN LIB INS QUARTERLY PAYMENT 3613	
101-20-51810-000-000		General Liability Insurance	75.85
		GEN LIB INS QUARTERLY PAYMENT 3613	
101-22-51810-000-000		General Liability Insurance	4.56
		GEN LIB INS QUARTERLY PAYMENT 3613	
601-24-51820-000-000		Vehicle Collision/Comprehensiv	32.79
		GEN LIB INS QUARTERLY PAYMENT 3613	
601-24-51810-000-000		General Liability Insurance	506.43
		GEN LIB INS QUARTERLY PAYMENT 3613	
601-24-51830-000-000		Public Officials E/O	274.31
		GEN LIB INS QUARTERLY PAYMENT 3613	
602-24-51820-000-000		Vehicle Collision/Comprehensiv	65.58
		GEN LIB INS QUARTERLY PAYMENT 3613	
602-24-51830-000-000		Public Officials E/O	274.31
		GEN LIB INS QUARTERLY PAYMENT 3613	
602-24-51810-000-000		General Liability Insurance	942.14
		GEN LIB INS QUARTERLY PAYMENT 3613	
101-00-26640-000-000		WCOMP UA	6,472.00
		WORKERS COMP - Q3 2020 3613	
101-10-51830-000-000		Public Officials E/O	1.00
		FEE TO REVISE PREMIUM 3613	

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Village Cash and Investments

Dated From: 8/18/2020

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Voucher Nbr	Check Date	Payee	Amount
Total			12,176.00

8/18/2020 BAKER & TAYLOR

38 BOOKS

101-19-55110-320-500	BOOKS		225.10
	21 BOOKS	2035368351	
101-19-55110-320-500	BOOKS		163.20
	12 BOOKS	2035355670	
101-19-55110-320-500	BOOKS		69.15
	5 BOOKS	2035340584	
Total			457.45

8/18/2020 BEEZ ELECTRIC INC

PARK REPAIRS

101-20-55400-356-000	LWP FACILITIES MAINTENANCE		315.45
	REPLACE CEILING FAN IN BARN	30944	
101-20-55600-348-000	PARKS-WATERFRONT MISC EXP		898.64
	REPAIR BREAKER/RECEPTICLE-WATERFRONT PRK	30938	
Total			1,214.09

8/18/2020 Chad Longworth

Refund

101-11-44300-000-000	BUILDING PERMITS		120.80
	Refund Building Permit Fee		
Total			120.80

8/18/2020 CLEAN WATER TESTING LLC

WATER SAMPLING

101-20-55200-348-000	PARKS MISC EXPENSES		76.00
	QUANTI TRAY - RIVER & POD	179986	
601-24-53640-374-000	WATER PLANT SUPPLIES LAB		345.00
	RAW WATER SAMPLES - MEADOW LANE	180028	
601-24-53640-374-000	WATER PLANT SUPPLIES LAB		345.00
	RAW WATER SAMPLES - S 3RD STREET	180028	
601-24-53640-374-000	WATER PLANT SUPPLIES LAB		345.00
	WELL ENTRY SAMPLES - MEADOW LANE	180157	
601-24-53640-374-000	WATER PLANT SUPPLIES LAB		345.00
	ENTRY LEVEL SAMPLES - S 3RD STREET	180157	

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Village Cash and Investments

Dated From: 8/18/2020 From Account:

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Voucher Nbr	Check Date	Payee	Amount
601-24-53640-374-000		WATER PLANT SUPPLIES LAB	76.00
		COLIFORM/E-COLI - RIVER	179526
101-20-55200-348-000		PARKS MISC EXPENSES	16.00
		DISTRO E-COLI - TOWER RD	179526
101-20-55200-348-000		PARKS MISC EXPENSES	76.00
		QUANTI TRAY - RIVER & POOL	180478
101-20-55200-348-000		PARKS MISC EXPENSES	16.00
		COLIFORM/E-COLI - MEADOW LANE	180560
		Total	1,640.00
<hr/>			
	8/18/2020	HAWKINS WATER TREATMENT GROUP	
		AZONE 15 - CHLORINE + FREIGHT	
602-24-53826-417-500		HYPOCHLORITE	1,073.85
		AZONE 15 - CHLORINE + FREIGHT	4765699
602-24-53826-417-300		BISOLPHITE	549.39
		BISULFITE	4765699
		Total	1,623.24
<hr/>			
	8/18/2020	HEARTLAND ENVIRONMENTAL DISTRIBUTORS INC	
		BOX GLOVES - XL	
101-17-53100-362-000		PUBLIC WKS SFTY EQUIP	75.30
		BOX GLOVES - XL	104343
		Total	75.30
<hr/>			
	8/18/2020	HYDROCORP	
		CROSS CONNECTION PROGRAM	
601-24-53682-230-100		OUTSIDE SERVICE	1,132.00
		JULY 2020	58295
		Total	1,132.00
<hr/>			
	8/18/2020	JON STELZNER	
		REIMBURSEMENT	
101-12-51210-348-000		MUNICIPAL COURT MISC EXP	84.44
		JUDICIAL ATTIRE - ROBE	
		Total	84.44
<hr/>			
	8/18/2020	KLEIN FORD	
		REPAIRS	
101-14-52100-230-000		POLICE DEPT SUPPLIES	1,171.14
		2017 SQUAD - BRAKES/TIE ROD	9009771

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Village Cash and Investments

Dated From: 8/18/2020 From Account:

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Voucher Nbr	Check Date	Payee	Amount
Total			1,171.14

8/18/2020 KLEIN FORD			
REPAIR BLOWER MOTOR -PARTS UNDER WARRANTY			
601-24-53660-348-000		TRANS EXP MISC EXP	105.00
		REPAIR BLOWER MOTOR -PARTS UNDER WARRANTY 9009744/1	
Total			105.00

8/18/2020 KLEIN FORD			
CHECK ENGINE LIGHT/BRAKING VIBRATION			
602-24-53660-348-000		TRANSPORTATION EXPENSES	259.28
		CHECK ENGINE LIGHT/BRAKING VIBRATION 9009733/1	
Total			259.28

8/18/2020 KUETTELS SEPTIC SERVICE			
PUMP HOLDING TANK IN LWP			
101-20-55400-348-000		MISC EXP	75.00
		PUMP HOLDING TANK IN LWP C67494	
Total			75.00

8/18/2020 LEO'S SERVICE			
INNER TUBE FOR TORO MOWER #75			
101-20-55400-356-000		LWP FACILITIES MAINTENANCE	15.00
		INNER TUBE FOR TORO MOWER #75	
Total			15.00

8/18/2020 LW ALLEN INC			
INFLUENT PUMP #2 VFD TROUBLESHOOT			
602-24-53833-413-200		SE PUMPS	792.35
		INFLUENT PUMP #2 VFD TROUBLESHOOT 104107	
Total			792.35

8/18/2020 MCMAHON ASSOCIATES INC			
JUNE 2020			
500-17-53310-001-619		2019 TWIN HARBOR DR	186.00
		TWIN HARBOR RECONSTRUCTION CLOSE-OUT 919281	
500-20-53685-000-202		LWP SEAWALL PHASE II	917.74
		LWP SEAWALL - PHASE II ENGINEERING 919282	
101-17-53100-840-000		PUBLIC WORKS ADMINISTRATION	4,441.75
		STORMWATER UTILITY ENGINEERING 919283	

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Dated From: 8/18/2020 From Account:  
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Voucher Nbr	Check Date	Payee	Amount
500-17-53310-001-620	2020 - N 6th St		8,591.19
	N 6TH STREET RECON ON-SITE SERVICES	919284	
500-17-53310-001-620	2020 - N 6th St		4,895.37
	N 6TH STREET UTILITY RECON ON-SITE SERV	919285	
601-24-53310-001-620	2020 - N 6th St		4,895.38
	N 6TH STREET UTILITY RECON ON-SITE SERV	919285	
602-24-53310-001-620	2020 - N 6th St		4,895.38
	N 6TH STREET UTILITY RECON ON-SITE SERV	919285	
601-24-53839-820-201	Well RO PILOT STUDY		2,642.30
	2020 GROSS ALPHA COMPLIANCE	919121	
Total			31,465.11

8/18/2020 MID-AMERICAN RESEARCH CHEMICAL  
CHEMICALS

101-20-55200-417-300	POOL CHEMICALS		497.00
	WEED & HORNET KILLER	706886	
Total			497.00

8/18/2020 MIDWEST CONTRACT OPERATIONS INC  
PROFESSIONAL SERVICES

602-24-53682-210-000	PROF SERV		7,131.18
	PROFESSIONAL SERVICES	inv26040	
601-00-18346-000-000	METERS		838.96
	METERS	INV26040	
601-24-53630-417-300	CHEMICALS		1,599.15
	TREATMENT MCO	INV26040	
601-24-53640-000-000	MCO Distribution		5,596.98
	DISTRIBUTION MCO	INV26040	
601-24-53842-000-000	METER READING (MCO)		399.78
	METER READING	INV26040	
601-24-53000-000-926	MCO Benefits		1,213.20
	BENEFITS	INV26040	
Total			16,779.25

8/18/2020 MIDWEST RADAR & EQUIPMENT  
CERTIFICATION

101-14-52100-348-000	POLICE DEPT MISC EXP		80.00
	RADAR CERTIFIED IN BOTH SQUADS	530384	

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Village Cash and Investments

Dated From: 8/18/2020

From Account:

