



VILLAGE OF WINNECONNE

The Community of Opportunity

30 South First Street - P.O. Box 488 - Winneconne, Wisconsin 54986-0488 - 920-582-4381
www.winneconnewi.gov

AGENDA

TUESDAY, JANUARY 21, 2020

Village Board Room, 30 South First Street

5:30 pm

Call to Order
Roll Call
Pledge of Allegiance
Public Participation
Communications

Regular Business

Approve Consent Agenda
December 17, 2019 minutes
December 27, 2019 minutes
Village and Utility Bills
Financial Report
Adopt Agenda

Administrator's Report

Committee Reports: Beautification, Cemetery, Fire Department, Historic Preservation, Library, Park, Personnel and Finance, Plan Commission, Public Safety, Public Works

Old Business

New Business

Discuss and vote to confirm appointment of Cory Mashak as Village Trustee to complete the term of Jacki Kasubaski
Discuss and vote to confirm appointment of Randy Oliphant as President Pro Tempore
Discuss and vote to confirm appointment of Brenda Kubasta as a member of the Personnel & Finance Committee and Randy Oliphant as a member of the Public Works Committee through the April 2020 election
Discuss and vote to confirm appointment of Brenda Kubasta as the Chair of the Park Committee through the April 2020 election
Discuss proposed amendments to the public smoking ordinance
Discuss and vote to approve Resolution 1.1-2020 amending the 2020 Annual Budget for the Village of Winneconne
Discuss and vote to increase hourly wage of part-time police officers
Discuss and approve fee schedule for 2020 Winneconne Parks Collectible Pin and fishing pier day passes, and establish restrictions on use of fees collected
Review designs for 2020 Winneconne Parks Collectible Pin
Discuss draft of monthly Village Administrator's column in the *Winneconne News*
Discuss and approve Appointment of Agent by Village Pub Bar Grill LLC
Discuss and approve Operator License Applications

Adjourn

**MEETING MINUTES:
VILLAGE BOARD
DECEMBER 17, 2019**

5:30 p.m.

Regular meeting of the Village Board was called to order by Chairman Boucher at 5:30 p.m.
Roll Call: Ruetten, present; Clifford absent; Oliphant, Kubasta, Foster, Kasubaski, and Boucher; present.

Pledge of Allegiance was said in unison.

Participation – None

Doug Nelson, 214 North 6th Avenue – been Chamber President by default – but this last year we have gotten new blood on the Chamber Board – fall festival; holiday parade; stepping down and Kayla Kallas will be the new Chamber President; good to see the Village and the Chamber work together and would like to see it continue . . . it's the best Chamber Board we have ever had. Annual Chamber Dinner on January 20th at the Fin 'n' Feather . . . hope to see you all there . . . bring your spouses. We like it Where – the Kovacks? will be guest speaker. Tickets \$25 per person and are available. Thanks for working together.

- Dana Woods 1734 County Road M – also thanked the Village for their help in the parade. Very help Village staff – appreciated all their help.

Communications - Received resignation of Jacki Kasubaski as of December 31, 2019

Regular Business

Approve Consent Agenda

November 19, 2019 Minutes
Village and Utility Bills – order paid
Financial Report
Adopt Agenda

MOTION by Ruetten, seconded by Kubasta, to approve the Consent Agenda and order the bills paid. Roll Call: Ruetten, Oliphant, Kubasta, Foster, Kasubaski, and Boucher; aye.

Administrator's Report

VILLAGE ADMINISTRATOR'S REPORT
December 17, 2019

It is exciting to observe progress on the demolition of the brick house at 27 S. 1st Street. Once finished, the crew will turn its attention to the little white house across the river.

I attended the New North Summit, an annual conference focused on economic development in Northeast Wisconsin. It was helpful to better understand the regional context in which we

operate and learn about the resources available as we look toward attracting new businesses to our industrial park and our commercial district.

Christmas miracle the little white house should be coming down by the end of the week. -
Crittter

As we look ahead toward 2020, there are two projects that will demand our attention early in the new year: (1) Adoption of the amended Village Code, and (2) Adoption of the Comprehensive Plan.

Village Code Review and Adoption

I anticipate the Plan Commission will review zoning amendments at its meeting on January 14. It will convene a public hearing regarding zoning amendments at its February meeting. Other committees will review code amendments related to their respective areas in January and February. The Village Board will review and adopt the new code at its February meeting.

Comprehensive Plan Adoption

There are a few remaining steps before the Village's updated Comprehensive Plan, produced by the East Central Wisconsin Regional Planning Commission, can be adopted. The Plan Commission will review the final draft at its January 14 meeting. We will schedule an intergovernmental meeting with the Town of Winneconne in January. The Village Board will review the Comprehensive Plan at its January meeting (i.e. first reading) and then review and adopt it at its February meeting.

Committee Reports:

Beautification – Did not meet. Next meeting January 9th.

Cemetery – Will meet in January.

Fire Department – three potential new members. Have 50 fire + 16 EMS
o Chicken Fun Night is January 29th.

Historic Preservation – Did not meet.

Industrial Development Committee – Did not meet.

Library Board – Refer to minutes.

- Jingle Book Bash was a success.
- Received two grants – both for tv sets for upstairs.
 - o One behind circulation desk.
 - o One in the meeting room upstairs – complete with sound system.
- Fundraiser on Sunday at Barnes and Nobles for donations – to buy books.

Park – no quorum. Next meeting is January 6th.

Personnel and Finance – Did not meet.

Plan Commission – Refer to minutes.

Public Safety – Refer to minutes.

- Met with snowmobile club – making sure they are doing proper signage.
- Next month an ecig ordinance draft.
- Discussed fishing piers and passed recommendation to park committee.

Public Works - Refer to minutes.

- MLS Grant in. Expect results in February.
- Village projects and priorities.
- Compliance issues.
- Timelines.

Community Development Authority – Did not meet.

Old Business

- None

New Business

Discuss QOS Proposal to Install Fiber Optic Internet in Winneconne

- Reviewed by Village Administrator David Porter.
- Partnered with US Internet based about Minneapolis.
- Proposing to build a fiber optic mainline – intersection of 21/41.
 - o Intersection of 41/76.
- In particular trying to connect Town of Poygan; and some areas in the Town of Winnebago and the Village.
- Could connect with Dan to answer any questions for a better understanding. – no
- Proposal would create a loop around Lake Butte Des Morts – the Village would actually get fiber up to gigabyte to every home and business in the Village.
- One thing he is looking for is a draft letter of support of the municipalities along the path. Can show our support by approving a \$1000.00 matching fund if he is successful in getting grant from Public Service Committee.
- Anticipates total cost of Phase I to be estimated at \$10,000,000. Currently has about 6.5 million in commitments. Has about 24 months to put the cable in the ground.

Brenda – how does it work in the Village? Dave – laying a new fiber optic cable - most homes have copper lines coming off fiber going to their homes. Will increase the speed significantly.

Steve – competitive. Dave – three price tiers.

Russ – are they actually an internet provider. Dave – monthly bill would be from US Internet.

Randy – our investment would be \$1000 conditioned upon receiving the grant. Yes

Vote to Approve Matching Funds Conditioned on QOS Receiving a Grant from the Wisconsin Public Service Commission

- Reviewed by Village Administrator David Porter.

MOTION by Oliphant, seconded by Ruetten, to approve matching funds \$1000 conditioned on US Internet receiving a grant from the Wisconsin Public Service Commission. Roll Call: Ruetten, Oliphant, Kubasta, Foster, Kasubaski, and Boucher; ayes.

Vote to Authorize the Village Administrator to Submit a Letter of Support for QOS Grant Application to the Wisconsin Public Service Commission

- Reviewed by Village Administrator David Porter.

MOTION by Ruetten, seconded by Foster, to authorize the Village Administrator to submit a letter of support for the US Internet Grant Application to the Wisconsin Public Service Commission. Roll Call: Ruetten, Oliphant, Kubasta, Foster, Kasubaski, and Boucher; ayes.

Discuss and Vote to Approve Template Bullet-Proof Vest Agreement for Part-time Police Officers

- Reviewed by Village Administrator David Porter.
- Discussed at Public Safety Committee the last few months.
- Fortunate to live in a safe community.
- Would like our part-time officers to have bullet proof vests however we do not know how long part-time officers will work for the Village.
- Village is never on the hook for over \$500 at a time and plan a gradual reimbursement from the part-time officer. If they stay long enough they will keep the vest.
- If they do not work long enough a final amount would be withheld from their final paycheck.
- Steve – a goodwill gesture on the part of the board and a tool.
- Brenda – incentive to come here and stay longer.

MOTION by Foster, seconded by Kubasta, to approve template Bullet-Proof Vest Agreement for Part-Time Police Officers. Roll Call: Ruetten, Oliphant, Kubasta, Foster, Kasubaski, and Boucher; ayes.

Discuss and Vote to Approve Amendments to the General Industrial District Zoning Code

- Reviewed by Village Administrator David Porter
 - o Some companies are effectively using the property to park vehicles that have nothing to do with manufacturing or industrial activities.
 - o Would like to see Industrial Park used for manufacturing or industrial purposes to create jobs.
 - o Public hearing held by Plan Commission.
 - o One change – they added to greenway and open spaces for the primary purpose of stormwater management or employee non-motorized recreation.
- Recommended by the Village Plan Commission
- Jacki – don't understand p. Find if confusing in how it is worded.
 - o Permitted use is parking of the employee vehicles.
 - o Trying to avoid parking of commercial vehicles used strictly for parking.
 - o Using space as a terminal transfer point.

Russ – parking of personal vehicles of owners, employees and clients; the second part is to address the parking of commercial vehicles that have to be owned or operated by the business

and used by the manufacturing or industrial business. Russ – would and – parking of commercial vehicles. Could break it into p and q to be less confusing. Would like p and q. Better clarification.

MOTION by Kubasta, seconded by Kasubaski, to approve Amendments to the General Industrial District Zoning Code as amended to including adding non-motorized to o and adding p and q. Roll Call: Ruetten, Oliphant, Kubasta, Foster, Kasubaski, and Boucher; ayes.

Discuss and Vote to appoint David Porter as the Village of Winneconne’s Representative to the Greater Oshkosh Economic Development Corporation Board

MOTION by Oliphant, seconded by Kubasta, to appoint Village Administrator David Porter as the Village of Winneconne’s Representative to the Greater Oshkosh Economic Development Corporation Board. Roll Call: Ruetten, Oliphant, Kubasta, Foster, Kasubaski, and Boucher; ayes.

Discuss Draft of Monthly Village Administrator’s Column in the *Winneconne News*

- Reviewed by Village Administrator
- Reviewed by the Village Board.
- Well written – no comments.

Discuss and Confirm Appointment of Poll Workers for 2020 – 2021

- Reviewed by Clerk-Treasurer Jacquin Stelzner
- All poll workers have been contacted – waiting to hear back from two to confirm.

MOTION by Ruetten, seconded by Oliphant, to confirm the appointment of Poll Workers for the 2020-2021 election cycle as presented contingent upon their acceptance. Roll Call Ruetten, Oliphant, Kubasta, Foster, Kasubaski and Boucher; ayes.

Discuss and Approve Operator License Applications

MOTION by Ruetten, seconded by Kubasta, to grant an operator license to Alyxandra C. Schiedermayer. Roll Call: Ruetten, Oliphant, Kubasta, Foster, Kasubaski, and Boucher; ayes.

Discuss Plans and Goals for the Next 6 Months and 12 Months 6:10 p.m.

- Reviewed by Village Administrator David Porter.
- List created by staff and Village Administrator divided into two categories;
 - o Internal Initiatives and Projects
 - o Dave – what do our residents want?
 - Succession Planning – Clerk/Treasurer; Police Chief
 - Update job descriptions and salary/compensation study – 1st Qtr
 - Internal financial controls (P.O. approval process; financial asset tracking) – 1st/O
 - Establish metrics for each department and implement plans to track performance – 1st/O
 - Review options for health insurance – 2nd Qtr

- Extend Nsightell wireless (Cellcom) lease on water tower- just happens
 - Close TID 3 and TID 7 – need to get a better handle on the TID Districts
 - Digitize property files – fortunate to have Mary Lou – perhaps intern?
 - Create Vehicle Equipment Replacement Fund (VERF) – 2nd Qtr/O
 - Review contract renewal timeline and evaluate potential intermunicipal agreements –
 - Review Intermunicipal Court Agreement and evaluate options for more equitable sharing of fixed costs. – 2nd/O – more equitable split
 - Shopko building - not our property. We can assist the best we can.
 - Kirk – marketing Industrial Park – Growth #1 priority
 - Steve – need housing; comprehensive plan. All vital parts.
 - Randy – don't want you to just work here . . . we want you to live here.
- Public Initiatives and Projects
 - Stormwater Utility – 2nd Qtr/O; Pilot Study before June
 - Transportation Utility- 6 months
 - North 6th Street reconstruction – 2nd Qtr
 - (including finance plan – 1st Qtr)
 - Waterfront Redevelopment – For Sale – 1st Qtr; Survey – 2nd Qtr/O
 - One of the first things on survey
 - Adopt updated Village Code of Ordinances – 1st Quarter
 - Finalize and Adopt the Comprehensive Plan – 1st Qtr
 - Well & Water Quality Project, including PSC Rate Study – 2nd Qtr/O
 - Implement Public Surveys – survey every two months – 1st Qtr/O
 - Park & Facility Long-term Capital Improvement Plan – 2nd/3rd Qtr
 - Already performed study on status of each facility in the Village – the condition of each facility.
 - Foster – do we need four softball diamonds/ 7 shelters/
 - Finalize Long-term Road Improvement Plan – 3rd Qtr/4th Qtr/O
 - Thoughts may change when transportation utility established
 - Currently have 3-5 year; like to finalize 20 year plan
 - Replace Village Welcome Signs – 3rd Qtr to get remainder of funding
 - Fundraising possibilities
 - 2020 – One welcome sign/ and the Industrial Park Sign
 - Growth (potential annexation) – 1st Qtr/O
 - Friendly – find developer who could purchase property and then request to annex in.
 - Joint Village/Town Library – 2nd Qtr/O
 - Update by Holly
 - Joint Village/Town Winneconne Police Agreement – good relations
 - Paul – depends on the Town.
 - US Internet Fiber Project - holding pattern. Wait to see if they get grant.

Board reviewed and prioritized items – 6 months or 12 months – see above.
O = ongoing.

Adjourn

MOTION by Ruetten, seconded by Oliphant to adjourn. Carried by voice vote.

7:33 p.m.
Jacquin Stelzner
Clerk-Treasurer
Village of Winneconne

MEETING MINUTES: VILLAGE BOARD DECEMBER 27, 2019

4:00 p.m.

Special meeting of the Village Board called by Trustee Foster and Trustee Kasubaski was called to order by President Boucher. Roll Call: Oliphant, Foster, Kasubaski, and Boucher, present.

Pledge of Allegiance was said in unison.
Public Participation – None
Communications – None

New Business

Discuss and Vote to Ratify the 2020 - 2022 contract between the Village of Winneconne and the Winneconne Professional Police Association, WPPA/LEER

- Reviewed by Village President Boucher
- Felt fair to both parties.

MOTION by Kasubaski, seconded by Foster, to ratify the 2020-2022 contract between the Village of Winneconne and the Winneconne Professional Police Association, WPPA/LEER.
Roll Call: Oliphant, Foster, Kasubaski, and Boucher; ayes.

