

**MEETING MINUTES:  
VILLAGE BOARD  
JANUARY 21, 2020**

**5:30 p.m.**

Regular meeting of the Village Board was called to order by President Boucher at 5:30 p.m.

Roll Call: Clifford, absent; Oliphant, Kubasta, Foster, and Boucher, present

**Pledge of Allegiance** was recited in unison.

**Public Participation** - None

**Communications** - None

**Regular Business**

**Approve Consent Agenda**

December 17, 2019 minutes

December 27, 2019 minutes

Village and Utility Bills - order paid

Financial Report

Adopt Agenda

MOTION by Kubasta, seconded by Foster, to approve the Consent Agenda and order the bills paid. Roll Call: Oliphant, Kubasta, Foster, and Boucher; aye.

**Administrator 's Report**

**ADMINISTRATOR'S REPORT**

*January 21, 2020*

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**Updates to the Public Smoking Ordinance**

The proposed amendments to the public smoking ordinance address the increased availability and popularity of electronic cigarettes. The public health rationale for regulating the use of traditional tobacco cigarettes in public spaces holds true for electronic cigarettes. The proposed amendments incorporate language provided by Winnebago County. Since our police computers are connected to the county network, it is helpful if our ordinances complement county policy.

Before our meeting, I will compare the version in your packets to our current ordinance and provide you with a red-line copy so you can easily identify the proposed changes.

**Attracting and Retaining Part-time Police Officers**

In recent weeks, three of our part-time police officers have been hired full-time by other communities. The overall labor market is very tight, and communities are competing for a small number of new officers. In contrast with past years, more new officers are being hired full-time straight out of recruit school.

I am proposing that we increase the hourly wage of our part-time officers from \$13.50 to \$16.00. It has been several years since we last increased our part-time officer wage. I do not anticipate that this increase will discourage anyone from accepting a full-time job in another community. All our part-time officers have at least one other part-

time job. The challenge of recruiting and retaining a full cohort of part-time officers means that we will lean more heavily on the ones we have to fill more shifts. Accordingly, we need to offer pay that is competitive with their other part-time job.

### **Collectible Pins Supporting Winneconne Parks**

The Parks Committee recommended that the Village charge \$5 for a daily fishing pier pass or \$20 for a season pass. We invited the Chamber of Commerce to design a button to use as a season pass. The Chamber suggested that a Winneconne Parks Collectible Pin would be more inclusive. Even those not interested in fishing could show their support for our parks by purchasing a collectible pin. In future years, we could consider additional benefits such as discounts on shelter rental fees. You likely will have a couple of designs to review on Tuesday. Proceeds from the sale of collectible pins and daily fishing pier passes would be budgeted for maintenance of park facilities, including the fishing piers.

### **Waterfront Property**

I am working with the Greater Oshkosh Economic Development Corporation to prepare a property profile for their website. Conversations with representatives from GoEDC, the New North, and others about our waterfront property have not offered clarity about how best to develop it.

As I look out my window at the waterfront property, my mind keeps returning to Clayton Christensen's "Jobs To Be Done" theory. I've included the transcript of an interview in which he describes the theory. I would appreciate the Board's help thinking about what "jobs" the Village needs that waterfront property to do for us. I am optimistic that your thoughtful input will provide clarity about how we should deploy this wonderful resource for the long-term, shared benefit of our community.

### **Committee Reports :**

Beautification - Fundraising for new Village welcome signs to begin in March  
Cemetery - No quorum  
Fire Department - Sold old engine for \$7,000; Jan 29 is the annual Chicken Fun Night  
Historic Preservation - Did not meet  
Library Board - Refer to minutes  
Park Board - Discussed awareness and enforcement of slow, no wake ordinance; discussed placing signs on fishing piers  
Personnel and Finance - Did not meet  
Plan Commission - Refer to minutes  
Public Safety - There are 94 departments state-wide hiring; difficult to attract and retain part-time officers; we continue to have issues with snowmobilers  
Public Works - Well pilot study RFQ went out; stormwater utility creation continues; we are hosting the WWOA Annual Meeting in December

### **Old Business**

### **New Business**

**Discuss and vote to confirm appointment of Cory Mashak as Village Trustee to complete the term of Jacki Kasub aski**

- President Boucher introduced Mr. Mashak. They have known one another for a couple of years, primarily as a customer.
- Mr. Foster asked if Mr. Mashak had any prior government service. Mr. Mashak answered, “no.”
- Mr. Oliphant asked if he would be willing to fulfill committee obligations. Mr. Mashak answered, “yes.”
- Ms. Kubasta inquired how long he has lived in the Village. Mr. Mashak answered, “seven years.”