Thru: 8/18/2020

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
			Total 80.00
8/18/2020 MUNICIPAL WELL & PUMP			
R.O. PILOT SYSTEM			
601-24-53839-820-201		Well RO PILOT STUDY	3,391.20
		60% OF TOTAL BILL UNTIL COMPLETION 17010	
			Total 3,391.20
8/18/2020 NAPA AUTO PARTS			
FAN BELT, SPARK PLUGS; MAIL TRAILER PLUG			
101-20-55200-350-000		PARKS EQUIP PARTS	36.47
		FAN BELT, SPARK PLUGS; MAIL TRAILER PLUG 787856	
			Total 36.47
8/18/2020 NAPA AUTO PARTS			
INDUSTRIAL OIL FILTER			
101-20-55200-350-000		PARKS EQUIP PARTS	80.99
		INDUSTRIAL OIL FILTER 786360	
101-20-55200-350-000		PARKS EQUIP PARTS	95.99
		INDUSTRIAL HYDRAULIC FILTER 786361	
101-20-55200-350-000		PARKS EQUIP PARTS	16.98
		OIL FILTER -2 786360	
101-14-52100-351-000		POLICE DEPT TIRES/MAINT	82.93
		OIL AND AIR FILTERS FOR SQUAD CARS 786376	
101-17-53240-350-000		PUBLIC WKS MACH EQUIP PARTS	242.97
		OIL FILTER #4; OIL FILTERS #1 AND #13 786376	
			Total 519.86
8/18/2020 OSHKOSH TENT & AWNING CO INC			
REPAIR FUNBRELLA - MARBLE PARK			
101-20-55420-348-000		BEACH/BEACH HOUSE MISC EXPS	190.00
		REPAIR FUNBRELLA - MARBLE PARK 64706	
			Total 190.00
8/18/2020 PAUL OLSON			
REIMBURSEMENT			
101-14-52100-220-000		POLICE DEPT PHONE	40.00
		7/12/20 - 8/11/20	
			Total 40.00

Village Cash and Investments

Dated From: 8/18/2020 From Account:  
 Thru: 8/18/2020 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
8/18/2020 PITNEY BOWES GLOBAL FINAN SVC - lease			
POSTAGE MACHINE LEASE			
101-11-51422-311-000		GENERAL ADMINISTRATION POSTAGE	439.20
		LEASE 5/30/20 - 8/29/20 3311708933	
Total			439.20
8/18/2020 PJ KORTENS & COMPANY, INC			
VFD - RAW PUMP 2 TROUBLESHOOT			
602-24-53833-413-200		SE PUMPS	721.63
		VFD - RAW PUMP 2 TROUBLESHOOT 10022333	
Total			721.63
8/18/2020 RAY'S SANITATION			
JULY 2020			
101-20-55700-230-100		COUGHLIN PARK	130.00
		COUGHLIN PARK - HANDICAP 11030	
101-20-55800-230-100		N 1ST ST BL CONTRACT SERV	110.00
		N 1ST STREET BOAT LAUNCH 11030	
101-20-55400-230-100		PARKS-LAKE WINN CON SERV	260.00
		LWP REGULAR & HANDICAP 11030	
Total			500.00
8/18/2020 ROBERT J IMMEL, EXC INC			
REPAIR WATER SERVICE 516 PROSPECT			
601-24-53650-418-300		WATER BREAKS AND REPAIRS	1,290.00
		REPAIR WATER SERVICE 516 PROSPECT 18294	
602-24-53831-411-000		MAINT COLLECT SYS MAINS REPAIR	275.00
		MANHOLE ADJ - GREEN WING DRIVE 18294	
Total			1,565.00
8/18/2020 SIGMA GROUP INC			
THROUGH APRIL 2020/JUNE 2020			
209-11-53682-761-000		OUTSIDE SERVICE	425.00
		PHASE II ENVIRONMENTAL INVESTIGATION 141398	
209-11-53682-761-000		OUTSIDE SERVICE	1,620.00
		ENVIRONMENTAL PHASE II - CHANGE ORDER #1 141855	
Total			2,045.00
8/18/2020 SPIELBAUER FIREWORKS CO INC			
FIREWORKS DISPLAY			

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Village Cash and Investments

Dated From: 8/18/2020 From Account:

Thru: 8/18/2020 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
101-11-55320-348-000		CIVIC PROMO MISC EXPS	1,200.00
		SOVEREIGN STATE DAYS FIREWORKS	
		20Wi6157	
		Total	1,200.00
<hr/>			
	8/18/2020	SUPERIOR CHEMICAL CORP. (NORTHWOODS)	
		FOAM SOAP AND HAND SANITIZER	
101-20-55200-341-000		PARKS CLEANING SUPPLIES	343.42
		FOAM SOAP AND HAND SANITIZER	
		269112	
		Total	343.42
<hr/>			
	8/18/2020	THE UNIFORM SHOPPE	
		CHIEF OLSON	
101-14-52100-342-000		POLICE DEPT UNIFORMS	101.95
		VEST CARRIER	
		301330	
		Total	101.95
<hr/>			
	8/18/2020	TIMOTHY HOGAN	
		Judge for July 21 2020 Court	
101-12-51210-210-000		MUNICIPAL COURT PRO SERV	400.00
		Judge for July 21 2020 Court	
		Total	400.00
<hr/>			
	8/18/2020	US AUTO FORCE	
		2017 SQUAD	
101-14-52100-351-000		POLICE DEPT TIRES/MAINT	584.00
		4 TIRES	
		202007837844	
		Total	584.00
<hr/>			
	8/18/2020	WI DNR	
		GRANT STREET	
210-11-53682-245-000		OUTSIDE SERVICE ENG FEES	1,050.00
		CLOSURE REVIEW FEES	
		Total	1,050.00
<hr/>			
	8/18/2020	WINHAVEN LLC	
		July 2020	
101-11-51450-210-000		DATA PROCESSING PROF SERV	579.95
		July Monthly Services	
		20200709	
101-11-51450-210-000		DATA PROCESSING PROF SERV	410.00
		July technical Support	
		20200709	

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ALL Checks by Payee

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Village Cash and Investments

Dated From: 8/18/2020 From Account:

Thru: 8/18/2020 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
Total			989.95

8/18/2020 WINHAVEN LLC

July Monthly Services

101-11-51450-210-000		DATA PROCESSING PROF SERV	579.95
		July Monthly Services	20200709
101-11-51450-210-000		DATA PROCESSING PROF SERV	410.00
		July technical Support	20200709
101-17-53100-348-000		PUBLIC WKS MISC EXPS	157.50
		FLEET MAINTNCE SOFTWARE COMPATIBILITY	20200313
101-22-54910-348-000		CEMETERY MISC EXPENSES	47.50
		CEMETERY DATA RECOVERY	20200313
602-24-53681-210-700		DATA PROCESSING	308.75
		WWTP TROUBLIC SHOOTING - INTERNET	20200628
Total			1,503.70

8/18/2020 WINNECONNE NEWS

PUBLICATIONS

101-11-51422-312-000		GENERAL ADMIN PRT PUBL	297.50
		July 7 Village Board Minutes	55453
101-11-51422-312-000		GENERAL ADMIN PRT PUBL	336.25
		June Village Board Minutes	55477
101-11-51422-312-000		GENERAL ADMIN PRT PUBL	10.00
		StoneRidge/Family Dollar Alc Lic Appl	55454
101-11-51422-312-100		GENERAL ADMIN LEG NOTIC	43.59
		CUP PH Notice - Samolinksi	55420
101-11-51440-312-000		ELECTIONS PRT PUBL	28.50
		Election Notice - Public test	55445
101-11-51440-312-000		ELECTIONS PRT PUBL	38.00
		Election notice - Type D	55446
101-11-55320-348-500		CIVIC PROMO BEAUT COM	199.00
		Beautification Comm - Design/Print Inscr	55424
Total			952.84

8/18/2020 WINNEFOX LIBRARY SYSTEM

EBOOK/HAND SANITIZING PUMPS

101-19-55110-320-501		AUDIO BOOKS	300.00
		ADDITIONAL EBOOK TO SUPPORT DEMAND	WLS656

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ALL Checks by Payee

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Village Cash and Investments

Dated From: 8/18/2020 From Account:

Thru: 8/18/2020 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
101-19-55110-310-000		LIBRARY OFFICE SUPPLIES	104.97
		TABLETOP SANITIZER DISPENSERS WLS776	
		Total	404.97
<hr/>			
	8/18/2020	ZARNOTH BRUSH WORKS, INC.	
		DISPOSABLE GUTTER BROOM	
101-17-53300-348-000		STREET MAINT MISC EXPS	293.00
		DISPOSABLE GUTTER BROOM 181178	
		Total	293.00
<hr/>			
	8/18/2020	ZILLGES MATERIALS INC	
		POINT GRAVEL ROCK	
101-11-55320-348-500		CIVIC PROMO BEAUT COM	371.70
		BEAUTIFICATION COMMITTEE - 5 TONS PO29999	
		Total	371.70
<hr/>			
		Grand Total	93,740.94

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ALL Checks by Payee  
Village Cash and Investments

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Dated From: 8/18/2020 From Account:  
Thru: 8/18/2020 Thru Account:

Amount

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Total Expenditure from Fund # 101 - GENERAL FUND	32,285.32
Total Expenditure from Fund # 209 - TAX INCREMENT DISTRICT #6	2,045.00
Total Expenditure from Fund # 210 - TAX INCREMENT DISTRICT #7	1,050.00
Total Expenditure from Fund # 500 - GENERAL CAPITAL FUND	14,590.30
Total Expenditure from Fund # 601 - WATER UTILITY FUND	25,484.98
Total Expenditure from Fund # 602 - SEWER UTILITY	18,285.34
Total Expenditure from all Funds	93,740.94

PAYRL

All Employees with All Pay Frequencies

Check Date From: 7/01/2020  
 Thru: 7/31/2020

From Dept:  
 Thru Dept:

Name	SSN	Hours	Earnings	Deductions	Net Pay
ANDERSON, DYLAN M		94.00	916.50	132.44	784.06
ANDERSON, PIERCE J		78.50	824.25	104.69	719.56
ANDERSON, TYLER P		232.00	2,436.00	372.14	2,063.86
ANGELL, JESSE		240.00	4,636.80	1,779.15	2,857.65
BAKER, PAUL		1.00	100.00	7.65	92.35
BARTELT, JACOB T		103.00	952.75	88.46	864.29
BEHM, DENNIS J		264.24	5,932.12	1,976.37	3,955.75
BERNDT, ELIJAH M		98.00	1,078.00	169.70	908.30
BURNS, CARLY		72.00	1,152.00	117.11	1,034.89
CHAPIN, EDEN L		106.25	982.81	76.52	906.29
ENZ, COLIN D		169.00	2,028.00	279.56	1,748.44
FENRICH, MORGAN E		67.00	653.25	71.74	581.51
GENTRY, CLAIRE M		68.50	633.63	51.87	581.76
GLUBKA, DOMINICK T		67.00	569.50	44.96	524.54
GONNERING, MACKENZIE T		52.00	442.01	33.82	408.19
GONNERING, MARLAYNA A		37.00	314.51	24.06	290.45
GRASSL, GARRETT D		90.00	832.51	74.14	758.37
HENNING, KATHERINE E		6.00	58.50	4.48	54.02
HONER, BENJAMIN		225.00	6,617.52	1,308.15	5,309.37
HUEMPFNER, SAMANTHA M		63.00	1,008.00	173.64	834.36
HULBERT, LAURA L		240.00	4,180.80	1,562.58	2,618.22
IHRIG, DAVID		246.25	4,845.44	1,833.17	3,012.27
JACOBSON, DANE D		130.00	1,235.01	128.65	1,106.36
JENSEN, COLIN W		88.25	838.38	111.21	727.17
JUNG, JOSEPH L		137.75	1,653.00	205.81	1,447.19
JUNG, MATTHEW K		54.00	513.00	39.66	473.34
KELM, ADAM		225.00	6,112.02	2,428.86	3,683.16
LANCOUR, ANTHONY T		241.00	2,698.37	439.79	2,258.58
LANG, ALEXA J		76.00	703.01	59.48	643.53
MCQUEEN, KATHLEEN		243.00	4,849.71	1,704.71	3,145.00
MOREHOUSE, SARA N		35.50	328.37	25.13	303.24
NELSON, KELLY		151.50	2,119.50	409.76	1,709.74
NEUMAN, NICHOLAS J		242.25	5,188.76	1,926.82	3,261.94
O'NEAL, AMANDA		182.00	2,511.60	511.79	1,999.81
OLSON, PAUL		240.00	7,585.50	2,876.88	4,708.62
PASCARELLA, ALEXANDRA C		21.00	210.00	16.07	193.93
PETERS, CARTER J		62.00	527.00	41.70	485.30
PORTER, DAVID R		240.00	8,888.88	6,248.34	2,640.54
REINHARD, CHAD M		101.50	1,624.00	124.22	1,499.78

Check Date From: 7/01/2020  
Thru: 7/31/2020

From Dept:  
Thru Dept:

Name	SSN	Hours	Earnings	Deductions	Net Pay
RODE, BRANDON M		24.00	384.00	58.86	325.14
RUETTEN, KIRK E		240.00	7,048.89	2,208.30	4,840.59
RYF, RACHAEL W		129.50	1,845.39	253.34	1,592.05
SAURIOL, BEN		225.00	6,982.47	1,905.18	5,077.29
SCHROEDER, MARY LOU		200.00	3,090.01	1,186.27	1,903.74
SELWITSCHKA, HOLLY		240.00	5,146.11	1,496.73	3,649.38
SORENSEN, KYLE		225.00	6,617.52	2,534.49	4,083.03
SPAULDING, RONALD L		132.75	1,427.07	140.75	1,286.32
STAHMANN, HANNAH R		79.00	730.76	55.92	674.84
STELZNER, JACQUIN		240.00	5,507.13	2,209.23	3,297.90
SWANLUND, SCOTT D		77.75	719.19	55.01	664.18
VERICH, FRANCESCA A		62.00	527.00	40.32	486.68
VERICH, JOHN S		68.00	595.00	45.53	549.47
WEIGEL, BRAYDEN A		60.50	574.76	57.59	517.17
WOELFEL, EMMA J		57.00	484.50	37.06	447.44
WULGAERT, BRYANA E		81.00	1,296.00	158.18	1,137.82
Grand Totals:		7,231.99	131,756.81	40,028.04	91,728.77

Check Date From: 7/01/2020  
Thru: 7/31/2020

From Dept:  
Thru Dept:

Pay Periods: 7/13/2019 Thru: 7/24/2020

Total Checks: 155 (Male: 91 Female: 64)

Earnings:

Regular Pay	131,180.06	7,203.49	Hours
Overtime Pay	576.75	28.50	Hours
Shift Pay	0.00	0.00	Hours
-----			
	131,756.81		

Withholdings:

Federal	6,607.48
Social Security	7,931.06
Medicare	1,854.86
Wisconsin	4,584.03
AFLAC	44.58
DEFERRED COMP	1,038.36
GARNISHMENT	0.00
H INS FLEX	3,040.18
H INS FLEX FIX	0.00
HEALTH INS DED	3,192.29
LIFE INSURANCE	317.52
POLICE UNION DU	115.95
ROTH	3,900.00
SECTION 125 FLX	796.14
WRS DEDUCTION	6,605.59
WRS Fix	0.00
-----	
	40,028.04

NET PAY 91,728.77

Flexible Time Off:

	<u>Earned</u>	<u>Used</u>
AFSCME COMP CUR	5.25	16.25
COMP TIME POL	5.75	3.00
COMP TIME PR YR	0.00	27.99
HOL COMP POL	4.00	77.00
HOLIDAYS	0.00	96.00
PTO	0.00	695.00
-----		
	15.00	915.24

**JULY 2020 FINANCIAL REPORT -  
PREMIER CHECKING**

Balance Forward	\$1,843,625.04
Alcohol/Operator/Cigarette Licenses	\$1,641.75
Building Permits/Variance Applications/Conditional Use	\$619.40
Cemetery Lot/Grave Opening Fees/ Marker Permits	\$800.00
Municipal Court/Police Reports/Parking Fines	\$3,292.80
Clerk Fees/Property Statements/Refunds	\$167.00
Park Shelter Rentals/Event Fees	\$530.00
Boat Trailer Parking	\$10,832.47
Interest -Premier/CentTel/WCDA/	\$308.86
Sanitary District #3 2020 1st Quarter Fees	\$0.00
CDBG Receipts	\$2,703.25
PW - invoices/scrap/permits/deduct mtr sale	\$170.00
Cell Tower Least Payments	\$1,292.25
Library Fines/Library Restricted Donations /WLS Levy	\$0.00
Compost Site	\$45.00
Certified Survey Map Review Fees	\$200.00
Fireworks Donations (Reimbursement)	\$7,265.00
Annual Fire Fees	\$9,229.90
Quarterly Transportation Aid	\$38,953.27
Pier Pass \$186.00/ Overnight Mooring \$200	\$386.00
Marble Park Daily Swim Passes - July	\$28,863.00
Marble Park Annual Swim Passes - July	\$10,300.00
State Shared Revenue/Video Srv/Computer Aid	\$35,258.88
<b>TOTAL JULY RECEIPTS</b>	<b>\$152,858.83</b>
+ Water and Sewer Receipts/Village w/s receipts	\$219,183.23
Sub-Total	\$2,215,667.10
Less JULY Disbursements	
JULY Payroll Expense	\$97,522.71
JULY 15th Bills	\$28,990.45
JULY Board Bills approved	\$262,751.53
JULY 30th Bills	\$7,129.51
Federal/State withholdings	\$20,309.16
Health Insurance	\$29,453.62
Retirement	\$20,640.32
Kwik Trip	\$1,040.08
ANTHEM - Short-term disability autopay	\$370.36
Charter - Municipal Center autopay	\$828.09
WPPA	\$115.95
Postage/bank fees/sales tax/village water/sewer/nsf	\$4,268.20
EBC - HRA/Dental	\$220.34
Wire Transfer - Bond Interest Payment	\$13,903.75
<b>TOTAL JULY DISBURSEMENTS</b>	<b>\$487,544.07</b>
<b>SUB-TOTAL</b>	<b>\$1,728,123.03</b>
OUTSTANDING CHECKS	\$10,076.69
ENDING BALANCE	\$1,738,199.72
<b>PREMIER CHECKING</b>	<b>\$1,073,865.27</b>
CDBG ACCOUNT	\$549,202.12
FAÇADE	\$35,252.73
CDBG HOUSING	\$79,879.60
ENDING BALANCE	\$1,738,199.72