MOTION by Oliphant, seconded by Foster, to adjourn. Carried by voice vote.

Jacquin Stelzner
Clerk-Treasurer
Village of Winneconne

1/17/2020 1:02 PM

Reprint Check Register - Full Report - ALL

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ACCT

Village Cash and Investments

Accounting Checks

Posted From: 12/18/2019 From Account:
Thru: 1/17/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
45810 12/20/2019 EMPLOYEE BENEFITS CORPORATION			
PAYROLL DEDUCTIONS			
101-00-21565-000-000	SEC 125	12202019 payroll	50.00
101-00-21565-000-000	SEC 125	12202019 payroll	20.00
101-00-21565-000-000	SEC 125	12202019 payroll	57.69
101-00-21565-000-000	SEC 125	12202019 payroll	57.69
101-00-21565-000-000	SEC 125	12202019 payroll	57.69
101-00-21565-000-000	SEC 125	12202019 payroll	25.00
Total			268.07
45811 12/20/2019 GREAT-WEST RETIREMENT SERVICES			
PAYROLL DEDUCTIONS			
101-00-21560-000-000	WI DEF COMP		20.00
101-00-21560-000-000	WI DEF COMP		60.00
101-00-21560-000-000	WI DEF COMP		40.00
101-00-21560-000-000	WI DEF COMP		50.00
101-00-21560-000-000	WI DEF COMP		25.00
101-00-21560-000-000	WI DEF COMP		20.00
101-00-21560-000-000	WI DEF COMP		50.00
101-00-21560-000-000	WI DEF COMP		20.00
101-00-21560-000-000	WI DEF COMP		59.71
Total			344.71

Village Cash and Investments

Accounting Checks

Posted From: 12/18/2019 From Account:
Thru: 1/17/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
45812	12/30/2019	CHARTER COMMUNICATIONS	
	12/16/19 - 1/15/20		
101-14-52100-225-000		POLICE DEPT INTERNET	115.49
		POLICE DEPT INTERNET	
Total			115.49
45813	12/30/2019	CORY ANDERSEN	
		COMPUTER SUPPORT	
101-14-54120-210-000		ANIMAL CONTROL PROF SERV	455.00
		MDC'S/COUNTY ACCESS COMPUTER UPDATES 2	
Total			455.00
45814	12/30/2019	ENVISIONINK PRINTING SOLUTIONS INC	
		2019 TAXES	
101-11-51422-310-000		GENERAL ADMIN OFFICE SUPL	187.00
		FOLD & STUFF WITH INSERTS - 1390 195168	
Total			187.00
45815	12/30/2019	GO GREEN RECYCLING LLC	
		DEMOLITION PER CONTRACT	
209-11-53682-761-000		OUTSIDE SERVICE	2,600.00
		113 E MAIN ST 2905	
209-11-53682-761-000		OUTSIDE SERVICE	6,600.00
		27 S 1ST STREET 2904	
Total			9,200.00
45816	12/30/2019	KLEIN FORD	
		SQUAD KEYS	
101-14-52100-351-000		POLICE DEPT TIRES/MAINT	28.35
		SQUAD KEYS 8001158	
Total			28.35
45817	12/30/2019	MADISON NATIONAL LIFE INS. CO.	
		JANUARY 2020	
101-00-21540-000-000		DISAB INS	305.96
		L/T DISABILITY 1.2020	
Total			305.96
45818	12/30/2019	MIDWEST SALT	
		WELL #1	

Village Cash and Investments

Accounting Checks

Posted From: 12/18/2019 From Account:
Thru: 1/17/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
601-24-53630-417-000		CHEMICALS SALT	2,526.62
		23.18 TONS	
		P447872	
		Total	2,526.62
45819	12/30/2019	ROXY	
		HOLIDAY LUNCHEON	
101-10-51110-210-600		VILLAGE BOARD AWARDS	282.96
		20 EMPLOYEES	
		8380	
		Total	282.96
45820	12/30/2019	UNIFIRST CORPORATION	
		NEW SERVICE	
101-17-53100-342-000		PUBLIC WKS UNIFORMS	21.69
		STREET DEPT UNIFORMS	
		097 0299399	
602-24-53827-341-000		OTHER OPER EXP CLEAN SUPL	7.13
		MATS/MOPS - WWTP	
		097 0299399	
101-11-51600-414-000		VILLAGE HALL BLDG/ LAWN CARE	17.94
		MATS - MUNICIPAL CENTER	
		097 0299400	
101-19-55110-341-000		LIBRARY CLEANING SUPPLIES	13.39
		MATS - LIBRARY	
		097 0299400	
		Total	60.15
45821	12/30/2019	VILLAGE OF WINNECONNE	
		PROPERTY TAX BILLS	
209-11-53682-761-000		OUTSIDE SERVICE	451.52
		115 E MAIN ST	
		191.0166	
209-11-53682-761-000		OUTSIDE SERVICE	85.42
		105 E MAIN ST	
		191.0161	
209-11-53682-761-000		OUTSIDE SERVICE	673.38
		113 E MAIN ST	
		191.0167	
		Total	1,210.32
45822	12/30/2019	WINHAVEN LLC	
		JULY - SEPTEMBER TECHNICAL SUPPORT	
101-11-51450-210-000		DATA PROCESSING PROF SERV	229.90
		ONLINE BACKUP & RECOVERY	
		20190925	
101-11-51450-210-000		DATA PROCESSING PROF SERV	660.00
		MICROSOFT OFFICE	
		20190925	
101-11-51450-210-000		DATA PROCESSING PROF SERV	135.00
		PLANNING & BUDGET MEETING	
		20190925	

Village Cash and Investments

Accounting Checks

Posted From: 12/18/2019 From Account:
Thru: 1/17/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
101-11-51450-210-000		DATA PROCESSING PROF SERV	270.00
		MULTI-FACTOR AUTHORIZATION 20190925	
101-11-51450-210-000		DATA PROCESSING PROF SERV	365.00
		TECHNICAL SUPPORT 20190925	
Total			1,659.90

45823	12/30/2019	WINNEBAGO COUNTY TREASURER RECORDING FEES	
210-11-53682-210-000		OUTSIDE SERVICE PROF SERV	30.00
		INV #15787 - SHALLBETTER PROPERTIES	
Total			30.00

45824	12/27/2019	BRYAN WRIGHT/KRISTIN WRIGHT 2019 Excess Tax Payment	
101-00-26100-000-000		ADV TAX	350.87
		2019 Excess Tax Payment	
Total			350.87

45825	12/27/2019	JEFFREY and RACHEL P JENSEN 2019 Excess Tax Payment	
101-00-26100-000-000		ADV TAX	70.48
		2019 Excess Tax Payment 175969	
Total			70.48

45826	12/27/2019	Mitchell Mogensen 2019 Excess Tax Payment	
101-00-26100-000-000		ADV TAX	8.57
		2019 Excess Tax Payment	
Total			8.57

45827	12/27/2019	THOMAS J HEMMILA 2019 EXCESS TAX PAYMENT	
101-00-26100-000-000		ADV TAX	167.98
		2019 EXCESS TAX PAYMENT 177236	
Total			167.98

45830	1/08/2020	JAY R OLSON FINAL PAYMENT	
			Previous Year Expense
500-22-51950-000-000		EQUIPMENT REPLACEMENT	7,000.00
		CEMETERY GAZEBO PROJECT	

Village Cash and Investments

Accounting Checks

Posted From: 12/18/2019 From Account:
Thru: 1/17/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			7,000.00
45831	1/09/2020	FOX VALLEY VTAE SCHOOL DISTRICT JANUARY TAX SETTLEMENT	
101-00-24620-000-000		TAXES DUE VTAE 2019 TAXES	91,547.70
Total			91,547.70
45832	1/09/2020	WINNEBAGO COUNTY TREASURER JANUARY TAX SETTLEMENT	
101-00-24300-000-000		TX DUE COUNTY 2019 TAXES	440,517.36
Total			440,517.36
45833	1/09/2020	WINNECONNE COMMUNITY SCHOOLS JANUARY TAX SETTLEMENT	
101-00-24600-000-000		SCHOOL A/P 2019 TAXES	740,812.52
Total			740,812.52
45834	1/10/2020	WINNECONNE POSTMASTER MAIL WATER/SEWER BILLS	
601-24-53840-311-000		BILLING POSTAGE Water share of 4t qtr utility billing	271.27
602-24-53840-311-000		BILLING POSTAGE Sewer share of 4th Qtr utility billing	271.27
Total			542.54
45835	1/15/2020	ADAM KELM EOY UNIFORM STIPEND	
		Previous Year Expense	
101-14-52100-342-000		POLICE DEPT UNIFORMS PER CONTRACT	50.00
Total			50.00
45836	1/15/2020	ADVANCED DISPOSAL SERVICES INC. GARBAGE/RECYCLING	
		Previous Year Expense	
101-17-53635-230-100		SOLID WASTE DISP CONT SERV GARBAGE SERVICES	9,759.18
101-17-53635-230-200		RECYCLING CONTRACT SERVICE RECYCLING SERVICES	4,309.52

Village Cash and Investments

Accounting Checks

Posted From: 12/18/2019 From Account:
Thru: 1/17/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
602-24-53827-348-000		MISC EXP	48.50
		WWTP DUMPSTER	
Total			14,117.20
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45837	1/15/2020	AFLAC	
PAYROLL DEDUCTIONS			
101-00-21570-000-000		AFLAC INS	29.72
		PAYROLL DEDUCTIONS	
90737			
Total			29.72
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45838	1/15/2020	ALL CITY COMMUNICATION COMPANY INC	
DECEMBER 2019			
101-11-51600-220-000		VILLAGE HALL PHONE	59.80
		ANSWERING SERVICE	
4066875-010120			
101-17-53100-220-000		PUBLIC WKS PHONE	59.80
		ANSWERING SERVICE	
4066875-010120			
601-24-53681-220-000		PHONE/RADIO COMMUNICATIONS	59.80
		ANSWERING SERVICE	
4066875-010120			
602-24-53681-220-000		PHONE/RADIO COMMUNICATIONS	59.80
		ANSWERING SERVICE	
4066875-010120			
Total			239.20
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45839	1/15/2020	ALLIANT UTILITIES/WPL	
ELECTRIC/GAS SERVICE			
101-11-51600-221-000		VILLAGE HALL ELECTRIC	438.45
		Municipal Center Electrici	
101-14-52100-221-000		POLICE DEPT ELECTRIC	146.44
		MC ELECTRICITY-POLICE ALLOC	
101-19-55110-221-000		LIBRARY ELECTRIC	297.30
		MC Electricity-Library Alloc	
101-11-55320-221-000		CIVIC PROMO ELECTRIC	22.04
		Entrance Signs	
101-17-53420-221-000		STREET LIGHTING ELECTRIC	3,496.04
		Street Lights	
101-17-53230-221-000		MAINT GARAGE ELECTRIC	132.18
		Street Garage Electricity	
101-11-55120-221-000		HIST SOCY ELECTRIC	145.96
		Museum Complex Electricity	

Village Cash and Investments

Accounting Checks

Posted From: 12/18/2019 From Account:
Thru: 1/17/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
101-20-55420-221-000		BEACH/BEACH HOUSE ELECTRIC MP Beach House & Aerator	127.18
101-20-55300-221-000		REC BALL FIELDS ELECTRICITY MP Rec Fields Electricity	150.90
101-20-55200-221-000		PARKS ELECTRIC MP Shelters Electricity	84.00
101-20-55600-221-000		PARKS-WATERFRONT ELECTRIC Waterfront Park Electricity	79.32
101-20-55800-221-000		N 1ST ST BL ELECTRICITY N 1st St Boat Landing	34.87
101-20-55400-221-000		PARKS-LAKE WINN ELECTRIC LWP Shelters Electricity	130.05
101-22-54910-348-000		CEMETERY MISC EXPENSES Cemetery	18.42
601-24-53620-221-000		PUMPING ELEC Water Utility Electricity	1,617.81
602-24-53620-221-000		PUMPING ELECTRICITY Wastewater Utility	3,852.14
101-11-51600-222-000		VILLAGE HALL NAT GAS Municipal Center Gas	276.19
101-14-52100-222-000		POLICE DEPT NAT GAS MC Gas - Police Alloc	92.25
101-19-55110-222-000		LIBRARY NAT GAS MC Gas - Library Alloc	187.28
101-17-53230-222-000		MAINT GARAGE NAT GAS Street Garage Gas	362.41
101-11-55120-222-000		HIST SOCY NAT GAS Museum Complex Gas	252.78
601-24-53640-222-000		WATER PLANT SUPPLIES NAT GAS Water Utility Gas	332.53
602-24-53827-222-000		OTHER OPER EXP NAT GAS Sewage Plant Gas	851.12
Total			13,127.66

45840 1/15/2020 AT&T MOBILITY
NOV 24 - DEC 23

Previous Year Expense

101-14-52100-220-000 POLICE DEPT PHONE
DATA CARDS - 3

111.72

Village Cash and Investments

Accounting Checks

Posted From: 12/18/2019 From Account:
Thru: 1/17/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
601-24-53681-220-000		PHONE/RADIO COMMUNICATIONS	85.06
		TRIMBLE PHONES-2	
101-14-52100-220-000		POLICE DEPT PHONE	42.53
		SQUAD CELL	
Total			239.31
<hr/>			
45841	1/15/2020	BEN HONER	
		EOY UNIFORM STIPEND	
			Previous Year Expense
101-14-52100-342-000		POLICE DEPT UNIFORMS	50.00
		PER CONTRACT	
Total			50.00
<hr/>			
45842	1/15/2020	BEN SAURIOL	
		EOY UNIFORM STIPEND	
			Previous Year Expense
101-14-52100-342-000		POLICE DEPT UNIFORMS	50.00
		PER CONTRACT	
Total			50.00
<hr/>			
45843	1/15/2020	CHARTER COMMUNICATIONS	
		PHONES	
101-20-55420-220-000		Beachhouse PHONE	0.00
		BEACH HOUSE SEASONAL PHONE	
101-20-55420-225-000		Beachhouse internet	0.00
		BEACH HOUSE SEASONAL INTERNET	
101-14-52100-225-000		POLICE DEPT INTERNET	0.00
		POLICE DEPT INTERNET	
601-24-53681-220-000		PHONE/RADIO COMMUNICATIONS	56.05
		WATER DEPT PHONES	
602-24-53681-220-000		PHONE/RADIO COMMUNICATIONS	56.05
		SEWER DEPT PHONES	
101-17-53230-220-000		MAINT GARAGE PHONE	0.00
		STREET DEPT GARAGE PHONE	
101-11-51600-220-000		VILLAGE HALL PHONE	43.91
		ELEVATOR PHONE-ADMIN	
101-14-52100-220-000		POLICE DEPT PHONE	14.66
		ELEVATOR PHONE-POLICE	
101-19-55110-220-000		LIBRARY PHONE	29.77
		ELEVATOR PHONE-LIBRARY	
Total			200.44

Village Cash and Investments

Accounting Checks

Posted From: 12/18/2019 From Account:
Thru: 1/17/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
45844	1/15/2020	CNA SURETY BOND	
101-11-51930-516-000		PUBLIC E&O INS MCQUEEN - DEP CLERK	100.00
101-11-51930-516-000		PUBLIC E&O INS STELZNER - CLERK	100.00
Total			200.00
45845	1/15/2020	DEPT OF ADMINISTRATION DECEMBER 2019	
			Previous Year Expense
101-12-45110-000-000		COURT PENALTIES & COSTS COURT FINES	298.40
Total			298.40
45846	1/15/2020	KYLE SORENSEN EOY UNIFORM STIPEND	
			Previous Year Expense
101-14-52100-342-000		POLICE DEPT UNIFORMS PER CONTRACT	50.00
Total			50.00
45847	1/15/2020	MINNESOTA MUTUAL LIFE INS CO FEBRUARY 2020	
101-00-21545-000-000		LIFE INS PAYROLL DEDUCTIONS	331.88
Total			331.88
45848	1/15/2020	PAUL OLSON REIMBURSEMENT PER CONTRACT	
			Previous Year Expense
101-14-52100-342-000		POLICE DEPT UNIFORMS EOY UNIFORM STIPEND	50.00
Total			50.00
45849	1/15/2020	UNEMPLOYMENT COMPENSATION DECEMBER 2019	
			Previous Year Expense
101-20-55700-110-000		COUGHLIN PARK ANTHONY LANCOUR	313.44
Total			313.44
45850	1/15/2020	VERIZON WIRELESS RADIO READS	

Village Cash and Investments

Accounting Checks

Posted From: 12/18/2019 From Account:
Thru: 1/17/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
601-24-53681-220-000		PHONE/RADIO COMMUNICATIONS	20.00
		WATER COMMUNICATIONS 9845335610	
602-24-53681-220-000		PHONE/RADIO COMMUNICATIONS	20.01
		SEWER COMMUNICATIONS 9845335610	
Total			40.01
<hr/>			
45851	1/15/2020	WINNEBAGO COUNTY TREASURER	
		DECEMBER 2019 Previous Year Expense	
101-12-45110-000-000		COURT PENALTIES & COSTS	80.00
		JAIL FEES	
Total			80.00
<hr/>			
45852	1/17/2020	COREY and DANIELLE MASHAK	
		2019 Excess Tax Payment	
101-00-12100-000-000		TAX RECV	723.22
		2019 Excess Tax Payment	
Total			723.22
<hr/>			
45853	1/17/2020	DANIEL AND MANDY WEIGEL	
		2019 Excess Tax Payment	
101-00-12100-000-000		TAX RECV	63.13
		2019 Excess Tax Payment	
Total			63.13
<hr/>			
45854	1/17/2020	EMPLOYEE BENEFITS CORPORATION	
		PAYROLL DEDUCTIONS	
101-00-21565-000-000		SEC 125	50.00
		01172020 payroll	
101-00-21565-000-000		SEC 125	20.00
		01172020 payroll	
101-00-21565-000-000		SEC 125	57.69
		01172020 payroll	
101-00-21565-000-000		SEC 125	57.69
		01172020 payroll	
101-00-21565-000-000		SEC 125	57.69
		01172020 payroll	
101-00-21565-000-000		SEC 125	25.00
		01172020 payroll	
Total			268.07

Village Cash and Investments

Accounting Checks

Posted From: 12/18/2019 From Account:
Thru: 1/17/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
45855	1/17/2020	GREAT-WEST RETIREMENT SERVICES PAYROLL DEDUCTIONS	
101-00-21560-000-000		WI DEF COMP	20.00
101-00-21560-000-000		WI DEF COMP	60.00
101-00-21560-000-000		WI DEF COMP	40.00
101-00-21560-000-000		WI DEF COMP	50.00
101-00-21560-000-000		WI DEF COMP	25.00
101-00-21560-000-000		WI DEF COMP	20.00
101-00-21560-000-000		WI DEF COMP	50.00
101-00-21560-000-000		WI DEF COMP	20.00
101-00-21560-000-000		WI DEF COMP	40.99

Total 325.99

45856 1/17/2020 VILLAGE OF WINNECONNE
Michele Sikora Excess Tax - Utility Bill

101-00-12100-000-000		TAX RECV Michele Sikora Excess Tax - Utility Bill 012020	92.53
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Total 92.53

EFTPS 12/30/2019 EFTPS - FEDERAL WITHHOLDING
SS Medicare

Manual Check

101-00-21511-000-000		SS TAXES SS Medicare	12,244.20
101-00-21512-000-000		FED W/H Fed withholding	5,902.78

Total 18,146.98

Rtrmnt 12/30/2019 WISCONSIN RETIREMENT SYSTEM
Retirement Report

Manual Check

Village Cash and Investments

Accounting Checks

Posted From: 12/18/2019 From Account:
Thru: 1/17/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
101-00-21520-000-000	12/30/2019	RETI A/P	10,171.74
		Retirement Report	102019
101-00-21520-000-000	12/30/2019	RETI A/P	10,161.12
		Retirement	112019
Total			20,332.86
<hr/>			
	12/30/2019	POSTAGE - BNK STMNT	
		Postage - Dec 23	Manual Check
101-11-51422-311-000	12/30/2019	GENERAL ADMINISTRATION POSTAGE	200.00
		Postage - Dec 23	
Total			200.00
<hr/>			
	12/30/2019	STATE WITHHOLDING	
		State withholding	Manual Check
101-00-21513-000-000	12/30/2019	STATE W/H	4,978.04
		State withholding	
Total			4,978.04
<hr/>			
	12/30/2019	BANK SERVICE FEES	
		Dec ACH Fee - Premier	Manual Check
101-11-51422-348-000	12/30/2019	GENERAL ADMIN MISC EXP	75.00
		Dec ACH Fee - Premier	
101-11-51422-348-000	12/30/2019	GENERAL ADMIN MISC EXP	125.00
		Dec Positive Pay - Premier	
101-11-51422-348-000	12/30/2019	GENERAL ADMIN MISC EXP	29.81
		Assc Bank Fee	
Total			229.81
<hr/>			
	12/20/2019	KWIK TRIP STORES	
		NOVEMBER FUEL	Manual Check
101-17-53240-343-000	12/20/2019	PUBLIC WKS MACH G/D FUEL	590.12
		PW Vehicles 240.2 gallons	
602-24-53660-343-000	12/20/2019	TRANS EXP G/D FUEL	105.40
		48.6 gallons Sewer vehicles	
601-24-53660-343-000	12/20/2019	TRANS EXP G/D FUEL	33.12
		WATER DEPT FUEL - 15.3 GAL	
101-14-52100-343-000	12/20/2019	POLICE DEPT G/D FUEL	1,010.67
		Squads 476.90 gallons	
Total			1,739.31

Village Cash and Investments

Accounting Checks

Posted From: 12/18/2019 From Account:
Thru: 1/17/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
12202019PR	12/20/2019	WINNECONNE PROF POLICE ASSOCIATION	
		PAYROLL DEDUCTIONS	
			Manual Check
101-00-21580-000-000		POLICE DUES	19.39
101-00-21580-000-000		POLICE DUES	19.26
		Total	38.65
Hlth Ins Dec	12/30/2019	DEPT OF EMPLOYEE TRUST FUNDS	
		Health Insurance	
			Manual Check
101-00-21530-000-000		HEALTH A/P	33,518.20
		Health Insurance	
		Total	33,518.20
		Grand Total	1,407,816.60

Village Cash and Investments

Accounting Checks

Posted From: 12/18/2019 From Account:
Thru: 1/17/2020 Thru Account:

	Amount
Total Expenditure from Fund # 101 - GENERAL FUND	1,380,102.60
Total Expenditure from Fund # 209 - TAX INCREMENT DISTRICT #6	10,410.32
Total Expenditure from Fund # 210 - TAX INCREMENT DISTRICT #7	30.00
Total Expenditure from Fund # 500 - GENERAL CAPITAL FUND	7,000.00
Total Expenditure from Fund # 601 - WATER UTILITY FUND	5,002.26
Total Expenditure from Fund # 602 - SEWER UTILITY	5,271.42
Total Expenditure from all Funds	1,407,816.60

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Village Cash and Investments

Dated From: 1/21/2020

From Account:

Thru: 1/21/2020

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
1/21/2020 ADAM KELM			
ANNUAL CLEANING ALLOWANCE			
101-14-52100-342-000		POLICE DEPT UNIFORMS	180.00
		PER CONTRACT	
			Total 180.00
1/21/2020 ADVANCED ASBESTOS REMOVAL INC			
27 S 1st STREET & 113 E MAIN ST		Previous Year Expense	
209-11-53682-761-000		OUTSIDE SERVICE	11,770.00
		ASBESTOS REMOVAL PRIOR TO DEMOLITION 19299	
			Total 11,770.00
1/21/2020 AFR INSPECTION SERVICE INC.			
BUILDING PERMITS		Previous Year Expense	
101-11-44300-314-400		BLDG PER BLDG INSPECTOR	228.65
		12/29 - 12/30 1513	
			Total 228.65
1/21/2020 ALANNE CLIMATE CONTROL LLC			
WWTP		Previous Year Expense	
602-24-53834-414-100		BLDG EQ REPAIR	2,800.00
		REPLACE STACKROOM EXHAUST FAN 92569354	
			Total 2,800.00
1/21/2020 ASCENSION MEDICAL GROUP-FOX VALLEY/OSHKOSH			
PHYSICAL/DRUG SCREEN - P/T OFFICERS		Previous Year Expense	
101-14-52100-348-000		POLICE DEPT MISC EXP	135.00
		CARLY BURNS 384683	
101-14-52100-348-000		POLICE DEPT MISC EXP	135.00
		BRANDON RODE 384763	
			Total 270.00
1/21/2020 BAKER & TAYLOR			
65 BOOKS			
101-19-55110-320-500		BOOKS	187.31
		18 BOOKS 2035025791	
101-19-55110-320-500		BOOKS	342.80
		34 BOOKS 2034994281	
101-19-55110-320-500		BOOKS	110.86
		9 BOOKS 2035015148	

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Village Cash and Investments

Dated From: 1/21/2020

From Account:

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Thru Account:

Voucher Nbr	Check Date	Payee	Amount
101-19-55110-320-500		BOOKS	47.01
3 BOOKS		2034968013	
101-19-55110-320-500		BOOKS	7.27
1 BOOK		2034988336	
101-19-55110-320-500		BOOKS	-16.23
RETURN 1 BOOK		3192579	
101-19-55110-320-500		BOOKS	-27.98
RETURN 2 BOOKS		3192605	
		Total	651.04

1/21/2020 BEN HONER

ANNUAL CLEANING ALLOWANCE

101-14-52100-342-000		POLICE DEPT UNIFORMS	180.00
PER CONTRACT			

Total 180.00

1/21/2020 BEN SAURIOL

ANNUAL CLEANING ALLOWANCE

101-14-52100-342-000		POLICE DEPT UNIFORMS	180.00
PER CONTRACT			

Total 180.00

1/21/2020 BOND TRUST SERVICES CORP

REFERENCE 54228-PA

301-11-58290-000-000		DEBT SERVICE FEES	400.00
2016B AGENT FEE		54228	

Total 400.00

1/21/2020 CENTER POINT LARGE PRINT

4 BOOKS

101-19-55110-320-500		BOOKS	98.68
4 BOOKS		1745926	

Total 98.68

1/21/2020 CHARTER COMMUNICATIONS

PHONES

101-20-55420-220-000		Beachhouse PHONE	10.50
BEACH HOUSE SEASONAL PHONE			

101-20-55420-225-000		Beachhouse internet	10.00
BEACH HOUSE SEASONAL INTERNET			

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Village Cash and Investments

Dated From: 1/21/2020

From Account:

Thru: 1/21/2020

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
101-14-52100-225-000		POLICE DEPT INTERNET	0.00
		POLICE DEPT INTERNET	
601-24-53681-220-000		PHONE/RADIO COMMUNICATIONS	0.00
		WATER DEPT PHONES	
602-24-53681-220-000		PHONE/RADIO COMMUNICATIONS	0.00
		SEWER DEPT PHONES	
101-17-53230-220-000		MAINT GARAGE PHONE	40.36
		STREET DEPT GARAGE PHONE	
101-11-51600-220-000		VILLAGE HALL PHONE	0.00
		ELEVATOR PHONE-ADMIN	
101-14-52100-220-000		POLICE DEPT PHONE	0.00
		ELEVATOR PHONE-POLICE	
101-19-55110-220-000		LIBRARY PHONE	0.00
		ELEVATOR PHONE-LIBRARY	
Total			60.86

1/21/2020 CLEAN WATER TESTING LLC

WATER TESTING

Previous Year Expense

601-24-53640-374-000		WATER PLANT SUPPLIES LAB	16.00
		COLIFORM/E-COLI - E MAIN ST	170204
601-24-53640-374-000		WATER PLANT SUPPLIES LAB	16.00
		COLIFORM/E-COLI - TOWER RD	168879
Total			32.00

1/21/2020 DAVID PORTER

REIMBURSEMENT

Previous Year Expense

101-11-51410-348-400		VILLAGE ADMN RMBRSE CEL	40.00
		VERIZON 8/24/19 - 9/23/19	
101-11-51410-348-400		VILLAGE ADMN RMBRSE CEL	40.00
		VERIZON 9/24/19 - 10/23/19	
101-11-51410-348-400		VILLAGE ADMN RMBRSE CEL	40.00
		VERIZON 10/24/19 - 11/23/19	
101-11-51410-348-400		VILLAGE ADMN RMBRSE CEL	40.00
		VERIZON 11/24/19 - 12/23/19	
101-11-51410-330-000		VILLAGE ADMN TRAV/LOD	620.00
		ICMA - ANNUAL WEBINAR SUBSCRIPTION	
Total			780.00

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Village Cash and Investments

Dated From: 1/21/2020

From Account:

Thru: 1/21/2020

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
<hr/>			
	1/21/2020	DEMCO INC	
		2-RING ALBUMS	Previous Year Expense
101-19-55110-310-000		LIBRARY OFFICE SUPPLIES	17.68
		MISC SUPPLIES	6734334
			Total 17.68
<hr/>			
	1/21/2020	DEPT OF SAFETY & PROFESSIONAL SERVICES	
		ANNUAL PERMIT TO OPERATE	Previous Year Expense
101-11-51600-414-000		VILLAGE HALL BLDG/ LAWN CARE	50.00
		MUNICIPAL CENTER ELEVATOR INSPECTION	512022
			Total 50.00
<hr/>			
	1/21/2020	EMPLOYEE ASSISTANCE PROGRAM	
		1st QUARTER 2020	
101-11-51422-227-000		GENERAL ADMIN EAP FEE	146.25
		25 EMPLOYEES	21307
			Total 146.25
<hr/>			
	1/21/2020	EMPLOYEE BENEFITS CORPORATION	
		RENEWAL & ADMIN FEE	
101-11-51422-226-000		GENERAL ADMIN FLEX FEES	50.00
		FLEX ADMIN FEES - JAN	2775703
101-11-51422-226-000		GENERAL ADMIN FLEX FEES	450.00
		RENEWAL FEE	2775703
			Total 500.00
<hr/>			
	1/21/2020	ENDEAVOR ENVIRONMENTAL SERVICES INC	
		991 GRANT STREET	Previous Year Expense
101-18-56700-348-000		ECONOMIC DEVELOP MISC EXP	415.56
		GROUND WATER SAMPLING	5030
101-18-56700-348-000		ECONOMIC DEVELOP MISC EXP	898.60
		PREPARE NO FURTHER ACTION REQUEST	5030
			Total 1,314.16
<hr/>			
	1/21/2020	ENVISIONINK PRINTING SOLUTIONS INC	
		PRINTING	
101-17-53655-348-000		COMPOST SITE MISC	295.00
		COMPOST STICKERS - 500	194427
101-20-55400-312-000		PARKS-LAKE WINN PRT PUBL	295.00
		500 BTP PERMIT STICKERS	194428