**STATE INVESTMENT POOL**

General Fund	\$101,160.28
Cemetery Fund	\$119,802.57
Sewer Equipment Replacement Fund	\$209,738.07
2005 Bond Proceeds	\$0.00
Library Donations	\$17,225.63
2009 Bond Proceeds	\$0.03
Sewer Utility Debt Service Reserve Account	\$201,664.66
Tower Lease Deposit Account	\$5,625.62
BALANCE	\$655,216.86

JULY Interest Rate	0.14%
JUNE Interest Rate	0.20%

BBE INVESTMENTS (Ehlers)	\$507,527.04
Associated Bank CD Balance	\$255,400.05
VERVE	\$100.00

**JULY 2020 BUILDING PERMITS**

Jeff Jahnke	1107 Twin Harbor Dr	Generator	\$	10,000.00
Steve Moore	106 S 1st St	HVAC	\$	4,000.00
Terry Piker	104 N 6th St	Roof	\$	13,350.00
Jim Krueger	425 S 2nd Ave	HVAC	\$	4,000.00
Daniel Hale	303 S 2nd St	Entry/Door	\$	1,000.00
Phil Reudinger	419 S 1st St	Windows	\$	5,000.00
Matt Crotteau	1143 Aster	Shed	\$	7,000.00
Andy Beiser	111 S 3rd St	Roof	\$	5,000.00
Jay Brehmer	402 Lincoln	Roof	\$	13,887.00
Joseph LeFeber	126 N 3rd St	Shed	\$	3,400.00

TOTAL VALUE OF JULY BUILDING PERMITS \$ 66,637.00

TOTAL VALUE OF YTD BUILDING PERMITS \$ 2,862,141.00

**JULY 2020 IDB/CDBG LOAN REPORT**

CDBG Loans	Amount Loaned		Starting Balance	Principal	Interest	Ending Balance	Payment Date	
Midwest Specialty*	2012	\$267,000.00	\$2,703.25	37,255.06	\$2,560.35	\$142.90	\$ 34,694.71	7/17/2020
AMOUNT AVAILABLE			\$549,202.12					

## **MEETING MINUTES:**

**BEAUTIFICATION COMMITTEE**

**August 12, 2020**

**5:30 p.m.**

Meeting was called to order at 5:35 by Chairperson L. Metzger

Members present: B. Volkman, L. Broderick, L. Oliphant, L. Metzger, and J. Loy

Members absent: None

Public Participation – None

### **Entrance Sign Fundraising**

Estimated \$1,300.00 raised to date. B. Volkman to contact OACF to get actual amount. Majority of the funds raised came from a generous donation by John and Laura Broderick, we plan on making a Beautification Committee FB post thanking them.

We plan on sending out mailings to Chamber of Commerce businesses with informational flyer and donation envelope. B. Volkman and L. Broderick to work on list of businesses, J. Loy will make address labels. L. Broderick will check with Dana Woods about extra flyers from the SSD parade and contact Becky LaDue about additional articles.

B. Volkman to contact the Fin about being involved in the Fashion Show.

J. Loy to contact Thrift and Gift about possible donation.

### **SSD Float**

Won \$100 for 2nd place, plan on donating \$50 to SSD and \$50 to the Entrance sign fund. BC agreed to give Eric Gilgenbach a \$50 Fin gift card for use of his truck and trailer.

### **Fall Main Street Decorations**

BC is meeting October 1st at 4:00 to pick pumpkins and cut cornstalks. We will decorate Main street afterwards, around 5:30. J. Loy will contact last years source for hay bales.

J. Loy moved to adjourn, seconded by L. Oliphant. Carried by voice vote, 5-0.

Meeting adjourned at 6:37.

**Winneconne Public Library Board of Trustees**

**Meeting Minutes**

**Monday, August 3, 2020**

**Meeting called to order by Library Board President Jeff Jensen at 4:31pm.**

**The meeting was held in person in the 2<sup>nd</sup> floor community meeting room of the Village of Winneconne Municipal Center with an option to attend via Zoom online platform due to COVID-19 regulations.**

**ROLL CALL**

Members Present in person:

Jeff Jensen, Tom Snider, John Broderick, Dana Jerabek, and Mary Brefeld

Absent: Gary Witzke

Also Present in person: Holly Selwitschka

Also Present via Zoom: Deborah Cummins (Winneconne resident)

**PUBLIC PARTICIPATION** none

**CONSENT AGENDA**

**Motion by Brefeld to approve the consent agenda.**

**Second: Snider**

**Roll Call Vote:**

**Brefeld - yes**

**Snider – yes**

**Jerabek – yes**

**Broderick - yes**

**Jensen – yes**

**Motion carried.**

**DIRECTOR'S REPORT**

- Holly asked the library board about how they wanted to plan for the end of year budget surplus, if there should be a committee if they would prefer to hold a board meeting workshop for planning and discussion by the full board. It was decided that Holly will work with David to come up with some viable suggestions and bring it to the September board meeting for full-board discussion.

**OLD BUSINESS**

Endowment Fund

**Motion by Snider to accept and approve the agreement with the Community Foundation for the creation of an endowment fund.**

**Second: Broderick**

**Vote: Unanimous**

**Motion Passed.**

Gift and Donation Policy

**Motion by Broderick to approve the revisions to the Gifts and Donations Policy with the inclusion of the Endowment Fund.**

**Second: Brefeld**

**Vote: Unanimous**

**Motion carried.**

LGIP funds transfer: Carry over to September meeting. Before that meeting, Holly will get instruction regarding the proper procedures for transferring the funds.

Winneconne PD Safety Report: Carry Over to September meeting. In the meantime, Holly will work with the Winneconne PD and David Porter to collaborate on video camera placement and put together a quote for purchasing video surveillance equipment for the Library Board to consider. The quote should reflect possibly hidden costs, such as installation, cloud storage and signage.

Library Re-opening Steps: Holly reviewed the current phase the library is practicing: Open to the public for curb-side service and browsing or computer use by appointment, limited to one appointment at a time. The library board expressed an interest to move forward to the next baby step, which would be opening the door to 10 people or less at a time. Holly agreed to give that a try.

Library Fines Free Policy

After a brief discussion, the library board suggested accompanying the implementation of the new policy with a communication plan to educate the public on what it means to be fine-free and publicity should include a list of Frequently Asked Questions.

**Motion by Broderick to approved revisions to the Circulation Policy to reflect a Fines-Free policy with the understanding the roll-out of the updated policy will include public education and FAQs.**

**Second: Jerabek**

**Vote: unanimous**

**Motion carried.**

Carpet Cleaning: The library board would like to hold off on making a decision about carpet cleaning, as they may consider replacing the carpet with the end of year funding surplus.

## **NEW BUSINESS**

2021 Budget Draft: Tabled to September meeting

WI Cares Humanities Council Grant for COVID-19 Relief

**Motion by Brefeld to accept the grant from the WI Humanities Council in the amount of \$5,251 to cover COVID-19-related expenses from August-October 2020.**

**Second: Snider**

**Vote: Unanimous**

**Motion carried.**

Closed Session

**Motion by Snider to enter closed session per WI State Statutes Section 19.85(1)(C) to discuss the Annual Performance Review of the Library Director.**

**Second: Broderick**

**Roll Call Vote:**

**Snider – yes**

**Broderick – yes**

**Jerabek – yes**

**Brefeld – yes**

**Jensen – yes**

Library Board entered closed session at 5:36pm.

**Motion by Snider to re-enter open session per WI State Statutes Section 19.85(1)(C) to discuss the Annual Performance Review of the Library Director.**

**Second: Broderick**

**Roll Call Vote:**

**Snider – yes**

**Broderick – yes**

**Jerabek – yes**

**Brefeld – yes**

**Jensen – yes**

**ITEMS FOR THE NEXT MEETING:**

Transfer of funds from LGIP to Community Foundation fund

Building Safety Plan

Year-end budget surplus

2021 Budget Draft

Closed Session

The meeting was adjourned at 6:35pm by Library Board President Jeff Jensen.

# MEETING MINUTES: PARK COMMITTEE FOR VILLAGE OF WINNECONNE

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## Minutes For:

Tuesday, August 04, 2020 @ 5:00 p.m. at Village Hall, Annex Location, to consider;

Meeting called to order at 5:00 pm by Trustee Jim Kies with members, Lani Stanek, and Trustee's Steve Foster and Brenda Kubasta present, member Dave Reetz showed at 5:25 pm. Also, in attendance was DPW Ruetten.

Public Participation – *None*

Communication – *The car show had excellent weather again this year, and also a record attendance of 325.*

Approve Minutes from July 14, 2020 meeting – ***Motion by Kubasta, Seconded by Stanek to approve July 14, 2020 meeting minutes. Carried by voice vote 4/0.***

Operations Progress:

Update – DPW Ruetten –

- Prep'ed for and cleaned up after Sovereign State Days.
- Filled Potholes at Boat Launches
- Crack Filled Marble Park Parking Lot
- Striped all Parking Lots
- Pool has sustained an even number of participants with revenues similar to last year due to the price increase.

## Old Business

Park CIP Long term planning – DPW sent out the electronic version of the plan and asked for input into setting priorities.