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ALL Checks by Payee
Village Cash and Investments

ACCT

Dated From: 1/21/2020 From Account:
Thru: 1/21/2020 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
Total			590.00

1/21/2020 GILSON ELECTRIC LLC		Previous Year Expense	
WELL #2 & VILLAGE HALL & DOLL HOUSE			
601-24-53650-418-200	REPAIR WATER PLANT-CONTROLS		328.56
	REPAIR BOOSTER PUMP PANEL	998	
101-11-51600-348-000	VILLAGE HALL MISC EXP		282.15
	ADD RECEPTACLE IN LIBRARY & COMMUNITY RM	999	
101-11-55120-348-000	HIST SOCY MISC EXPS		231.76
	REPAIR OUTSIDE LIGHTS - DOLL HOUSE	1000	
Total			842.47

1/21/2020 GREATER OSHKOSH ECONOMIC DEVELOPMENT CORP		Previous Year Expense	
2020 MEMBERSHIP			
101-18-56700-348-000	ECONOMIC DEVELOP MISC EXP		5,500.00
	GO-EDC INVESTMENT	1596	
Total			5,500.00

1/21/2020 HAWKINS WATER TREATMENT GROUP		Previous Year Expense	
POLYMER			
602-24-53826-416-500	SLDGE PLYM		1,825.04
	2 DRUMS	4640391	
Total			1,825.04

1/21/2020 HYDROCORP		Previous Year Expense	
CCC PROGRAM INSPECTION SERVICES			
601-24-53682-230-100	OUTSIDE SERVICE		1,132.00
	DECEMBER 2019	55739	
Total			1,132.00

1/21/2020 JON BEHM		Previous Year Expense	
REIMBURSEMENT			
101-17-53100-362-000	PUBLIC WKS SFTY EQUIP		150.00
	ROGAN SHOES - SAFTEY TOE WORK BOOTS		
Total			150.00

1/21/2020 KLEIN FORD		Previous Year Expense	
2013 F-150			
101-17-53240-350-000	PUBLIC WKS MACH EQUIP PARTS		224.90
	REPAIRS TO COOLING SYSTEM	9006612/1	

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ALL Checks by Payee

ACCT

Village Cash and Investments

Dated From: 1/21/2020

From Account:

Thru: 1/21/2020

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
Total			224.90

1/21/2020 KYLE SORENSEN
ANNUAL CLEANING ALLOWANCE

101-14-52100-342-000		POLICE DEPT UNIFORMS PER CONTRACT	180.00
Total			180.00

1/21/2020 LEAGUE OF WIS MUNICIPALITIES
2020 DUES

101-10-51110-321-000		VILLAGE BOARD DUES MEMBERSHIP ID 10571	1,016.50
Total			1,016.50

1/21/2020 LEO'S SERVICE
DECEMBER 2019 FUEL

Previous Year Expense

101-17-53240-343-000		PUBLIC WKS MACH G/D FUEL PUBLIC WORKS FUEL - 77.1 GAL	206.72
101-20-55200-343-000		PARKS G/D FUEL PARKS DEPT FUEL - 52.1 GAL	128.75
602-24-53660-343-000		TRANS EXP G/D FUEL SEWER DEPT FUEL - 17.9 GAL	53.00
101-20-55200-350-000		PARKS EQUIP PARTS TIRE REPAIR - F-250 WITH PLOW	6.00
Total			394.47

1/21/2020 MARCO TECHNOLOGIES LLC NW 7128
COPIER LEASE

101-14-52100-348-000		POLICE DEPT MISC EXP 1st QUARTER 1/3-4/2	73.33
			7177257
Total			73.33

1/21/2020 MARY LOU SCHROEDER
REIMBURSEMENT

101-11-51422-310-000		GENERAL ADMIN OFFICE SUPL AMAZON - WHITE CHALK MARKERS	9.97
Total			9.97

1/21/2020 MCMAHON ASSOCIATES INC
NOVEMBER 2019 PROFESSIONAL SERVICES

Previous Year Expense

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Village Cash and Investments

Dated From: 1/21/2020

From Account:

Thru: 1/21/2020

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
601-24-53682-230-100		OUTSIDE SERVICE	714.00
		GIS SUPPORT	916910
602-24-53682-230-100		Outside Services	714.00
		GIS SUPPORT	916910
		Total	1,428.00
<hr/>			
	1/21/2020	MICHELS SPORTWEAR	
		CHIEF OLSON	Previous Year Expense
101-14-52100-342-000		POLICE DEPT UNIFORMS	10.00
		SEW PATCHES ON JACKET	1178
		Total	10.00
<hr/>			
	1/21/2020	MID-STATES ORGANIZED CRIME INFO	
		2020 ANNUAL MEMBERSHIP FESS	
101-14-52100-321-000		POLICE DEPT DUES	100.00
		5 F-T SWORN OFFICERS	931002888
		Total	100.00
<hr/>			
	1/21/2020	MIDWEST CONTRACT OPERATIONS INC	
		JANUARY 2020 PROFESSIONAL SERVICES	
602-24-53682-210-000		PROF SERV	7,131.18
		PROFESSIONAL SERVICES	INV25319
601-00-18346-000-000		METERS	838.96
		METERS	INV25319
601-24-53630-417-300		CHEMICALS	1,599.15
		TREATMENT MCO	INV25319
601-24-53640-000-000		MCO Distribution	5,596.98
		DISTRIBUTION MCO	INV25319
601-24-53841-348-000		MISC EXP	399.78
		METER READING	INV25319
601-24-53000-000-926		MCO Benefits	1,213.20
		BENEFITS	INV25319
		Total	16,779.25
<hr/>			
	1/21/2020	MIDWEST CONTRACT OPERATIONS INC	
		DECEMBER 2019 ADJUSTMENT	Previous Year Expense
601-24-53000-000-926		MCO Benefits	189.08
		HEALTH INSURANCE RATE INCREASE	25319
		Total	189.08

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ALL Checks by Payee
Village Cash and Investments

ACCT

Dated From: 1/21/2020 From Account:

Thru: 1/21/2020 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
1/21/2020		MORTON SAFETY	
GLOVES		Previous Year Expense	
601-24-53689-362-000		MISC EXP SAFETY EQUIP	162.61
		INSULATED WATER PROOF GLOVES - 30 PR	
		198903-00	
Total			162.61
1/21/2020		NAPA AUTO PARTS	
2012 INTERNATIONAL DUMP TRUCK		Previous Year Expense	
101-17-53240-350-000		PUBLIC WKS MACH EQUIP PARTS	339.98
		BATTERIES & CORE DEPOSIT	
		761515	
101-17-53240-350-000		PUBLIC WKS MACH EQUIP PARTS	-138.04
		WARRANTY/CORE DEPOSIT ADJUSTMENT	
		761987	
Total			201.94
1/21/2020		NAPA AUTO PARTS	
BULBS/FLASHER RELAY			
101-17-53240-350-000		PUBLIC WKS MACH EQUIP PARTS	14.14
		MINIATURE BULBS	
		762102	
101-17-53240-350-000		PUBLIC WKS MACH EQUIP PARTS	16.49
		BOOM TRUCK FLASHER RELAY	
		762413	
Total			30.63
1/21/2020		OFFICE DEPOT	
FEES		Previous Year Expense	
101-19-55110-310-000		LIBRARY OFFICE SUPPLIES	4.91
		BALANCE DUE PER PHONE	
Total			4.91
1/21/2020		PAUL OLSON	
ANNUAL CLEANING ALLOWANCE/CELL PHONE			
101-14-52100-342-000		POLICE DEPT UNIFORMS	180.00
		PER CONTRACT	
101-14-52100-220-000		POLICE DEPT PHONE	40.00
		11/12/19 - 12/11/19	
Total			220.00
1/21/2020		PERSONNEL EVALUATION INC	
PART TIME CANDIDATE		Previous Year Expense	
101-14-52100-348-000		POLICE DEPT MISC EXP	20.00
		C BURNS PROFILE	
		35375	

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ALL Checks by Payee

ACCT

Village Cash and Investments

Dated From: 1/21/2020

From Account:

Thru: 1/21/2020

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
Total			20.00

	1/21/2020	SABEL MECHANICAL LLC	
		POLYMER MIXER	Previous Year Expense
602-24-53833-413-500		SL PUMPS	994.60
		TRouble SHOOT	3505
Total			994.60

	1/21/2020	SERWE IMPLEMENT	
		MUNICIPAL SALES	Previous Year Expense
602-24-53831-410-000		ROD EXP	434.00
		CHOPPER/24' POLES/HOSE TOOL-GRABBER	6855
Total			434.00

	1/21/2020	SIGMA GROUP INC	
		DECEMBER 2019	Previous Year Expense
209-11-53682-761-000		OUTSIDE SERVICE	966.00
		ENVIRONMENTAL PHASE II - 115 E MAIN ST	140129
Total			966.00

	1/21/2020	THE UNIFORM SHOPPE	
		UNIFORMS	Previous Year Expense
101-14-52100-342-000		POLICE DEPT UNIFORMS	295.85
		KELM - JACKET & SHIRTS	294831
101-14-52100-342-000		POLICE DEPT UNIFORMS	127.90
		SAURIOL - SHIRT & PANTS	294578
101-14-52100-342-000		POLICE DEPT UNIFORMS	72.95
		SORENSEN - PANTS	295087
Total			496.70

	1/21/2020	US STANDARD PRODUCTS	
		SNOW/ICE MELT	Previous Year Expense
101-11-51600-348-000		VILLAGE HALL MISC EXP	231.20
		2 PAILS	651580
601-24-53689-362-000		MISC EXP SAFETY EQUIP	115.60
		1 PAIL	651580
Total			346.80

	1/21/2020	VISA - PREMIER COMMUNITY BANK	
		DECEMBER 2019 PURCHASES	Previous Year Expense

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ALL Checks by Payee

ACCT

Village Cash and Investments

Dated From: 1/21/2020 From Account:

Thru: 1/21/2020 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
101-17-53100-331-000		PUBLIC WKS TRAINING	-85.00
		UWEX -NEUMAN CANCEL HIGHWAY SAFETY CLASS	
602-24-53660-348-000		TRANSPORTATION EXPENSES	266.54
		O'REILLY AUTO PARTS -GENERATOR BATTERIES	
101-17-53240-350-000		PUBLIC WKS MACH EQUIP PARTS	39.78
		ROCK AUTO - TURN SIGNAL SWITCH	
601-24-53681-311-000		OFFICE SUPL POSTAGE	24.86
		SPEEDEE - SHIP RADIOACTIVE SAMPLES	
602-24-53833-413-300		EF PUMPS	95.59
		ZORO TOOLS-WASH PRESS VALVE REBUILD KIT	
101-19-55110-348-000		LIBRARY MISC EXPENSES	63.00
		MICHAELS - 2 FLAG DISPLAYS	
101-19-55110-810-000		LIBRARY EQUIP OUTLAY	1,641.10
		BEST BUY - UPDATE MEETING ROOM-TV PLUS	
101-19-55110-810-000		LIBRARY EQUIP OUTLAY	479.97
		BEST BUY - TV PLUS (GRANT MONEY)	
101-19-55110-810-000		LIBRARY EQUIP OUTLAY	17.47
		AMAZON - WHITEBOARD ERASER (GRANT)	
101-14-52100-348-000		POLICE DEPT MISC EXP	-13.06
		AMAZON - CANCEL PRIME	
101-14-52100-348-000		POLICE DEPT MISC EXP	13.06
		AMAZON - CONTINUE WITH "FREE" PRIME	
101-10-51110-348-000		VILLAGE BOARD MISC EXP	134.89
		OFFICE MAX - EASEL/PAPER/MARKERS	
101-11-51422-348-000		GENERAL ADMIN MISC EXP	220.01
		PIGGLY WIGGLY - 22 GIFT CARDS	
101-11-51422-348-000		GENERAL ADMIN MISC EXP	-240.00
		REDEEM POINTS FOR GIFT CARDS	
Total			2,658.21

1/21/2020 VISA - PREMIER COMMUNITY BANK

DECEMBER 2019 PURCHASE

101-19-55110-320-502		VIDEOS	125.72
		WALMART - 8 DVD'S	

Total 125.72

1/21/2020 VON BRIESEN & ROPER S.C.

PROFESSIONAL LEGAL SERVICES

Previous Year Expense

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ALL Checks by Payee
Village Cash and Investments

ACCT

Dated From: 1/21/2020 From Account:
Thru: 1/21/2020 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
101-11-51300-210-000		LEGAL COUNSELING PRO SERV	220.00
		GENERAL - OCTOBER 2019	303307
101-11-51410-110-000		VILLAGE ADMN WAGES	275.00
		GENERAL - NOVEMBER 2019	307538
Total			495.00

1/21/2020 WI DEPT OF JUSTICE - TIME
1st QUARTER 2020

101-14-52100-348-000		POLICE DEPT MISC EXP	258.00
		9 OFFICERS 1/1-3/31	455TIME-7966
Total			258.00

1/21/2020 WI DEPT OF PUBLIC INSTRUCTION
LIBRARIAN GRADE 3 CERTIFICATION Previous Year Expense

101-19-55110-330-000		LIBRARY TRAV/LODGE	50.00
		AMANDA O'NEAL	
Total			50.00

1/21/2020 WI LIBRARY ASSOCIATION
ANNUAL MEMBERSHIP RENEWAL Previous Year Expense

101-19-55110-330-000		LIBRARY TRAV/LODGE	120.00
		LIBRARY DIRECTOR	5767
Total			120.00

1/21/2020 WI MUNICIPAL CLERKS ASSN
2020 MEMBERSHIP DUES

101-11-51420-321-000		CLERK- TREASURER DUES	65.00
		MCQUEEN	
101-11-51420-321-000		CLERK- TREASURER DUES	65.00
		STELZNER	
Total			130.00

1/21/2020 WI RURAL WATER ASSOCIATION
WATER INDUSTRY PROFESSIONALS MEMBERSHIP

601-24-53689-321-000		MISC EXP DUES	45.00
		KALLAS	W1841
Total			45.00

1/21/2020 WINNECONNE NEWS
PUBLICATIONS Previous Year Expense

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ALL Checks by Payee
Village Cash and Investments

ACCT

Dated From: 1/21/2020 From Account:
Thru: 1/21/2020 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
601-24-53689-312-000		PRINT & PUBL	66.50
		4TH QUARTER PUBLIC NOTICES	55083
Total			66.50

1/21/2020 WINNECONNE NEWS PUBLICATIONS			
101-11-51422-312-100		GENERAL ADMIN LEG NOTIC	33.25
		BIGGAR VARIANCE	55092
101-11-51422-312-600		GENERAL ADMIN PUBL ORD	75.62
		COPY ARTICLES-LEGAL CHAPTER 9 SECT 51	54940
Total			108.87

1/21/2020 WINNECONNE POYGAN FIRE DISTRICT 2020 BUDGET			
101-15-52200-600-000		FIRE DEPT COMBINED FIRE	29,290.00
		1ST INSTALLMENT	2020-1
Total			29,290.00

1/21/2020 WINNEFOX AUTOMATED LIBRARY SERVICE 2020 WALS FEE			
101-19-55110-230-100		LIBRARY CONTRACT SERVICES	16,843.00
		2020 FEE	WALS1331
Total			16,843.00

1/21/2020 WINNEFOX AUTOMATED LIBRARY SERVICE UNIQUE MANAGEMENT SERVICE Previous Year Expense			
101-19-55110-311-000		LIBRARY POSTAGE	5.04
		NOVEMBER 2019	WALS1362
101-19-55110-311-000		LIBRARY POSTAGE	5.04
		OCTOBER 2019	WALS1295
Total			10.08

1/21/2020 WINNEFOX LIBRARY SYSTEM PURCHASES FROM STATE COLLECTION POOL			
101-19-55110-320-501		AUDIO BOOKS	2,937.28
		E-BOOK PURCHASES	WLS597
Total			2,937.28

1/21/2020 WISCONSIN TUBING PARTS Previous Year Expense			
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ALL Checks by Payee

ACCT

Village Cash and Investments

Dated From: 1/21/2020

From Account:

Thru: 1/21/2020

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
101-20-55300-348-000		RECREATION PROGRAMS MISC EXPS	102.45
		TUBING/ELBOWS/END CAPS	103167
		Total	102.45
		Grand Total	107,222.63

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In Progress Checks - Full Report - ALL
ALL Checks by Payee
Village Cash and Investments

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ACCT

Dated From: 1/21/2020 From Account:
Thru: 1/21/2020 Thru Account:

	Amount
Total Expenditure from Fund # 101 - GENERAL FUND	67,314.40
Total Expenditure from Fund # 209 - TAX INCREMENT DISTRICT #6	12,736.00
Total Expenditure from Fund # 301 - DEBT SERVICE	400.00
Total Expenditure from Fund # 601 - WATER UTILITY FUND	12,458.28
Total Expenditure from Fund # 602 - SEWER UTILITY	14,313.95
Total Expenditure from all Funds	107,222.63

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Reprint Payroll Register Totals Only
All Employees

Page: 1
PAYRL

Check Date From: 12/01/2019
Thru: 12/31/2019

From Dept:
Thru Dept:

Pay Periods: 11/16/2019 Thru: 12/13/2019
(Male: 32 Female: 20)

Total Checks: 52

Earnings:

Regular Pay	75,370.34	3,373.00	Hours
Overtime Pay	470.96	15.00	Hours
Shift Pay	0.00	0.00	Hours
MOVING EXPENSES	6,378.65		

	82,219.95		

Withholdings:

Federal	5,902.78
Social Security	4,961.67
Medicare	1,160.43
Wisconsin	3,454.88
AFLAC	29.72
DEFERRED COMP	668.61
GARNISHMENT	0.00
H INS FLEX	1,657.04
H INS FLEX FIX	0.00
HEALTH INS DED	2,030.72
LIFE INSURANCE	266.58
POLICE UNION DU	77.30
SECTION 125 FLX	536.14
WRS DEDUCTION	4,710.35
WRS Fix	0.00

	25,456.22

NET PAY 56,763.73

Flexible Time Off:

	<u>Earned</u>	<u>Used</u>
AFSCME COMP CUR	12.00	49.00
COMP TIME POL	0.00	20.00
HOL COMP POL	0.00	70.00
HOLIDAYS	0.00	232.75
PTO	0.00	278.00
	-----	-----
	12.00	649.75

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PAYRL

Employee Quick With Dollars Report - by Name
All Employees with All Pay Frequencies

Page: 1

Check Date From: 12/01/2019
Thru: 12/31/2019

From Dept:
Thru Dept:

Name	SSN	Hours	Earnings	Deductions	Net Pay
ABENDROTH, THOMAS		30.50	411.75	44.64	367.11
AERTS, TRACY		125.25	1,586.92	318.63	1,268.29
ANGELL, JESSE		160.50	2,898.33	1,052.22	1,846.11
BAKER, PAUL		0.00	200.00	15.30	184.70
BEATTIE, GEORGE T		120.00	1,620.00	247.15	1,372.85
BEHM, DENNIS J		160.50	3,560.63	1,197.82	2,362.81
GARDNER, GAIL M		23.00	184.00	14.08	169.92
HONER, BENJAMIN		159.75	4,830.84	885.01	3,945.83
IHRIG, DAVID		164.00	3,086.00	1,146.16	1,939.84
JANIKOWSKI, JOSHUA S		169.50	3,833.50	1,305.70	2,527.80
KELM, ADAM		185.50	4,930.02	1,865.24	3,064.78
MCQUEEN, KATHLEEN		160.00	3,161.62	1,114.86	2,046.76
NELSON, KELLY		136.50	1,890.52	408.11	1,482.41
NEUMAN, NICHOLAS J		160.50	3,375.75	1,203.82	2,171.93
O'NEAL, AMANDA		99.75	1,276.80	228.24	1,048.56
OLSON, PAUL		160.00	5,199.50	1,945.02	3,254.48
PORTER, DAVID R		160.00	12,532.51	3,755.49	8,777.02
RUETTEN, KIRK E		160.00	4,511.54	1,411.16	3,100.38
SAURIOL, BEN		150.00	4,786.14	1,247.42	3,538.72
SCHROEDER, MARY LOU		160.00	2,448.00	861.94	1,586.06
SELWITSCHKA, HOLLY		160.00	3,527.38	981.10	2,546.28
SORENSEN, KYLE		150.75	4,383.70	1,572.01	2,811.69
STELZNER, JACQUIN		160.00	3,774.90	1,514.02	2,260.88
WULGAERT, BRYANA E		71.00	958.50	126.68	831.82
XIONG, JOHNATHAN		41.00	553.50	73.00	480.50
ZARLING, TIFFANY		160.00	2,697.60	921.40	1,776.20
		-----	-----	-----	-----
Grand Totals:		3,388.00	82,219.95	25,456.22	56,763.73

**DECEMBER 2019 FINANCIAL REPORT -
PREMIER CHECKING**

Balance Forward	\$1,637,186.98
Alcohol/Operator/Cigarette Licenses	\$20.00
Building Permits/Variance Applications/Conditional Use	\$1,246.15
Cemetery Lot/Grave Opening Fees/ Marker Permits	\$0.00
Municipal Court/Police Reports/Parking Fines	\$1,765.00
SRO Officer - School	\$0.00
Clerk Fees/Property Statements/Refunds	\$387.50
Park Shelter Rentals/Event Fees	\$575.00
Boat Trailer Parking	\$228.50
Interest -Premier/CentTel/WCDA/	\$2,195.42
CDBG Receipts	\$2,703.25
PW - invoices/scrap/permits/deduct mtr sale	\$84.23
Cell Tower Least Payments	\$2,486.30
Library Fines/Library Restricted Donations /WLS Levy	\$127.96
Compost Site	\$175.00
Restricted Donations - Community Foundation -Library	\$1,500.00
TAXES	\$2,240,126.91
CDBG Loan Payoff - L1	\$21,830.00
Sale of Property to Shallbetter	\$4,675.00
Dog Licenses	\$592.00
TOTAL DECEMBER RECEIPTS	\$2,280,718.22
+ Water and Sewer Receipts/Village w/s receipts	\$5,586.78
Sub-Total	\$3,923,491.98
Less DECEMBER Disbursements	
DECEMBER Payroll Expense	\$57,968.48
DECEMBER 15th Bills	\$27,177.93
DECEMBER Board Bills approved	\$95,174.13
DECEMBER 30th Bills	\$16,659.65
Federal/State withholdings	\$23,125.02
Health Insurance	\$33,518.20
Retirement	\$20,332.86
Kwik Trip	\$1,739.31
ANTHEM - Short-term disability autopay	\$391.51
Charter - Municipal Center autopay	\$810.76
WPPA	\$77.30
Postage/bank fees/sales tax/village water/sewer/nsf	\$429.81
EBC - HRA	\$0.00
TOTAL DECEMBER DISBURSEMENTS	\$277,404.96
SUB-TOTAL	\$3,646,087.02
OUTSTANDING CHECKS	\$30,933.44
ENDING BALANCE	\$3,677,020.46

PREMIER CHECKING	\$3,032,862.05
CDBG ACCOUNT	\$550,878.10
FAÇADE	\$35,234.78
CDBG HOUSING	\$58,045.53
ENDING BALANCE	\$3,677,020.46

STATE INVESTMENT POOL

General Fund	\$100,713.10
Cemetery Fund	\$119,272.97
Sewer Equipment Replacement Fund	\$208,810.91
2005 Bond Proceeds	\$0.00
Library Donations	\$17,149.49
2009 Bond Proceeds	\$0.03
Sewer Utility Debt Service Reserve Account	\$200,773.19
Tower Lease Deposit Account	\$5,600.75
BALANCE	\$652,320.44

DECEMBER Interest Rate	1.63%
NOVEMBER Interest Rate	1.71%

BBE INVESTMENTS (Ehlers) DECEMBER 2019	not available yet	\$0.00
Associated Bank CD Balance as DECEMBER 2019		\$255,301.38
VERVE DECEMBER 2019		\$100.00

DECEMBER 2019 BUILDING PERMITS

John Rogers	908 E Main St	Office alterations	\$	5,000.00
Mark Gilmore	200 Tower Road	Roof	\$	51,850.00
Berlin Bolle	741 Willow	Electrical Service	\$	1,000.00
Luedtke	160 Twin Harbor Dr	Plumbing	\$	6,000.00
Blair Reitzner	275 N 6th Ave	Foundation Repairs	\$	6,000.00

TOTAL VALUE OF DECEMBER BUILDING PERMITS	\$69,850.00
TOTAL VALUE OF YTD BUILDING PERMITS	\$3,665,543.00

DECEMBER 2019 IDB/CDBG LOAN REPORT

CDBG Loans	Amount Loaned	Starting Balance	Principal	Interest	Ending Balance	Payment Date
Midwest Specialty*	2012 \$267,000.00 \$2,703.25	55,075.53	\$2,528.22	\$175.03	\$ 52,547.31	11/13/2019
AMOUNT AVAILABLE		\$550,878.10				

ADMINISTRATOR'S REPORT

January 21, 2020

Updates to the Public Smoking Ordinance

The proposed amendments to the public smoking ordinance address the increased availability and popularity of electronic cigarettes. The public health rationale for regulating the use of traditional tobacco cigarettes in public spaces holds true for electronic cigarettes. The proposed amendments incorporate language provided by Winnebago County. Since our police computers are connected to the county network, it is helpful if our ordinances complement county policy.

Before our meeting, I will compare the version in your packets to our current ordinance and provide you with a red-line copy so you can easily identify the proposed changes.

Attracting and Retaining Part-time Police Officers

In recent weeks, three of our part-time police officers have been hired full-time by other communities. The overall labor market is very tight, and communities are competing for a small number of new officers. In contrast with past years, more new officers are being hired full-time straight out of recruit school.

I am proposing that we increase the hourly wage of our part-time officers from \$13.50 to \$16.00. It has been several years since we last increased our part-time officer wage. I do not anticipate that this increase will discourage anyone from accepting a full-time job in another community. All our part-time officers have at least one other part-time job. The challenge of recruiting and retaining a full cohort of part-time officers means that we will lean more heavily on the ones we have to fill more shifts. Accordingly, we need to offer pay that is competitive with their other part-time job.

Collectible Pins Supporting Winneconne Parks

The Parks Committee recommended that the Village charge \$5 for a daily fishing pier pass or \$20 for a season pass. We invited the Chamber of Commerce to design a button to use as a season pass. The Chamber suggested that a Winneconne Parks Collectible Pin would be more inclusive. Even those not interested in fishing could show their support for our parks by purchasing a collectible pin. In future years, we could consider additional benefits such as discounts on shelter rental fees. You likely will have a couple of designs to review on Tuesday. Proceeds from the sale of collectible pins and daily fishing pier passes would be budgeted for maintenance of park facilities, including the fishing piers.

Waterfront Property

I am working with the Greater Oshkosh Economic Development Corporation to prepare a property profile for their website. Conversations with representatives from GoEDC, the New North, and others about our waterfront property have not offered clarity about how best to develop it.

As I look out my window at the waterfront property, my mind keeps returning to Clayton Christensen's "Jobs To Be Done" theory. I've included the transcript of an interview in which he describes the theory. I would appreciate the Board's help thinking about what "jobs" the Village needs that waterfront property to do for us. I am optimistic that your thoughtful input will provide clarity about how we should deploy this wonderful resource for the long-term, shared benefit of our community.

CUSTOMERS

The “Jobs to be Done” Theory of Innovation

December 08, 2016

Clayton Christensen, professor at Harvard Business School, builds upon the theory of disruptive innovation for which he is well-known. He speaks about his new book examining how successful companies know how to grow.

24:55

SARAH GREEN CARMICHAEL: Welcome to the HBR IdeaCast from Harvard Business Review. I’m Sarah Green Carmichael. The theory of disruption was spelled out in the 1997 book, *The Innovator’s Dilemma* by Clay Christensen. Christensen, a professor at Harvard Business School, wrote about the difference between sustaining technologies and disruptive ones. And he did that to explain why some of the biggest and leading technology companies of the day failed to catch the next wave of innovation in their industries and went out of business.

Now he’s come out with a new book looking at innovation from the other side. It’s not about how big companies fail, but about how successful companies know how to grow. The book is called *Competing Against Luck*. He spoke about it to an audience in London recently, where he was interviewed by the editor of Harvard Business Review, Amy Bernstein. Christensen began by speaking about his theory of jobs to be done, giving an example from a well-known fast food chain.

CLAYTON CHRISTENSEN: McDonald’s, a number of years ago, as this idea of the jobs to be done was emerging, they decided that they needed to increase the sales of their milkshakes. And, as you know, McDonald’s— these are very sophisticated marketing people. They have data about— up the gazoo about anything you need.

And they had a demographic profile of the quintessential milkshake customer. Actually, I fit the profile perfectly.

And so they would invite people like me into offices, explain that they were trying to improve the milkshakes so that people will buy more of them. Can you give us any guidance? And the customers would give them very clear guidance. They would then improve the milkshake, and the impact on sales or profits was negligible.

So we convinced them, as this idea of the jobs to be done began to emerge in our minds, if they would let us put that lens on to understand milkshakes. And the question is, somewhere out there, there’s a job that arises in the lives of some people sometimes that causes them to hire a milkshake to get the job done.

And we need to understand what’s the job. So one of my colleagues stood in a McDonald’s restaurant for 18 hours one day and just took very careful notes— what time was it that he bought the milkshake at? What was he wearing? Was he alone? Did he buy other food with it? Did he eat the milkshake in the restaurant or get in the car and go off with it?

And it turned out that about half of the milkshakes were sold before 8:30 in the morning. It was the only thing they bought, they were always alone, and they always got in the car and drove off with it. So to figure out what was the job, we came back the next morning and we positioned ourselves outside the restaurant so that we can confront these people as they were emerging with their milkshake.

And we’d say, I’m having a real problem here with your behavior.

What job are you trying to get done that cause you to come to McDonald’s to hire a

milkshake at 6:30 in the morning? And then they would struggle to answer the question, we said, I’m sorry for a tough question. Try this. Think about the last time you were in the same situation where you needed to do the same job, but you didn’t come here to hire a milkshake from McDonald’s. What did you hire?