- Discussion – *DPW added that budget season is right around the corner and we will be looking a capital projects to include.*
  - *DPW reviewed how a lot of dollars have been spent on LWP vs other Village Parks.*
  - *Committee discussed what the community wants verse what we offer.*
    - *DPW added that the CORP plan has results of a Village wide survey of what amenities are wanted and desired in all Village Parks.*
- Recommendation – **All Committee members to review, between meetings, and bring the CORP plan for next meeting.**

Marble Park Basketball Court – DPW reviewed the project and background, along with updated pricing for two of the four resurfacing types. (still waiting on two quotes to be updated)

- Discussion – DPW was informed that Melissa Wiedemeier approached the Village wanting to fund raise for the resurface of the basketball court. She has private and corporate donors already lined up and would like to move fast on the project.
  - *Chairman Kies suggested that the Flex Court option would be the best surface and would be available to meet with Melissa for donation.*
- Recommendation – Meet with Melissa and move forward with the donation process.

Pursuant to WI State Statute 985.02(1)(b); notice is hereby given that Village Board Members may also be present at this meeting for informational purposes.

## **MEETING MINUTES: PARK COMMITTEE FOR VILLAGE OF WINNECONNE**

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### **New Business**

Lake Winneconne Seawall Project Sidewalk Results – DPW reviewed

- Discussion – DPW reviewed cost for 12-foot sidewalks for each phase of the project.
  - o *2020 sidewalk connects with and goes to end of 2018 seawall project.*
  - o *2021 sidewalk will go to the end of the parking lot after this year's seawall project and be 12 feet wide.*
  - o *All sidewalk, seawall and engineering will be under the grant amount.*
- Recommendation – **Move forward with sidewalk plan as presented and left-over grant monies should be applied to additional concrete.**

Additional Marble Park Basketball Court – DPW Reviewed

- Discussion – Melissa Wiedemeier, along with fund raising for the current basketball court resurfacing, is interested in fund raising for an additional basketball court in Marble Park.
  - o *Discussion – if there is even enough room for another basketball court*
  - o *Discussion on if this year's use is due to COVID and will future use warrant an additional basketball court.*
  - o *Discussion on if another basketball court fits into the CORP plan of the Village is Marble Park the correct spot for it.*
- Recommendation – **Table this discussion until next month – Motion by Kies Seconded by Kubasta carried by voice vote 5/0.**

### **Set next meeting date and adjourn –**

*Motion by Kubasta, second by Foster to adjourn at 5:40 pm, until 8th of September 2020 at 5:00 pm carried by voice vote 5-0.*

Kirk Ruetten  
Public Works Director

***Village of Winneconne***  
***Public Safety Committee***

**August 3, 2020 8:00am**

Call to Order: The meeting was called to order at 8:04am by Chair Corey Mashak. Present were: Chair Corey Mashak, Trustee Brenda Kubasta, Trustee Louis Metzsig, Fire Chief Ryan Krings and Police Chief Paul Olson

Public Participation: None

Communications: None

Motion by Kubasta second by Metzsig to approve July 13, 2020 minutes all ayes, all ayes.

**Staff Reports:**

- Personnel—Currently have 4 part time officers. State has allowed leeway on training due to COVID-19. Olson explained that normally Police Officers are required to have 24 hours of training completed in a fiscal training year. This year that was difficult for many agencies as schools were shut down. The State was still reimbursing training funds as normal.

**Statistics: (through the 25<sup>th</sup> of the month)**

Incidents— **1202** Citations— 43 (10 ordinances, 33 traffic) Warnings—34 Traffic Stops—58

Ordinances—19 Disturbances--7 Animal—14 Motorist assist--2 Welfare check—7

Reckless Driver—1 Theft—2 Suspicious person/incident—5 Alcohol---0 OWI—1 Drugs—1 Parking—69(50 tickets)

Open doors—14 Juvenile--0 Accident—2 Harassment—0 Damage—2 Alarm—8 Fire Calls—2  
Noise/Neighbor Problem—2, Drive off---3

Hazard—12 Fraud-- 1 Med Assist-- 7 Building checks—678 Community Policing—132

Assists total (general)—30 Assist Omro—6 Assist County Sheriff--7 Other Agencies—5

**\*\* Highlights\*\***

On July 3<sup>rd</sup> at approximately 2:00a Lt. Sauriol was dispatched to a disturbance at a local establishment. Starting out as a verbal argument between 2 intoxicated individuals turned into a physical fight where one party was pushed to the ground and kicked in the face several times. After an investigation one individual was eventually cited for Battery.

On July 5<sup>th</sup> at approximately 2:30a Officer Wulgaert was dispatched to a disturbance at a local establishment. An argument took place outside the establishment. Several people got into a car to

## ***Village of Winneconne***

### ***Public Safety Committee***

leave when an individual smashed the car window. One person exited the car where a physical fight took place. After an investigation one individual was cited for damage to property and battery.

On July 18<sup>th</sup> at approximately 6:10a, Officer Honer was traveling east over the bridge. He observed a male and female walking east. He drove back across the bridge and now noticed only the male party was walking on the bridge. Both the female and male are well known to the law enforcement. Officer Honer found the female swimming to shore with no shorts or any garment below her waist. Officer Honer located a life jacket and gave it to her to put around her waist. The female was issued a municipal citation.

Items for Discussion: The Presbyterian Church was going to ask for special parking when they held services outside, but after trying it this weekend there is no need for special parking

Court deposit schedule--- Olson explained that a modernized bond schedule for ordinance violations was in the works

Old Business: Olson explained the snowmobile routes and history of them for the benefit of the newer members

New Business: None

Next Meeting: **September 9, 2020, 8:00am**

Motion to adjourn: Kubasta, second Metzsig all Ayes.

Respectfully submitted Paul Olson, Police Chief

Meeting was called to order by Chairperson Foster at 10:02 a.m.

Members present: Foster, Kies, and Broderick

Also present: Village Administrator David Porter, DPW Kirk Ruetten, Chris Ferguson of MCO, Brad Warner of McMahon, and Tony Kappell of McMahon

#### Public Participation

Jack Wirch, 502 Elm Street – make sure call-in option available and working

Attended some of these meetings communication is an area of contention

Burden of proof is on you – advise in future send registered letters

Say posted minutes in Winneconne News – point size is small. Difficult to read.

Advise you to get out of your office and talk to people affected – lost of public trust

About 10 got together 259 signatures – collected 247 paper petitions and scan those and make available to you. 2017 Census figures 2561 residents. 2/3 adults – approximately 1700. Did not target every home – but think we reached about 30% - against the sidewalk plan.

People called in to office and told their street would not have a sidewalk. Fairly easy to talk to people. Reconnected with people Fixed incomes – ability or resources to shovel sidewalks or pay to have it done. New York Avenue – 3 foot terrace; 3 foot sidewalk, representatives met with every person affected. Winneconne plan does not accommodate a neighborhood – house are not set back. Lost the public trust. Deflect criticism – people who live here 50 years from now. Massive change in innovation. Lost public trust. Sidewalks to accommodate handicap. Lost public trust – map 4 handed out – that was the most current map. Later learned it was not the most current map . . . a different map 4. Implement version control on these types of documents. Metadata has time/information. Lost the public trust. Taken individually these petitions are easy to dismiss. Can easily ripped . . . taken collectively they cannot. Committee – there is a process. Captive audience – in reality you have a limited audience. Divide and conquer strategy in the name of progress. You should be ashamed of yourselves. Telling long term residents to move if they do not like it. You lost the public trust. Talking about wi-fi; public cable, not cement. Records recently available – some of the ordinances contradict each other. Why was the right of way changed – will provide a list of questions. Acting as good stewards of the taxpayers – have you been transparent. Finally we request a motion made to stop all sidewalk plans, change the comprehensive plan and ????. You lost the public trust.

Foster – only issue pertaining to the sidewalk is the survey - only agenda item on today's agenda. Encouraged to stay for meeting.

How many people survey – surveys can be misleading without education. People are forced to choose among limited options. Surveys are a valuable tool. Should be done in conjunction with focus meetings.

Mary Bochat, 6<sup>th</sup> Street – survey – attendance comprehensive plan – has 124 responses. 20 were not from the Village. Question – if you use that what the survey today would look like.

David – independent company. No village employees. Company has purchased email/cell phone numbers to register – including address to make sure only village residents participation.

Wirch – differentiation between taxpayers and Village residents. 502 Elm Street – permanent resident is outside of town. Public right of way to take tree down because you maintain right of way. People who pay taxes have a right to some say in matters.

444 N 6<sup>th</sup> Street – Kim Van Rooy – motion to table sidewalks for a year. Was the motion rescinded. Was it rescinded?

Someone talking – I do not know. Lawyer on phone to table for a year. Said right after phone call – suggest tabled. We will check the minutes.

Broderick – to table until received results of survey. Right after referendum discussion.

Public participation closed at 10:21 a.m.

### **Communications - None**

### **Approve Minutes from July 14, 2020 and July 21, 2020 Public Works Meetings**

MOTION by Kies, seconded by Broderick, to approve July 14, 2020 and July 21, 2020 Public Works meeting minutes as amended. Carried by voice vote.