And it turned out, that they all had the same job to do. That is, they had a long and boring drive to work. And they just needed something to have while they were driving to stay engaged with life and not fall asleep. One hand had to be on the wheel, but geez, somebody gave me another hand, and there’s nothing in it. And I just needed something to do while I’m driving.

I’m not hungry yet, but I know I’ll be hungry by 10:00. So I also need something that will just go thunk and stay there for the morning. So what do I hire to get that job done when I don’t hire a milkshake? And one guy said, you know, I never thought about it this way before, but last Friday, I hired a banana to do the job.

Take my word for it— never hire bananas. They’re gone in less than a minute, you’re hungry by 7:30. Yeah, as you can say, I hire donuts a lot. I can never hire just one. But that creates problems on their own.

And I do bagels sometimes, but bagels are dry and tasteless. And so I have to steer the car with my knees while I put the cream cheese on.

And then if the phone rings, I have three problems and two hands, and— one guy said, I hired a Snickers bar once, but I felt so guilty I’ve never hired Snickers again. But let me tell you, when I come here to McDonald’s and hire this milkshake, it is so viscous. It takes 23 minutes to suck it up that thin little straw.

What the ingredients are, I don’t care. All I know is that I’m still full at 10 o’clock. And it actually fits right here in this cupholder. And it turns out that the milkshake does the job better than any of the competitors’. And the competitors are not just Burger King milkshakes. But from the customers’ point of view, the milkshake competes against

bananas and donuts and bagels and coffee and Snickers bars and probably some other things.

And so that’s one job that accounted for about half of the— and then later in the day, customers hired a milkshake to do something totally different. And that essentially is between a parent and a child. I want to just have a venue in which they believe that I’m listening. And I just need to have some kind of a mechanism to put us on the same— I want to know what’s going on. Would you please let them know how much I care for them?

That’s a very different job to do. And understanding what the job is puts you on a very different trajectory. So how could you improve the milkshake for the morning job to be done? It turns out that the reason why they had been worked so hard to get input from the customer and it had no impact on sales or profits is that they had been improving the milkshake on dimensions of performance that were irrelevant to the job to be done.

So how we would improve it knowing that you understand what the job is, well, I’d move the milkshake from behind the counter to the front of the counter and give people a prepaid swipe card so you could just dash in, gas up, and go and never caught behind a line when we’re late for work. You probably make it thicker to take longer to suck it up, and so on.

Last question— how big is the milkshake market? It’s a serious question. Well, of course, you wouldn’t know the answer, but it turns out that the size of the market is much bigger than the sum of the milkshakes sold by McDonald’s, Burger King, and Wendy’s. Because from the customers’ point of view, they compete also against bananas and donuts and so on.

And in the part of the market in America where they implemented this, the sales of the milkshakes increased by 7x when they improved it in ways that really connected, because competing against bananas is like duck soup.

And fortunately, Peter Drucker figured this out before we did when he said, the customer rarely buys what the company thinks it’s selling. And understanding the job to be done, we found, really helps us in making innovation predictable. Because the job exists. And if we make the job so that it does it better, we can predict that the customers will buy it.

Why don’t we organize ourself around a job to be done? And what happens is the original job to be done, that was the basis of starting a new company. Almost always, successful companies were focused on job to be done at the beginning. And then the logic takes over.

And the logic is, well, we have these customers. And they use us to get a job done. Our customers have other jobs. And so maybe we ought to offer other products so that they can get those jobs done as well. And so The New York Times, the job that it was organized around, was they publish anything that was fit to print.

But we have this relationship with our customers. Surely we have to offer more things. And so one job that arises is I’m on the tube for 45 minutes every morning. I don’t want to waste my time. So can I hire something just to help me be productive. And for a while, you had The New York Times to read. But it was very cumbersome.

And so then a company called Metro came. Just a simple product you could go from beginning to end in about 25 minutes. And now we have smartphones. But we hire those things to get that job to be done.

If I need to get rid of junk, or if I want to buy junk,

The New York Times had personal advertisers. Now you can hire Craigslist. Sometimes I need to buy a car. Sometimes I have a car I want to sell. And so The New York Times offered advertisements to get that job done, too.

I need a job, or I need to hire somebody to fill a job. And so they have advertisements to do that job well. I need to buy a home or sell a home, and so on. And so The New York Times added all of these things to their product, thinking that they will do better. And then they

have been being disrupted by companies that focused around a single job to be done. And we do it better than anybody else.

And the newspapers, most of them, are just falling off the cliff because they’re not focused. Innovation around a job to be done starts with the understanding that there is a job given the situation that I’m in. And each job has a functional dimension, but an emotional and a social dimension to get the job done.

If we understood that, then we can answer the second question, which is, so given this, what are the experiences in purchase and use do we need to provide in order to nail the job perfectly? And if I can provide those experiences to nail that, then I can ask the next question— so, if we need to provide these experiences to the customers, what do we need to integrate? And how do we need to integrate them?

And if we can go through that architecture in a consistent and insightful way, this is where we differentiate our product versus the competitors’. It’s not by making a better product than the competitors. That is very easy to copy. But if we put into place experiences that the customers need, that’s where differentiation occurs. And that’s the place where customers decide to buy my product rather than your product.

You know, when I realized I have a job to do, the next step is, oh, darn it. I have to buy something to get the job done. What should I hire to do the job? And I look around, and if I can’t find a product to get the job done, then I have to shop and test drive and bring it home and put it on and return it and get this and add it to that, because nobody developed a product that does the whole thing well.

And looking for something to get the job done can be very costly in terms of time and money. And if we, instead, have a brand that just pops into people’s minds so that when they realize I have this job to do, what can I hire? If a brand pops into our mind, then I will be delighted to pay a premium price to get the job done. Because buying a product that doesn’t do the job well is very costly.

So the third of our five children, Michael, went to Stanford to get a Ph.D. And after he'd been there for about a week, he called us up and said, mom and dad, I found my apartment. I need to furnish my apartment tomorrow. So Michael found himself with a job he had to do. That is, he needs to furnish his apartment tomorrow.

When you find you needing to get that job done, which is the job I need to do is I have to furnish my apartment tomorrow, is there a brand that pops into your mind?

IKEA has been rolling out its business model around the world for a 15 years, and they have no competitors. And why? Well, they don't have any secrets. It's not that there's no money in it. Their owner is the third-richest guy in the world. And he got rich by selling substandard furniture to the low end of humanity— college students.

And why is it that they will pay a premium price? Because it does the job well. And if they didn't hire something that did the job well, then they'd have to go to this store and this store and buy this piece of furniture and throw that away. And going for a product that doesn't do the job well is so costly that they're delighted to pay a premium price.

AMY BERNSTEIN: So Clayton, what you were saying about integrating around a job and you introduce the idea of The New York Times makes me wonder what you think about the AT&T-Time Warner proposed merger.

CLAYTON CHRISTENSEN: Doesn't it just rip your heart out?

Because two good companies, you know? And so they have no sense of merger there at all. And this has been done before.

AMY BERNSTEIN: Right.

CLAYTON CHRISTENSEN: So in finance, not many years ago, Citibank went through the same logic. And that is, oh, geez. We have credit cards and customers who have checking accounts, and they also invest their savings. And so they need financial— your investment

help. And they are buying a home. And so some of them need mortgage.

And their customers need— all of these things arise in their lives. And so Citibank buys all these companies, because the customer needs all of these things. The problem with that is the job that causes me to need a credit card arises at a different point in life than when I hire life insurance. And so they put them together.

And because these jobs arise at different points in time and space, integration around the customer just doesn't make sense. And so for these guys— we need to pray for them.

AMY BERNSTEIN: Well, the regulators may do it for them.

CLAYTON CHRISTENSEN: Yeah. That's right.

AMY BERNSTEIN: So talk about how your theory of jobs to be done helps us identify threats and opportunities.

CLAYTON CHRISTENSEN: For me, it allows me to go to that second level. If I just simply think that I'm in the business of making a product, and I win if my product is better in functionality than the competitors' then I win and if I get behind in that race then I lose, it doesn't give me any guidance about where and how can I differentiate what I'm offering so that they will pay a premium price for an average product.

And that you have to understand, so what are all of the Experiences And I can't provide experiences unless I understand what the fundamental job is. So to me, that helps me be a better innovator. Because I have— it's kind of like a North Star, and my innovators in my company can do all this work, sometimes out of the line sight of the executives.

But if you have that North Star, the job to be done, they will, I think, collectively do a better job in innovating. Amy, can I say one other thing?

AMY BERNSTEIN: Of course.

CLAYTON CHRISTENSEN: So this question kind of helped me a lot to understand what happened to Kodak. This is a wildly successful company. And we assume that they were just disrupted by digital imaging. And if the idiots had just been invested in the right thing, they would have survived. And the jobs to be done theory helped me frame it very differently.

Kodak saw digital imaging coming. And starting in the early 1990s, they invested \$8 billion to get really good at digital imaging. Really invested. The people they hired were from Bell Labs. But they didn't get the job right, nor did any of us get the job done right. And we thought that the job that people hired a camera with film to do was to preserve memories for posterity.

But it turns out that 98% of all of the images ever taken have only been looked at once. And think about it. What you would do is you'd get the prints and you'd go through them. And then what would you do? Put them in the envelope, put it in a box, in a drawer, and you'd never look at them again. And so there must not be a job there that people were trying to do. It's just we assumed, but they didn't.

And then looking back on it, inadvertently, Kodak and their distributors made a different proposition that we will give you double prints, not single, when you bring your film in for processing. And the nice thing about that was when we were doing this. If there was really a photograph it just clicked, we had an extra that we could put it in an envelope and send it to my mom. And that was a different job to be done.

And mom, I love you, but I'm busy today, and I can't write to you. But look at this photograph. And the photograph, the job to be done, was I want to communicate. And actually, you can communicate a lot with an image. And little by little, I think the job coalesced in our minds is that we could use imaging rather than writing to communicate to people who are not here and now.

And so as the new technology emerged that wasn't what Kodak developed, but it was just a tiny little lens, flash memory, you could put it in a smartphone, and I can send you 20

images just like this, and you can see them, and you know so much more of what’s going on in your family’s life that the next generation, actually, they don’t want to have to be bothered to write letters at all.

But we, little by little— the job to be done became clearer and clearer in our minds. And I think Facebook is a part of that. We use these things to communicate. And there’s a very different job, which is, I actually don’t want to be in communication. I’m a nerd, I’ve got a deadline, and the last thing in the world I want is to have to communicate with humans. I find that arise in my life occasionally, you know.

And that’s a very different job.

SARAH GREEN CARMICHAEL: That’s Harvard Business School professor Clayton Christensen speaking in London about his theory of jobs to be done. Christensen is the author of the new book, *Competing Against Luck— The Story of Innovation and Customer Choice*. He was interviewed by Amy Bernstein, the editor of Harvard Business Review.

Thanks for listening to the HBR IdeaCast. You can follow HBR on Twitter @HarvardBiz, and feel free to connect with us on Facebook and LinkedIn, too.

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**Winneconne Public Library Board of Trustees
Meeting Minutes
Monday, January 13, 2020**

Meeting called to order by Library Board Vice-President Tom Snider at 4:32pm.

ROLL CALL

Members Present: Jeff Jensen, Brenda Kubasta, Dana Jerabek, Mary Brefeld, Tom Snider, and Di-Anne Rengstorf

Absent:

Also Present: Holly Selwitschka, David Porter

Jeff Jensen entered the meeting at 4:32 as roll was being called and led the rest of the meeting.

PUBLIC PARTICIPATION none

CONSENT AGENDA

Motion by Snider to approve the consent agenda.

Second: Brefeld

Roll Call Vote:

Snider - yes

Brefeld - yes

Rengstorf – yes

Kubasta – yes

Jerabek - yes

Jensen – yes

Motion carried.

DIRECTOR'S REPORT

Holly reviewed the written report she provided.

- Joint Library committee – discussion about what can be done while waiting for committee membership to be whole. Holly will update files she has already created, including the Project Plan and timeline. She will create a comprehensive Executive Summary for the plan as well.
- The library will be receiving a grant from Winnefox in the amount of \$1,000 to help cover the cost of hotspot service in 2020. The remaining cost to the library will be \$200; \$600 was budgeted for this purpose.

OLD BUSINESS

Community Foundation Endowment Fund

A committee was appointed to initiate this process. Committee member include Holly Selwitschka, Mary Brefeld, and Di-Anne Rengstorf.

NEW BUSINESS

Fines Free Policy – Library board discussed the pros and cons of adopting a policy of no overdue fines. Holly will research it further and bring more information to the meeting in February. Tom Snider asked if Holly could arrange a speaker to talk about library fines at an upcoming UW Winnebago County Extension meeting.

Holiday Outing – We will not schedule a library board and staff outing at this time.

Items for the Next Meeting Agenda:

- NO FINES policy – first draft
- Community Foundation endowment fund update
- Annual Report

The next Library Board meeting will be held Monday February 10 at 4:30pm.
The meeting was adjourned at 5:18pm by Library Board President Jeff Jensen.

MEETING MINUTES: PARK COMMITTEE FOR VILLAGE OF WINNECONNE

Minutes For:

Monday, January 06, 2019 @ 5:00 p.m. at Village Hall, Annex Location, to consider:

Meeting called to order at 8:00 am by Trustee Brenda Kubasta with members, Lani Stanek, Dave Reetz, and Trustee Steve Foster present, Trustee Max Clifford absent. Also, in attendance was DPW Ruetten, Administrator Porter and Cody Sullivan (Village Resident).

Public Participation – *None*

Communication – *DPW Ruetten shared a Thank You letter from the students that attended the last Park Committee Meeting. Sam, Matthew, and Bennett.*

Approve Minutes from November 11, 2019 meeting – *Motion by Foster, Seconded by Stanek to approve November 11, 2019 meeting minutes. Carried by voice vote 3/0.*

Operations Progress:

Update – DPW Ruetten –

- Slow Park Operations due to Winter
- Tree Trimming once the ground is froze
- WisDNR Boating Grant is January 15th with the second meeting being held in April.

Old Business

Park CIP Long term planning – DPW reviewed and is looking for input either electronic or paper, he will compile all the information from the committee.

- Discussion – *Member asked, could the surveys seek input from the public about priorities? Administrator Porter added that the surveys are still not up and running however, the CIP priorities could be part of the surveys.*
 - o *DPW added that the CORP plan does have survey data about the parks and facilities in the plan if members wanted to review.*
- Recommendation – *None at this time*

New Business

Boating Slow No Wake Concerns – DPW reviewed request and turned it over to Trustee Foster

- Discussion – *Concerns of boats not following the slow no wake before and after buoys are installed.*
 - o *Concerns were about damage to property when this occurring*
 - o *DPW asked about signage, who much, and where? The enforcement of slow no wake is limited to the Sheriffs Department, DNR, and Coast Guard.*
 - *Members thought additional signage near the new bridge and at the landings should be better.*
- Recommendation – *DPW will get pricing on signage for the landings and check with the WisDOT for rules and regulations for attaching to the bridge.*

Fishing Pier Use Fee Establishment – DPW reviewed request and background.

Pursuant to WI State Statute 985.02(1)(b); notice is hereby given that Village Board Members may also be present at this meeting for informational purposes.

**MEETING MINUTES:
PARK COMMITTEE FOR VILLAGE OF WINNECONNE**

- Discussion – DPW added that the Public Safety Committee has reviewed, and enforcement could be handled. It was put back onto this committee to establish the fee and visual to enforce.
- Discussion on daily fees and or seasonal fee and how each would be identifiable.
 - o Comment and discussion on if this would be a user fee or a fishing fee.
 - o Discussion on penalty and or grace period.
 - o Discussion on exempt fisherman (i.e. underage or military)
- Recommendation – **Motion by Foster Seconded by Stanek to have a fishing fee/pass with a button for \$5.00 a day and \$20.00 for a season for anyone that is required to purchase a fishing license per the WIDNR regulations.** Carried by voice vote 3/0.

Village Slip Rental Agreement – DPW reviewed

- Discussion – DPW presented a draft form for review. This has been reviewed by the Chief of Police and is currently under review by the Village Attorney.
- Discussion on short term mooring. Should there be a limit to the amount of days for short term mooring?
 - o This will be removed from form.
- Recommendation - Move to Village Board after Village Attorney reviewed.

Set next meeting date and adjourn –

Motion by Stanek, second by Foster to adjourn at 5:50 pm, until 3rd of February 2020 at 5:00 pm carried by voice vote 3-0.

Kirk Ruetten
Public Works Director

**MEETING MINUTES:
PLAN COMMISSION**

January 14, 2020

5:30 p.m.

Village Plan Commission was called to order at 5:31 p.m. on Tuesday, January 14, 2020.

Roll Call: Ruetten, Kruezer, Utschig, Broderick, Kubasta, Larson, Boucher,
Absent: Norton

Public Participation – None

Approve Minutes from December 10, 2019 Village Plan Commission Meeting

MOTION by Kreuzer, seconded by Kubasta, to approve the December 10, 2019 Village Plan Commission meeting minutes as written. Carried by voice vote.

New Business

Discuss Comprehensive Plan and Vote Recommendation to the Village Board

- Reviewed by Village Administrator David Porter
- Tom Baron, of East Central Wisconsin Plan Commission
 - o Draft of Comprehensive Plan
 - o Originally met in March of 2018
 - Staff Changes, Elected Official changes, world changes
 - Great participation; online survey
 - Still needs for final grammar reviews;
 - o Your reaction – does it meet the direction you are looking for
 - Reviewed with Village Administrator David Porter
 - Voting recommendation to Village Board for approval
 - Broadly speaking consistent with the direction the Village should be heading. A strong road map.
 - Any changes – comprehensive plan by design still offers adequate flexibility to implement it.
 - Certain sections aspirational. A lot of moving pieces. Public and private pieces need to come together.
 - Add Carter Norton as student representative.
 - Change picture of bridge to the new bridge. – Dave will send him picture Mr. Kubasta took with his drone.
 - Broderick – biggest concern is making time to actually implement this plan. Pick one or two things to work on every year. Make it a working document.
 - Baron – recommend Plan Commission add to their agenda once a year (September/October) to review the plan and set annual goals.

- Utschig – each member bring their top three items from comprehensive plan . . . and see which ones we want to start working on.
- Add Village Board (not city council) and remove references to Mitch.
- Implementation – next steps
 - Recommend hosting intergovernmental meeting. Open House for 1 hour.
 - Plan Commission adopt Resolution – recommending Village Board adopt plan.

MOTION by Kubasta, seconded by Ruetten, to adopt Resolution PC 1.02-2020 A Resolution Approving the Update to the Comprehensive Plan of the Village of Winneconne, Wisconsin.
 Roll Call: Ruetten, Utschig, Larson, Kreuzer, Kubasta, Broderick, and Boucher; ayes.

Discuss Proposed Amendments to Shoreline Zoning

- Reviewed by Village Administrator David Porter
 - Cities and villages have the authority to write their own zoning codes . . . but it is subject to the approval of the DNR. The codes can be less restrictive than towns and counties.
 - Winnebago County requires 75foot setback. Our current 25foot setback was approved by the DNR when it was adopted.
 - We can adopt something more restrictive and send to DNR for their approval.
 - We have a 25foot setback now they would not consider anything less than 25foot setback.
 - Fifty feet? A distinction in state law that a territory originally part of a Village or annexed before May 7, 1982. We do not have any shoreland property that was annexed after May 7, 1982. It is there if we need it , but it's only purpose is complying with State law. Any properties annexed in after 1982 Villages can set their own standards but cannot be less restrictive than the minimum standards . . . and that is where the 50foot setback is. Current zoning book – post 1982 – states we will adopt whatever the County has. Which means we can take it from 75 feet to 50 feet. Right now it is an academic discussion as we have no properties to which it would apply.
 - Pre 1982 – status quo is the 25foot setback. We can maintain status quo or adopt something more restrictive.
 - Kubasta – why would we do that?
 - Broderick – existing homes with a much larger setback to protect their views and values – some homes would be devalued if neighboring properties both built 25 feet from the shoreland.
 - Kreuzer – we are guessing what people would do. In reality we do not know.
 - Kubasta – we can't control neighboring properties.
 - Explain all the 300 waterfront properties this would happen.
 - Kubasta – ask Mary to explain to us.

- Utschig – drew a diagram to create a visual
 - Mr. Kreuzer added to the diagram.
- Mr. Kubasta – would create a lot of worthless lots on the water.
- Broderick – 30% impervious surface of lot; in addition to option 3.
 - Option 3 driveway has to be so many feet from the road.
 - Maximize lot for building – make lots more valuable.
- Dave – note from Emily – Act 55 – a shoreland zoning ordinance may not impair the – cannot legally establish standards for impervious surfaces.
- Kubasta –
- Boathouses are a gray area . . . intended purpose need to be on water.
- How many properties would this affect? Stifling growth.
- Broderick – can we have different set of rules for different size lots?
- Ruetten – general is not picking and choosing.

MOTION by Broderick, seconded by Ruetten, to recommend the Village Board go with option 3 which combine a 25 foot setback with a maximum of 35 foot setback from the road. Roll Call: Ruetten, aye; Utschig,abstain; Larson, Kreuzer, Kubasta, Broderick, and Boucher; ayes.

Larson excused at 6:34 p.m.

Dave – Conditional use in February.

Next meeting date . . . February 11th at 5:30 p.m.

MOTION by Ruetten, seconded by Kreuzer, to adjourn. Carried by voice vote.

Jacquín Stelzner, Secretary
Village Plan Commission

RESOLUTION NO. PC1.01-2020

**A RESOLUTION APPROVING THE UPDATE TO THE COMPREHENSIVE PLAN
OF THE VILLAGE OF WINNECONNE, WISCONSIN**

WHEREAS, pursuant to section 62.23 (2) and (3) of the Wisconsin Statutes, the Village of Winneconne is authorized to prepare and adopt a comprehensive plan as defined in sections 66.1001(1)(a) and 66.1001(2) of *the* Wisconsin Statutes; and

WHEREAS, according to the general purposes set forth in section 66.1001 of the *Wisconsin Statutes*, the Village Board adopted said Comprehensive Plan for the Village of Winneconne, Wisconsin in December 16, 2008; and

WHEREAS, section 66.1001, of the Wisconsin Statutes provides that a comprehensive plan shall be updated no less than once every 10 years, and

WHEREAS, the Plan Commission has prepared an update to that 2008 plan, titled the *Village of Winneconne Comprehensive Plan Update 2040* and

WHEREAS, the Plan Commission finds that the *Village of Winneconne Comprehensive Plan Update 2040* contains all the required elements specified in Section 66.1001(2) of the *Wisconsin Statutes*; and

NOW, THEREFORE, BE IT RESOLVED, that pursuant to Section 66.1001(4)(b) of the Wisconsin Statutes, the Village of Winneconne Plan Commission hereby approves the *Village of Winneconne Comprehensive Plan Update 2040*.

BE IT FURTHER RESOLVED that the Plan Commission does hereby recommend that the Village Board enact a Resolution adopting the *Village of Winneconne Comprehensive Plan Update 2040*.

Adopted this 14th day of January, 2020
Ayes ___ Nays ___ Absent ___

Christopher Boucher, Plan Commission Chairman

ATTEST:

Jaci Stelzner, Clerk-Treasurer

Village of Winneconne
Public Safety Committee

January 13, 2020 10:00am

Call to Order: The meeting was called to order at 10:05am by Chair Brenda Kubasta. Present were: Trustee Brenda Kubasta, Trustee Steve Foster, Police Chief Paul Olson, Lt. Ben Sauriol and Village Administrator David Porter.

Public Participation: None

Communications:

Motion by Foster second by Kubasta to approve December 9th, 2019 minutes all ayes, all ayes.

Staff Reports:

- Olson presented the status of our current part time officers and the difficulty in hiring and keeping qualified candidates. Discussion on hiring a full-time officer and other avenues to keep part time officers on staff for a decent period of time.
- Olson stated that he was in contact with the snowmobile club. Public Works Director Ruetten and Olson surveyed the bridge and asked the club to come up with more rubber belting. Due to the weather it would be difficult to get it laid down in time for the possibility of trails to open. The Wolf Runners will discuss with the Village prior to allowing the trails to open.

Statistics: (through the 25th of the month)

Incidents—1429 Citations—16(5 ordinances, 11 traffic) Warnings—23 Traffic Stops—44

Ordinances—12 Disturbances--3 Animal—2 Motorist assist---0 Welfare check—4

Reckless Driver—4 Theft—1 Suspicious person/incident—9 Alcohol---1 OWI—0 Drugs—0 Parking—11(5 tickets)

Open doors—11 Juvenile--9 Accident—5 Harassment—1 Damage—0 Alarm—1 Fire Calls—4
Noise/Neighbor Problem--4

Hazard—0 Fraud-- 0 Med Assist-- 5 Building checks—1004 Community Policing—192

Assists total (general)—14 Assist Omro—8 Assist County Sheriff--14 Other Agencies—3 (Oshkosh PD 2, Fox Crossing)

Building checks to Municipal Water Facilities-- 111 (203 S 3rd St, 90 Tower Road, 410 Meadow Lane, 300 Washington)

SRO calls at the schools—20

Village of Winneconne
Public Safety Committee

Elementary—4 (2 drop off/parking, welfare check, out of control juvenile)

Middle – 6 (4 juvenile behavior issues, 911 hang up, assist)

High—10 (welfare check, 4 juvenile behavior issues, accident, parking, 3 medical calls)

**** Highlights****

On December 8th at approximately 8:20p Officer Wulgaert received a call about a disturbance taking place at a local business. The individual was denied the purchase of cigarettes due to the fact that he could not prove identification. This individual then created a disturbance in the store by screaming obscenities. Contact was eventually made with this individual who then became hostile. The Winnebago Sheriff's Department and Omro PD assisted with the hostile individual who was mailed a copy of the disorderly conduct citation as he refused to take the citation when he was on scene.

On December 11th there was shooting at Oshkosh West High School in Oshkosh, Officer Sorensen went to assist them along with every County and Omro Officer. I handled calls from the northern to the western part of the county for a few hours.

On December 15th at approximately 5:15p Lt. Sauriol was dispatched to a disturbance to a residence in the Village of Winneconne. Both parties were drinking, and the male party attempted to force sex on the female party. An argument ensued and a physical altercation took place. The male individual made a comment on hurting the female party. Eventually the male party was booked into jail on a domestic charge.

Items for Discussion: Annual Police Department report – trends include an increase in drug related arrests and a decline and alcohol related arrests. Discussion on the report.

Old Business: None

New Business: Discussion on updating the current ordinance on Public places and smoking. The updated portion will include e-cigs and or electronic cigarettes. **Motion by Foster, second by Kubasta to recommend to the board to consider adopting the updated version of Ordinance 420-14 to include e-cigs and electronic delivery devices and their use in public places. All ayes.**

Next Meeting: **February 3rd, 2020, 10:00am**

Motion to adjourn: Kubasta, second Foster all Ayes.

Respectfully submitted Paul Olson, Police Chief

MEETING MINUTES: PUBLIC WORKS COMMITTEE FOR VILLAGE OF WINNECONNE

Minutes For:

Monday, January 13, 2020 @ 8:00 a.m. at Municipal Building, Annex Room, to consider:

Meeting called to order at 8:06 am by Trustee Steve Foster with Trustee Chris Ruetten present and Trustee Clifford absent.

Also attending were Brad Werner with McMahon, DPW Ruetten, Chris Ferguson with MCO, and Administrator David Porter.

Public Participation – *None*

Communications – *None*

Approve Minutes from December 09, 2019 meeting – *Motion to approve minutes by Trustee Chris Ruetten and seconded by Trustee Foster carried by voice vote 2/0.*

Operations Progress:

- Field Supervisor Report –DPW Ruetten: *Report Attached*
- MCO Report – Chris Ferguson /DPW: *Report Attached*
- DPW Report – Kirk Ruetten: *Report Attached*

Old Business

Village Projects and Priority

- *Bridge Project – Electrical wiring was all replaced on the West side of the bridge, Lunda has some Spring punch list items, Final DOT right-of-way staking has to be completed, and some Landscaping has to be finished up this spring.*
 - *Main Street Project –Currently finishing redline drawings, awaiting updated plans and finalizing bills with closeout in January.*
 - *Twin Harbor Drive reconstruction – Punchlist items remain, working on finalizing bills and final assessment figures.*
 - *Phase II Environmental – All drums have been removed from the site and still waiting for final report to tell us if additional testing is required. Conversations with the DNR have been leaning towards this.*
 - *Asbestos and Demolition – All asbestos has been removed and both buildings are completed with topsoil and seeding remaining until Spring. I have held back \$500 for each site since this was not completed due to weather.*
 - *N. 6th St. Reconstruction project – 50% plan and profile has been completed with a let date of February and a start of April remains.*
- Recommendation – None at this time

Well and Water Quality

- Update –DPW Reviewed.
 - *The DPW and McMahon have finalized the RFQ.*
 - *We feel that we have identified all concerns with the testing parameters have been met and the amount of Village involvement is OK'ed.*
 - *The PILOT RFQ went out to seven different vendors on December 30th and are due January 30th.*
 - *Next month the Committee will review the responses to the RFQ.*
 - *The RFQ does identify if pre-filtration will be needed and will be part of the pilot and final report.*
- Recommendation – None at this time

Pursuant to WI State Statute 985.02(1)(b); notice is hereby given that Village Board Members may also be present at this meeting for informational purposes.

MEETING MINUTES: PUBLIC WORKS COMMITTEE FOR VILLAGE OF WINNECONNE

Storm Water Utility Creation –DPW and Brad Werner reviewed

- Discussion – *Werner reviewed*
 - o *Werner discussed and reviewed the 54 random residential properties that were surveyed to establish the average Equivalent Residential Unit (ERU).*
 - *Discussion on how the ERU impacts non-residential properties and offered several options to include one ERU and non-residential make up the remainder or have different ERU for large residential and average residential ERU's.*
 - *Discussion on residential lot size verses sqft of hard surfaces. This percentage may have an impact on decision.*
 - o *Next month we will have all non-residential hard surfaces measured and look at the budget for the Utility.*
 - o *DPW and Brad discussed project timeline and addressed critical points to include school budget cycle of July 1.*
 - *The educational part need to get to the school by March to meet their budget approval.*
- Recommendation – None at this time

New Business

Request for Hosting WWOA-Lake Michigan District Meeting – DPW Reviewed Request

- Discussion – DPW reviewed concerns and shared how other municipalities had issues with hosting however, this is a new board and they have changed the way they are doing things.
 - o Committee felt that it would be a good idea to host however, put the expectations of the Village and the WWOA in writing.
- Recommendation – Move forward with Hosting for December of 2020.