### **Operations Progress:**

#### **Operations:**

1. 93 Public Works and Zoning permits to date (listing attached);
2. 40 Service Requests to date (listing attached);
3. 87 Building Permits to date (listing attached);
4. Public Works;
  - a. Street Sweeping
  - b. Summer Banners installed and Graduation Banners removed on Main St.
  - c. PD vehicle repairs and PM's
  - d. Crack sealed Twin Harbor Dr./12<sup>th</sup> Ave/Marble Park parking lot
  - e. Fixed and adjusted Catch Basins
  - f. Painted parking stalls and catch basins
  - g. Sovereign State Days prep and clean-up
  - h. Filled potholes around Village
5. Grounds/Facilities;
  - a. Three Cremations were marked/dug/closed
  - b. Sovereign State Days prep and clean-up
  - c. Filled potholes and boat launches

- d. Cracked sealed Marble Park parking lot
- e. Round-up Marble Park and LWP
- 6. Water Utility (MCO):
  - a. 336 Diggers Hotline Locates to Date (Available at Meeting)
  - b. Annual valve exercising has been completed on 50 percent valves on the West side of the Village
  - c. RO Pilot has been running at normal pressures. Daily, Weekly, Monthly sampling has continued. Operating pressures have been changed as of 07/24/2020 to check different parameters. New remote antenna was installed.
  - d. Quarterly raw and monthly bacteriological samples have returned at safe level
  - e. HydroCorp has identified one non-compliant business and water shut off notices have been issued.
  - f. Repair of water service on Prospect decreasing daily pumping.
- 7. Wastewater Treatment Plant (MCO):
  - a. Scheduled power outage on 07/24/2020 affected the Landings liftstation and an emergency generator was utilized from 1:00 am – 6:30am.
  - b. The VFD on Raw Pump# 2 has been quoted and approved through LW Allen for replacement. Waiting arrival. Additional testing will be completed.
  - c. Manhole on the “Town” property, 289 Memorial Dr. was repaired and televised
  - d. Annual Televising RFP has been sent out. Opening date will 12 August.
  - e. Sludge results are in and all results are below ceiling and high quantity limits. Hauling is scheduled for the second week of August.

All work during this period was a combined effort of the entire Public Works Staff.

**DPW Report:**

- Working with OMNI Associates and Wis DOT, on Bridge and Main St. Project,
- Working on WDNR and Sigma Group on PDK environmental project
- Working with DNR and McMahon Group on Holtz/Bigger environmental project
- Working with engineers for several Village projects to include Twin Harbor Dr., Well/Water Quality upgrades, N. 6<sup>th</sup> Street, and Facility Long Term Planning
- Acquiring prices and quotes for FY 2020 projects and equipment

**Old Business:**

**Village Projects and Priority – DPW Ruetten reviewed**

Updated Bridge and Main Street Project

Both projects electrical issues still remain.

DOT and DPW trying to close out Main Street Project within the next couple months.

Any remaining electrical issues will be added to the Bridge project.

Twin Harbor Drive – Assessment letters will be going out this month.

Two-year warranty.

North 6<sup>th</sup> Street Project – pavement has been completed along with the side streets (Division /Prospect. The rest of the project is on hold.

Seawall Project – the first section of 12-foot sidewalk has been placed. Will be discussing the rest of the project in the Park Committee.

### **Well and Water Quality**

Update – We have been running pilot study for 7 weeks. No official results yet.  
Tony Kappell – pilot operating well. Measurements daily are stable.  
The membranes do not seem to be fouling at either PSI. Cycling unit differences.  
Reduced flux rate thru membrane – did not see any effect on the water quality.  
Does mean that have to have more membrane surface area at that lower pressure.  
When can we expect feedback? Have not received one sample back yet.

### **Storm Water Utility Creation**

Discussion – DPW Ruetten updated on both memo and ordinance draft.  
Work thru memo first.

Brad Warner – same format as last time. Hard surface measurements have not changed  
Confident in the numbers. We did some revisions on the annual stormwater utility per  
discussion. Reviewed budget. Added in leaf collection component. Approximately \$325,000  
annual budget general and capital. ERU (Equivalent Residential Unit) hard surface value =  
2800.00 square feet per unit.

974 single family + Non-residential 1567 ERU units for the rest of the community.  
Conservative estimate of 2541 total ERU's . . . which number may increase which could  
influence rate – unless the budget changes.

ERU rate \$128 per year, for Single Family Residential quarterly billing approximately  
\$32/quarter. On a monthly basis would be a little over \$11.00.

#### *Proposed Customer Classifications:*

<i>Residential – Single Family</i>	<i>1 ERU per parcel</i>
<i>Residential Duplex unit</i>	<i>1 ERU per dwelling unit</i>
<i>Older home- upper/lower</i>	<i>1 ERU</i>
<i>Residential – Condominium</i>	<i>1 ERU per dwelling unit + non-residential ERU for common space</i>
<i>Residential – Multi Family</i>	<i>Calculated based on the non-residential method</i>
<i>Undeveloped Property</i>	<i>Assigned an ERU value based upon size of parcel Proposed rate is .2 ERU's per acre.</i>

*Non-Residential Method is calculated based on the total impervious surface divided by the ERU value of 2800 square feet to determine the ERU's for any property.*

*Base charge is 1 ERU minimum for any developed property including all customer classifications.*

Reviewed estimated costs for largest customer – school district being the biggest.

Broderick if annual budget amount is reduced – than the rates would be decreased but you would also would not get all the projects done. This is good work, but the timing is wrong during current times.

Brad Warner, McMahon – the Village is spending the money anyway in general budget . . . some entities are benefitting currently because they do not pay taxes – the school district is an example. The Village is paying all the costs – not split amongst the municipalities in the district. Not taxing anymore, it would be charged on a user basis - the taxpayers would benefit because it would be charges on a user basis.

Broderick – expectation would be property tax would decrease by the same amount because being taken out of the general fund.

Yes, but remember Capital costs, which are usually borrowed, may not be in the general fund . . . which is paid for by taxes.

Foster – bond rates are attractive, but origination fees are high - \$40,000.00

Brad Warner, McMahon – a benefit is working off capital received from billings – may not need to borrow . . . more of a pay as you go features.

Foster – major water treatment plant project that will have to borrow for - lot of interest.

Brad Warner, McMahon – 180 stormwater utilities already formed in the state. Anything related to stormwater are put in utilities. Capital projects add storm sewer infrastructure in your community.

Broderick – comfortable supporting if the \$125,000 be removed from the base property tax bill that taxpayers receive. Not in favor unless we reduce property taxes accordingly.

DPW Ruetten – legally we have to reduce the levy limit by expenses spent on stormwater in 2013.

Foster – fairness quotient.

Broderick – concerned about the status of the economy. It may be six months may be a year.

Brad Warner, McMahon – you wouldn't give the school/churches free water – they are a user. Similar approach with stormwater.

Brad Warner, McMahon – reviewed adopting a storm water utility ordinance. Ultimately will be reviewed by Village attorney and approved by Village Board. Basically, using industry standard.

Broderick – condo – little heavy giving each condo unit an ERU as well as common places.

Brad Warner, McMahon – Village has varied condo units . . . so different. Single family units also vary quite a bit. It is for you determine how you want to balance the community. Some have larger footprints, and some have small footprints. Looking at equitable for all.

Discussion – education is key.

Brad Warner – This is not a done deal – we still need to make an initial presentation to the Village Board. Educate the public. The back to the Village Board for final approval.

Broderick would like to add this offset with general fund property taxes.

### **Vehicle Equipment Replacement Discussion**

Discussion – DPW Ruetten – review information. Getting close to budget time. Table until next month. Will bring Request for Proposal (RFP) for dump truck.

Broderick – would like to see a cost benefit analysis - how much time is the truck being used versus how many hours it is not being used. Can we team up with another community? Other conversations before we just get a new dump truck based on the infrequency of use. Challenge ourselves to find a most cost-effective way. Also looking at other vehicles. New dump truck is approximately \$150,000 – with a usual trade in value of \$75,000.

DPW Ruetten – we can either keep them until fall apart; or what we have been doing keeping them and using trade-in value in which we have to do less maintenance.

Broderick asked to meet with Kirk to discuss basic analysis.

Kies – we want what is best for the community.

### **Transportation Utility Creation**

Discussion – Village Administrator Porter – nothing new to report. Would like to reach out to largest customers first. Recently released legal opinion from the League of Wisconsin Municipalities. The intent of a transportation utility is to share the cost of street projects with all taxpayers instead of the residents who live on the street. Currently the village borrows money to be the banker - which include origination fees, interest, etc. Spread the cost of projects based on actual use. For example, Kwik Trip generates a lot of traffic – a resident would have a quarterly fee on water bill but means the costs are paid for by the transportation utility.

Foster – currently water utilities pay for water; sewer utility for sewer; we don't have a stormwater utility, so everyone pays. Trying to be fair to users and property owners.

**New Business: 11:20 take a 5 minute break**

### **Review and Comment on Village Wide Sidewalk Survey Questions**

Discussion – Reviewed by Village Administrator David Porter.

Instead of sending survey . . . take to people and look at the neighborhoods. People would lose their driveways.

Phyllis Schultz – 101 N 2<sup>nd</sup> Avenue, - people don't walk but everyone walks by my house. It has a dead-end sidewalk. Instead of doing survey and get Village employees take pictures. A survey doesn't do anything. Foster – we were requested by citizens to do the survey.

Name of company Flashvote. Cost of four surveys is \$2000.00.  
Survey pool based on invitation - email/phone texts.

Wirch, 502 Elm Street – Excludes a lot of people.

Wirch, 502 Elm Street – would like to volunteer to get a paper response to this survey. Village Administrator Porter – that is the problem – some may feel pressured by person standing in front of them.

Broderick – we need to start with a process. Indicate which streets are primary, secondary, or tertiary. Based on that information determine street widths; etc. Create a stakeholder/focus group to make a recommendation.

Wirch, 502 Elm Street – I have sat through this entire meeting and based on the decisions you've made - you haven't heard me.