Review Snow Removal Ordinance – DPW and Administrator reviewed

- Discussion – There was one business owner that is having an issue meeting the times, so do we make an exception for one while the others are complying.
 - o Discussion on current ordinances and how they are different and accommodate for the businesses between 2nd Ave and 3rd St.
 - o Discussion on the parking restriction time and moving it to a different time.
 - o Change the parking ban from 6 am to 7 or 7:30 am so there will not be overtime the following day or give businesses more time to remove snow in the morning. How many businesses us parking prior to the proposed times?
- Recommendation – Administrator will talk with the Chamber to look for input into time change. No recommendation at this time.

Set next meeting date and adjourn

Motion made by Ruetten, second by Foster to adjourn at 9:06 am until Monday February 10th, 2020 at 8:00am; 2-0 approve.

Kirk Ruetten
Public Works Director

Pursuant to WI State Statute 985.02(1)(b); notice is hereby given that Village Board Members may also be present at this meeting for informational purposes.

January 2020 Public Works Operations Report

Operations:

1. 198 Public Works and Zoning permits to date (listing attached);
2. 75 Service Requests to date (listing attached);
3. 188 Building Permits to date (listing attached);
4. Public Works;
 - a. Attended Highway Safety training through WisDOT
 - b. PW machinery repair and PM's
 - c. PD vehicle repairs and PM's
 - d. Two (2) plowing events
 - e. Two (2) salting events
 - f. Leak detection on all Village hydrants
5. Grounds/Facilities;
 - a. Backfilled gazebo slab in cemetery
 - b. Trimmed trees in Parks and cemetery
 - c. Clean-up around PW yard and shop
6. Water Utility (MCO):
 - a. 396 Diggers Hotline Locates to Date (Available at Meeting)
 - b. Well# 2 booster pump electrical starter issue continue after replacement and finding loose wire.
 - c. Third Quarter radioactivity sample results are back and Fourth quarter samples have been sent in, waiting results.
 - d. Fourth Quarter meter reading has been completed.
 - e. PW crew listened for leaks on all hydrants and tightened if needed.
 - f. Hydro Corp will be performed the commercial and Industrial cross connection inspections, at the end of January.
7. Wastewater Treatment Plant (MCO):
 - a. Annual PM work has been completed at the WWTP.
 - b. Polymer mixer motor has been replaced and sludge pressing is continuing.
 - c. The solenoid on the wash water line for the fine screen wash press has been replaced and back in operation.
 - d. Three (3) call ins for rags in the pump at the Landings liftstation. All residents will be getting public education notifications in their water bills.

All work during this period was a combined effort of the entire Public Works Staff.

DPW Report:

- Working with OMNNI Associates and Wis DOT, on Bridge and Main St. Project,
- Working on WDNR and Sigma Group on PDK environmental project
- Working with engineers for several Village projects to include Twin Harbor Dr., Well upgrades, N. 6th Street, and Facility Long Term Planning
- Acquiring prices and quotes for FY 2020 projects and equipment

David Porter

From: Chris Boucher
Sent: Monday, January 20, 2020 10:04 AM
To: David Porter
Subject: Fwd: Letter of interest

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From: danielle mashak <danimashak@gmail.com>
Sent: Monday, January 20, 2020 7:46:39 AM
To: Chris Boucher <Chris.Boucher@winneconnewi.gov>
Subject: Re: Letter of interest

Good morning Chris,

My name is Corey Mashak and I would like to express interest in being a part of the village board. I have lived in Winneconne since 2012 and have children in the elementary and middle school currently. I was born and raised in Union Center, WI and after graduating college from UW Stout I moved to Tucson, AZ for a great engineering job where I worked for 14 years and started my family. I moved back home to WI thanks to Oshkosh Truck and settled in Winneconne due to the great school district and beauty of the village. If my service would be of value to the village board I would be honored to help support in way necessary.

Please let me know if you have any questions and I look forward to helping support our great community!

Thank you and have a great day!

Corey Mashak
23 Taylor St, Winneconne, WI 54986
920-419-9038

On Fri, Jan 17, 2020 at 2:45 PM Chris Boucher <Chris.Boucher@winneconnewi.gov> wrote:
Just a quick introduction would be great

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All previous versions of 420-14 are hereby rescinded and are set forth below is hereby adopted:

§ 420-14 Prohibition of smoking in indoor areas and certain public places.

A. Purpose. It is recognized that the smoking of cigarettes, tobacco and electronic delivery products is hazardous to an individual's health and may affect the health of nonsmokers when they are involuntarily in the presence of smoking. The Village hereby adopts, by reference, the provisions of Wis. Stats. 101.123, smoking prohibited, pertaining to the statewide smoking ban.

- (1) E-cigarettes have not been approved by the Federal Drug and Safety Administration and are not regulated. Since they are not regulated, e-cigarette ingredients are not tested for safety and manufacturers do not have to list their ingredients or ensure products are accurately labeled.
- (2) Reliable scientific studies, including studies conducted by the Surgeon General of the United States, have shown that breathing side stream or secondhand smoke or vapor is a significant health hazard to nonsmokers; particularly to children, elderly people, individuals with cardiovascular disease, and individuals with impaired respiratory function, including asthmatics and those with obstructive airway disease.
- (3) Health hazards induced by breathing side stream or secondhand smoke include lung cancer, respiratory infection, decreased respiratory function, decreased exercise tolerance, bronchoconstriction and bronchospasm.
- (4) Reliable studies assessed by the California Environmental Protection Agency have found that side stream and secondhand tobacco smoke is a leading cause of premature death and disability among nonsmokers.
- (5) Air pollution caused by smoking is an offensive annoyance and irritant. Smoking results in serious and significant physical discomfort to nonsmokers.
- (6) This section is adopted for the purpose of protecting the public health, safety, comfort and general welfare of the people of the Village of Winneconne, especially recognizing the rights of nonsmokers who constitute a majority of the population; educating citizens affected by this section; assisting owners, owners, operators; and managers in maintaining compliance.

B. Definitions. As used in this section, the following terms shall have the meanings indicated:

BAR

An establishment that is devoted to the serving of alcoholic beverages for the consumption by guests on the premises and in which the serving of food is only incidental to the consumption of

those beverages, including, but not limited to, taverns, nightclubs, cocktail lounges and cabarets.

BUSINESS

A sole proprietorship, partnership, joint venture, corporation of other business entity either for-profit or not-for-profit, including retail establishments where goods and services are sold; professional corporations and other entities where legal, medical, dental, engineering, architectural or other professional services are delivered; and private clubs.

ELECTRONIC DELIVERY DEVICE

Product containing or delivering nicotine, lobelia or any other substance intended for human consumption that can be used by a person to simulate smoking in the delivery of nicotine or any other substance through inhalation of aerosol, mist or vapor from the product.

EMPLOYEE

A person who is employed by an employer in consideration for direct or indirect monetary wages or profit, and a person who volunteers his or her services for a nonprofit entity.

EMPLOYER

A person, business, partnership, association, and corporation, including municipal corporation, trust or nonprofit entity that employs the services of one or more individual persons.

ENCLOSED AREA

All space between a floor and ceiling that is enclosed on all sides by permanent or temporary walls or windows (exclusive of doorways), which extend from the floor to the ceiling covering more than 50 percent of the combined surface area of the vertical planes constituting the perimeter of the area.

HEALTH CARE FACILITY

An office or institution providing care or treatment of diseases, whether physical, mental or emotional, or other medical, physiological or psychological conditions, including, but not limited to, hospitals, rehabilitation hospitals or other clinics, including weight control, clinics, nursing homes, long-term care facilities, homes for the aging or chronically ill, laboratories and offices of surgeons, chiropractors, physical specialists within these professions. This definition shall include all waiting rooms, hallways, private rooms, semiprivate rooms, and wards within health care facilities.

PLACE OF EMPLOYMENT

An area under the control of a public or private employer that employees normally frequent during the course of employment, rooms, meeting rooms, classrooms, employee cafeterias, and hallways. A private residence (including, without limitation, an apartment) is not a "place of

employment" unless it is used as a childcare, adult day-care, or health care facility.

PUBLIC PLACE

An enclosed area to which the public is invited or in which the public is permitted, including but not limited to, banks, bars, educational facilities, gaming facilities, health care facilities, hotels and motels, laundromats, public transportation vehicles, and facilities, reception areas, restaurants, retail food production, and marketing establishments, retail service establishments, retail stores, shopping malls, sports arenas, theaters, and waiting rooms. A private club is a "public place" whether or not open to the public. A private residence (including, without limitation, an apartment) is not a "public place" unless it is used as a childcare, adult day-care, or health care facility.

SHOPPING MALL

An enclosed public walkway or hall area that serves to connect retail or professional establishments.

SMOKING

Burning, or holding or inhaling or exhaling smoke, mist, or vapor from any of the following items with the ability to contain tobacco or nicotine products.

- (1) A lighted cigar;
- (2) A lighted cigarette;
- (3) A lighted pipe;
- (4) An electronic delivery device;
- (5) Any other lighted smoking equipment.

SPORTS ARENA

Sports pavilions, stadiums, gymnasiums, health spas, boxing arenas, swimming pools, roller and ice rinks, bowling alleys, and other similar place where members of the general public assemble to engage in physical exercise, participate in athletic competition, or witness sports or other events.

C. Prohibitions.

- (1) Smoking is prohibited in enclosed areas of all buildings and facilities owned or operated by the Village, and also in Village-owned or operated vehicles, and every Village-owned or operated building shall have at least one entrance, which is smoke free.
- (2) Smoking is prohibited in all public places within the Village, and every building which is a public place shall have at least one entrance, which is smoke free.

(3) Smoking is prohibited in all places of employment within the Village, and every building, which is a place of employment, shall have at least one entrance, which is smoke free. This prohibition on smoking shall be communicated to all existing employees by the effective date of this article and to all prospective employees upon their application for employment.

D. Declaration of establishment as nonsmoking. Notwithstanding any other provision of this section, an owner, operator, manager or other person in control of an establishment, facility, or outdoor area may declare that entire establishment, facility or outdoor area as a nonsmoking place. Smoking shall be prohibited in any place in which a sign conforming to the requirements of Subsection F (1) are posted.

E. Posting of signs.

(1) "No Smoking" signs of the international "No Smoking" symbol (consisting of a pictorial representation of a burning cigarette enclosed in a red circle with a red bar across it) shall be clearly and conspicuously posted in every place where smoking is prohibited by this section, by the owner, operator, manager, or other person in control of that place.

(2) Every place where smoking is prohibited by this section shall have posted at every entrance a conspicuous sign clearly stating that smoking is prohibited.

(3) All ashtrays shall be removed from any area where smoking is prohibited by this section by the owner, manager, operator, or other person having control of the area.

F. Enforcement.

(1) This section shall be enforced by the Police Department or an authorized designee.

(2) Notice of the provisions of this section shall be given to all applicants for a business license in the Village at the time of application and annually thereafter.

(3) Any citizen who desires to register a complaint under this section may do so with the Police Department.

(4) The Police Department or its designees shall, while an establishment is undergoing otherwise mandated inspections, inspect for compliance with this section.

(5) An owner, manager, operator, or employee of an establishment regulated by this section shall inform persons violating this section of the appropriate provisions thereof.

G. Violations and penalties. Any person who smokes in an area where smoking is prohibited by the provisions of this section shall pay a penalty as determined by the Village Board that

is posted in the fine schedule.

H. Clean indoor air.

- (1) Intent and construction. The Village of Winneconne finds that it is in the interests of the health, safety, and welfare of the community to adopt by reference § 101.123, Wis. Stats., and subsequent amendments, additions and recodifications. It is the intent of the Village Board that where there may be conflict between § 101.123, Wis. Stats., and § **420-13** that the most restrictive section shall apply. This section shall not be construed to mean that progressive discipline of Village Employees for violations of laws, rules, and regulations is only authorized where explicitly provided by ordinance.
- (2) Penalty. The penalties provided by § 101.123, Wis. Stats., shall be in addition to the penalties provided for violation of § **420-14** when a person has violated both laws. In addition to the penalties provided by § **420-14** and § 101.123, Wis. Stats., any Village employee who violates any provision of § **420-14** or § 101.123 Wis. Stats., may also be subject to progressive discipline by his or her employer.

I. Severability. The provisions of this section are severable. If any provision of this section is held to be invalid or unconstitutional or if the application of any provision of this section to any person or circumstance is held to be invalid or unconstitutional, such holding shall not affect the other provisions or applications of this section which can be given effect without the invalid or unconstitutional provisions or applications. It is hereby declared to be the intent of the Village Board that this section would have been adopted had any invalid or unconstitutional provision or applications not been included herein.

RESOLUTION No. 1.1-2020

**RESOLUTION AMENDING THE 2020 ANNUAL BUDGET,
FOR THE VILLAGE OF WINNECONNE,
WINNEBAGO COUNTY, WISCONSIN.**

WHEREAS, the Village of Winneconne adopted the 2020 General Fund annual budget by motion on November 19, 2019; and

WHEREAS, the Village of Winneconne finds it necessary to amend the 2020 budget to increase the hourly wage of part-time police officers for the 2020 year;

NOW THEREFORE BE IT RESOLVED, by the Village of Winneconne Board of Trustees that it hereby amends the General Fund as follows:

<u>Account Name</u>	<u>Original Budget</u>	<u>Amended Budget</u>	<u>Amount of Change</u>
Revenue			
Transfer from General Fund Reserves		\$11,412.84	\$11,412.84
Expenditure			
Police/Wages 101-14-52100-1100	\$354,078.17	\$364,390.67	\$10,312.50
Police/Employee Benefits 101-14-52100-1500	\$183,232.51	\$184,332.85	\$1,100.34

BE IT FURTHER RESOLVED, that the Village Clerk be and hereby authorized to adjust the accounts of the General Fund to reflect these budgetary adjustments and to incur expenses accordingly; and

BE IT FURTHER RESOLVED, that upon Village Clerk be and is hereby directed to publish a public notice of this budgetary amendments, as required by Section 65.90 (5) (a) Wisconsin Statutes; and

BE IT FURTHER RESOLVED, that this budgetary amendment shall be effective upon publication as required by law.

VILLAGE OF WINNECONNE

By: _____
Name: Chris Boucher
Title: Village President

By: _____
Name: Jaci Stelzner
Title: Clerk/Treasurer

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town Village of Winneconne County of Winnebago
 City

The undersigned duly authorized officer/member/manager of Village Pub Bar Grill LLC
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as The Village Pub
(Trade Name)

located at 235 W. Main St. Winneconne 54986

appoints Jacob J Perry
(Name of Appointed Agent)
5926 Lakeview Rd Larsen 54947
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

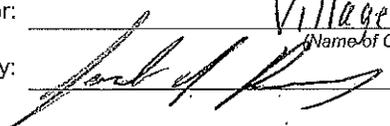
Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 40 years

Place of residence last year 5926 Lakeview Rd Larsen 54947

For: Village Pub Bar Grill LLC
(Name of Corporation / Organization / Limited Liability Company)

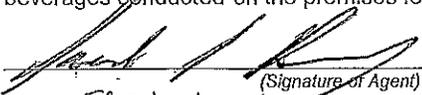
By: 
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, Jacob J Perry, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

 12/31/19 Agent's age 40
(Signature of Agent) (Date)
5926 Lakeview Rd Larsen 54947 Date of birth 4/28/79
(Home Address of Agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)