Foster – we haven't made any decisions.

Survey – make modifications– not sure how? Would like to send something all by mail or by electronic means. If people do not have the technology . . . we have to give access to everyone – just like people in wheelchairs.

Suggested adding a comment section. Include correct map so people aren't confused.

### **Options of Bidding Additional Utility Projects for FY20**

Discussion Next project – Birch/6<sup>th</sup> Elm/5<sup>th</sup> or do Division between N. 7<sup>th</sup> and 5<sup>th</sup> and Prospect between N. 7<sup>th</sup> and 5<sup>th</sup> Streets.

Cost savings – get bids.

Set next meeting date – request time on next agenda

Broderick – asked to get survey out within a month – to make decisions as quickly as possible.

Do we want to meet again in two weeks to get the survey launched.

DPW – looking to make recommendation from Board before send out survey.

Broderick – would like to meet again this week . . . to mail out on Friday.

Foster – volunteers to assist with the survey later this week. – Jack Nancy, and Whitney.

MOTION by Kies, seconded by Broderick, to adjourn to August 6 at 10:00 a.m. Carried by voice vote.

12: 09 p.m.

Minutes taken by Jacquin Stelzner.

# MEETING MINUTES: PUBLIC WORKS COMMITTEE FOR VILLAGE OF WINNECONNE

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## Minutes For:

**Thursday, August 06, 2020 @ 10:00 a.m. at Municipal Building, Annex Room, to consider:**

Meeting called to order at 10:00 am by Trustee Steve Foster with Trustee John Broderick present and Trustee Jim Kies absent.

Also attending were DPW Ruetten, and Administrator David Porter.

Public Participation – Jack Wirch stated *that Foster, Porter, Whitney, Nancy, and I met yesterday, and we found that there was some misinformation that was put out by both sides. I hope we can move forward today and have a positive communication and discussion.*

Communications – *None*

### **Old Business**

Discuss and Approve Village sidewalk survey – Foster lead with – *As Wirch stated, we decided to have a cooling off period concerning the misinformation that is throughout the Village. We need this opportunity to concentrate on N. 6<sup>th</sup> St.*

- Discussion – The Village President was informed, and the survey will be postponed. The group did not decide until when it will be postponed but, it will happen. There will be additional surveys that will come out to help gather information to make informed decisions.
  - o Broderick commends the group for coming up with this decision.
  - o Foster – this country has a long history of paying it forward and this community benefits from all input and information that we gather.
  - o Discussion on how to proceed with getting communications out to people prior to a survey.
  - o Broderick – how do we proceed with the situation on N. 6<sup>th</sup> St.
  - o Foster added that we cannot make comment or a recommendation since it is not on the agenda.
  - o Wirch – I hope you call a PW meeting to get a solution for the N. 6<sup>th</sup> St project. I have spent a lot of time recently, researching ADA regulations on sidewalks and there is a legal side the we have to consider. A lot of the information is for larger communities, but we have to look at all of Winneconne.
- Recommendation – To inform the Village Board to extend the Village Administrator more communications and delay the survey for sidewalks since there is a lot of good and bad information out there. Set another meeting to discuss the way forward with N. 6<sup>th</sup> St.

### **New Business**

#### **Set next meeting date and adjourn**

*Motion made by Broderick, second by Foster to adjourn at 10:47 am until Tuesday August 11, 2020 at 10:00am; 2-0 approve.*

Kirk Ruetten  
Public Works Director

Pursuant to WI State Statute 985.02(1)(b); notice is hereby given that Village Board Members may also be present at this meeting for informational purposes.

# MEETING MINUTES: PUBLIC WORKS COMMITTEE FOR VILLAGE OF WINNECONNE

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## Minutes For:

**Tuesday, August 11, 2020 @ 10:00 a.m. at Municipal Building, Annex Room, to consider;**

Meeting called to order at 10:05 am by Trustee Steve Foster with Trustee John Broderick present and Trustee Jim Kies absent.

Also attending were DPW Ruetten, Administrator David Porter and Brad Werner with McMahon. Public is on the sign-up sheet attached.

### Public Participation –

*Mary Bochat – Question to clarify what the meeting is about.*

*Foster – We are making a recommendation to the Village Board on the N. 6<sup>th</sup> St Project.*

*Mary – Will we get to vote and will this set a president for the Village?*

*Foster – We are making a recommendation to the Village Board, we agreed on a survey and now a cooling off period. That will affect the Village Policy.*

*Mary – When do we vote on what sidewalks we want?*

*Foster – The last meeting I shared my personal options, I am not saying that these are on the table.*

*Sally Bowers – During Public Participation, would be the time to look at Bike and Walking Lanes.*

*Foster – Noted*

*Gene Reinke – I am just confused because you said every street will have a sidewalk to Main St.,*

*Map# 4 does not have a sidewalk on N. 6<sup>th</sup> Ave. Why are you picking on N. 6<sup>th</sup> St.!*

*Foster – That map was developed in 2017*

*Reinke – You are going to do what you want to do!*

*Mary Bochat – I looked at all the information and appendices on the Comprehensive plan and there are no survey questions. There was only 124 people that responded.*

*Foster – Correct, at that time that is all that responded to a Village Wide Survey*

*Mary – My fear is that we are setting a president for the future.*

*Foster – Agreed however, we have a mismatch of 3', 4', and 5' sidewalks in the Village.*

*Allys Rudisill – I talked to the former Village President and he is sick and frustrated with what is going on. There is a new Board and Administrator.*

*Wayne Straza – Why don't we invest in infrastructure instead of sidewalks. The PW Department needs to be managed better.*

*Marge Cosmuto – What you people did to our house is wrong. Do I need to get a lawyer? You said you would give permission to move our garage but who is paying for it.*

*Greg Cosmuto – I spent \$25,000 to improve my house. I never park in my garage and now there is a sidewalk this far from my house. All for nothing.*

*Sally Bowers – On a positive note, the Committee and Village Board have listened to us and have given us options.*

Communications – None

### Old Business

### New Business

Discuss and Vote Recommendation to Village Board, for N. 6<sup>th</sup> St. Project Completion

- Discussion – Foster presented four options (see attached list of options) and added a fifth option that only included a 60” sidewalk from W. Main St. to Prospect St. only. Gene Reinke commented that she didn't care about that.
  - o Werner answered a question concerning the benefit of terrace width. 8' terrace is a benefit for snow load, driveway apron pitch, and drainage. The terrace could go down to 6.5' however, it would make the sidewalk dip down in the apron and the pitch steeper in the apron. This would be bad for trailers and boats entering and leaving the driveways.

Pursuant to WI State Statute 985.02(1)(b); notice is hereby given that Village Board Members may also be present at this meeting for informational purposes.

## **MEETING MINUTES: PUBLIC WORKS COMMITTEE FOR VILLAGE OF WINNECONNE**

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- Wayne Straza – asked, have we looked at Grants for sidewalks?
  - Administrator answered that we look at every opportunity we can for grant options.
  - Jim Ruskaup – commented that the Committee is looking at an invasion of privacy for these people.
  - Broderick commented that in his opinion that he would look at options C-E.
  - Broderick and Foster still thought that Option C is still too close to homes and that Option D would establish distance away from homes. Option E also meets our intention.
  - Foster added that he will read all five options to the Village Board and give them the PW Committees Recommendation.
- Recommendation – Motion by Broderick Seconded by Foster to Recommend Option D or E to the Village Board. Carried by voice vote 2/0\
- Foster addressed the room and expressed his disappointment in the comments by the group. It did hurt the staff and trustees and it is not over yet. The Staff did give the notices as required and some people choose not to look at them, that is your choice. I would take this process over what other countries, like China, have. I would caution us all as we move forward. This level of interest should be sustained at every meeting, we need the support of Winneconne.

### **Set next meeting date and adjourn**

*Motion made by Broderick, second by Foster to adjourn at 11:13 am until Tuesday September 08, 2020 at 10:00am; 2-0 approve.*

Kirk Ruetten  
Public Works Director

Pursuant to WI State Statute 985.02(1)(b); notice is hereby given that Village Board Members may also be present at this meeting for informational purposes.

# ADMINISTRATOR'S REPORT

*August 18, 2020*

The Village staff continue to do admirable work. Brian Peterson is off to a great start supervising the day-to-day activities of our public works crew. Jaci and Kathy successfully oversaw our third election this year. In addition to devoting considerable time to the N. 6<sup>th</sup> Street project, Kirk continues to oversee the pilot study of the reverse osmosis water purification system at well no. 2. We are in week nine of twelve. Early tests returned results well within those required by the DNR. As we have changed parameters, we have also gleaned valuable information that will help us minimize our O/M costs when the new R/O system is installed.

This week's board meeting should be a little shorter than usual. Please don't get too used to it. As you are aware, we are heading into budget season shortly and have a lot of initiatives – and communication about them – to advance.

FlashVote is continuing to send invitations for Village residents to sign up for our survey panel. The rate at which our residents are signing up is a little below the average of other communities with which FlashVote has worked. As you speak with your constituents, please reassure them that the invitations from FlashVote are legitimate and encourage them to register.

## **Public Works Committee's recommendation regarding sidewalks on N. 6<sup>th</sup> Street**

The Village Board and the Public Works Committee have done a commendable job accommodating concerns expressed by a small but loud group of residents. Even after accounting for the rampant mischaracterization of the work the Village staff performed, we know that we need to communicate more effectively and are committed to doing so.

From my perspective, the most frustrating development was the way in which advocates opposed to the sidewalk requested a community-wide survey to collect valuable data to inform this Board's decision and then worked to spread false information, all but ensuring that a survey would not yield useful information. Tonight, you find yourselves in the unfortunate position of making a decision without the benefit of the community input that you wanted.

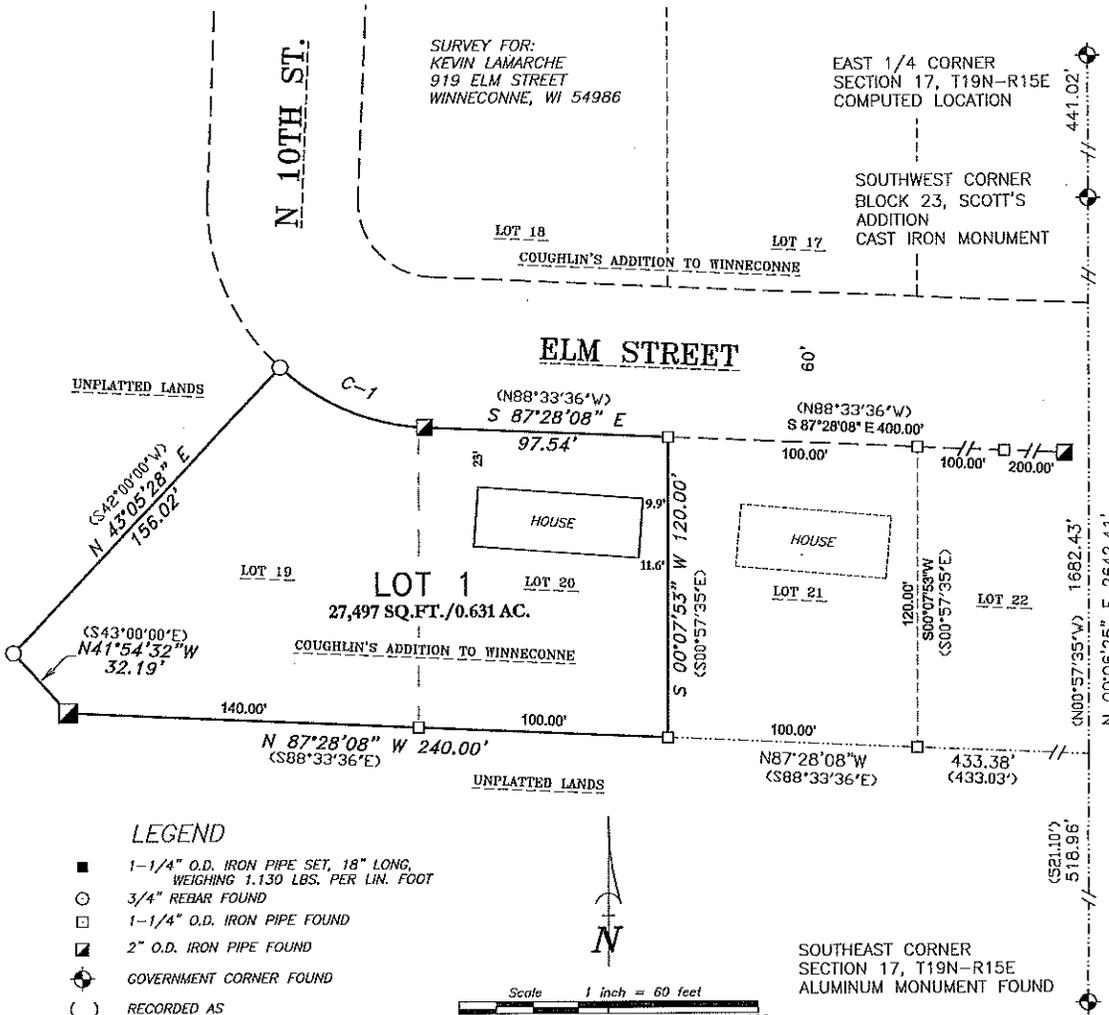
It is my recommendation that you approve "Option D" - Sidewalk on the east side from W. Main to Division with a 60" wide sidewalk except a 48" wide sidewalk adjacent to the home at 546 Prospect Street and 8' or 6.5' terrace as conditions allow. This is consistent with the Village's sidewalk plan, approved by the Village Board in 2017. It merits mention that the owners of 546 Prospect Street have not attended any of the Village Board or Public Works Committee meetings regarding this project. Their actions suggest far less concern about the sidewalk next to their own home than their neighbors further down the street.

## **Certified Survey Map for 919 Elm Street**

The Plan Commission voted a recommendation that the certified survey map for 919 Elm Street not be approved. The owner was under the impression that Lot 19 – currently vacant – was a wetland. To the best of my knowledge that is not the case. Building there likely would require the addition of fill to bring it out of the 100-year flood plain. The current owner intends on selling both lots in the near future. By keeping them separate, we preserve a vacant lot in an area zoned for single family homes.

**CERTIFIED SURVEY MAP NO. \_\_\_\_\_**

ALL OF LOT 19, AND LOT 20, IN "COUGHLIN'S ADDITION TO WINNECONNE", BEING PART OF THE SOUTHEAST 1/4 OF SECTION 17, TOWNSHIP 19 NORTH, RANGE 15 EAST, VILLAGE OF WINNECONNE, WINNEBAGO COUNTY, WISCONSIN.



Curve	Radius	Delta	Length	Chord Bearing	Chord
1	90.00'	040°33'36"	63.71'	S67°11'20.6"E (N68°16'48"W)	62.39'



**Martenson & Eisele, Inc.**

101 West Main Street  
Omro, WI 54963  
www.martenson-eisele.com  
P 920.685.6240 F 920.685.6340

Planning  
Environmental  
Surveying  
Engineering  
Architecture

PROJECT NO. 0-2272-001  
FILE 2272001CSM SHEET 1 OF 3  
This instrument was drafted by: DSL

# Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 07012020 ending: 06302021  
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the:  Town of } WINNECONNE  
 Village of }  
 City of }

County of WINNEBAGO Aldermanic Dist. No. \_\_\_\_\_  
 (if required by ordinance)

Check one:  Individual  Limited Liability Company  
 Partnership  Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number 456-000034943-05	
FEIN Number 56-1356720	
TYPE OF LICENSE REQUESTED	FEE
<input checked="" type="checkbox"/> Class A beer	\$
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input checked="" type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$
<b>TOTAL FEE</b>	<b>\$</b>

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)  
FAMILY DOLLAR STORES OF WISCONSIN, LLC

**An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.**

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
BADIBANGA	IRFAN	TSHIMANGA	1658 E. EVERGLADE LANE, GILBERT, AZ 85298
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
OLD, JR.	WILLIAM	ABNER	111-B 84TH STREET, VIRGINIA BEACH, VA 23451
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
BOSCIA (ASST. SEC.)	SANDRA	LOFTIS	127 MEADOWBROOK RD., CHARLOTTE, NC 28211
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
NORTON	TIMOTHY	L.	508 MUSTANG LANE, FOND DU LAC, WI 54935
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name FAMILY DOLLAR #27376 Business Phone Number (920) 582-0548

2. Address of Premises 926 E. MAIN STREET, WINNECONNE, WI Post Office & Zip Code 54986

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

FAMILY DOLLAR IS LOCATED IN A STAND ALONE BUILDING AT THE CORNER OF NORTH 13TH AVENUE AND EAST MAIN STREET AND OCCUPIES APPROXIMATELY 7,659 SQUARE FEET.

4. Legal description (omit if street address is given above): N/A

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? .....  Yes  No

(b) If yes, under what name was license issued? N/A



# Original Alcohol Beverage Retail License Application

(Submit to municipal clerk)

For the license period beginning: 09/27/2020 ending: 06/30/2021  
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the:  Town of } Winneconne  
 Village of }  
 City of }

County of Winnebago Aldermanic Dist. No. \_\_\_\_\_  
(if required by ordinance)

Check one:  Individual  Limited Liability Company  
 Partnership  Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number <u>456-1030281773-04</u>	
FEIN Number <u>85-1221011</u>	
TYPE OF LICENSE REQUESTED	FEE
<input checked="" type="checkbox"/> Class A beer	\$
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input checked="" type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$
<b>TOTAL FEE</b>	<b>\$</b>

Name (Individual / partners give last name, first, middle; corporations / limited liability companies give registered name)  
Stone Ridge Meat & Country Market

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Detjens</u>	<u>Duane</u>		<u>271 Industrial Dr. Coloma, WI 54930</u>
Vice President / Member Last Name <u>Kohlhoff</u>	(First) <u>Steve</u>	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code) <u>105 Mound St. Watertown, WI 53098</u>
Secretary / Member Last Name <u>Hensel-Buntrock</u>	(First) <u>Heidi</u>	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code) <u>PO Box 191 Wautoma, WI 54982</u>
Treasurer / Member Last Name <u>Martz</u>	(First) <u>Terry</u>	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code) <u>PO Box 794 Wautoma, WI 54982</u>
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name Stone Ridge Winneconne LLC Business Phone Number (920) 582-0401  
2. Address of Premises 910 E. Main St Post Office & Zip Code Winneconne, WI 54986

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

Grocery store / cement block building  
Sold & stored in Southwest corner of building

4. Legal description (omit if street address is given above): \_\_\_\_\_  
5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? .....  Yes  No  
(b) If yes, under what name was license issued? Market Basket / Piggly Wiggly