C. Boucher moved to appoint Cory Mashak as Village Trustee to complete the term of Jacki Kasubaski. S. Foster seconded the motion. Foster, Kubasta, Oliphant, and Boucher voted in the affirmative.

**Discuss and vote to confirm appointment of Randy Oliphant as President Pro Tempore**

C. Boucher moved to appoint Randy Oliphant as President Pro Tempore. S. Foster seconded the motion. Foster, Kubasta, and Boucher voted in the affirmative. Oliphant abstained.

**Discuss and vote to confirm appointment of Brenda Kubasta as a member of the Personnel & Finance Committee and Randy Oliphant as a member of the Public Works Committee through the April 2020 election**

C. Boucher moved to appoint Brenda Kubasta as a member of the Personnel & Finance Committee and Randy Oliphant as a member of the Public Works Committee through the April 2020 election. S. Foster seconded the motion. Foster, Kubasta, Oliphant, and Boucher voted in the affirmative.

**Discuss and vote to confirm appointment of Brenda Kubasta as the Chair of the Park Committee through the April 2020 election**

Emily Dunham, Village Attorney, advised that no vote was required to appoint a current member as the Chair of a committee.

**Discuss proposed amendments to the public smoking ordinance**

Members of the Village Board discussed the proposed amendments. Members inquired whether we are being proactive. Chief Olson indicated that every municipality in the county has adopted a similar ordinance or is in the process of doing so. He added that e-cigs are very detrimental to your health.

**Discuss and vote to approve Resolution 1.1-2020 amending the 2020 Annual Budget for the Village of Winneconne**

B. Kubasta moved to approve Resolution 1.1-2020 amending the 2020 Annual Budget. R. Oliphant seconded the motion. Foster, Kubasta, Oliphant, and Boucher voted in the affirmative.

**Discuss and vote to increase hourly wage of part-time police officers**

D. Porter, Village Administrator, described the proposal to raise wages to \$16.00 per hour from \$13.50 an hour as a way to better compete for hours with the other part-time job that our part-time officers hold.

R. Oliphant moved to increase to \$16.00 the hourly wage of part-time police officers. B. Kubasta seconded the motion. Foster, Kubasta, Oliphant, and Boucher voted in the affirmative.

**Discuss and approve fee schedule for 2020 Winneconne Parks Collectible Pin and fishing pier day passes, and establish restrictions on use of fees collected**

The Board discussed enforcement challenges. Chief Olson indicated that enforcement would be similar to the old bridge. Board members discussed whether a day pass or pin would be required to fish from other Village-owned facilities and whether proceeds from sales of day passes and pins would be restricted to maintenance of the new piers.

The issue was returned to the Parks Committee for further discussion. It will be on the agenda for discussion and potential action at the February Village Board meeting.

**Review designs for 2020 Winneconne Parks Collectible Pin**

The Board reviewed two proposed designs for the 2020 Winneconne Parks Collectible Pin. R. Oliphant opined that he would like to see a third option that integrates the new bridge and fishing piers into the design.

**Discuss draft of monthly Village Administrator 's column in the Winneconne News**

Since the Board did not act on the 2020 Winneconne Parks Collectible Pin, the draft column will not be sent to the Winneconne News.

**Discuss and approve Appointment of Agent for Village Pub Bar Grill LLC**

S. Foster moved to appoint Jacob J. Perry as the agent for Village Pub Bar Grill LLC. B. Kubasta seconded the motion. Foster, Kubasta, Oliphant, and Boucher voted in the affirmative.

**Accept the application for a Class B beer and liquor license by the Village Pub Bar Grill LLC and order that a notice of public hearing be published**

Members of the Board discussed whether to convene a special meeting for the purpose of considering the Village Pub's liquor license application, or hold the public hearing at the regular February board meeting.

S. Foster moved to accept the application for a Class B beer and liquor license by the Village Pub Bar Grill LLC and order that a notice be published for a public hearing to be held on Thursday, January 30 at 6:00 pm. B. Kubasta seconded the motion. Foster, Kubasta, Oliphant, and Boucher voted in the affirmative.

## **Discuss and approve Operator License Applications**

R. Oliphant moved to approve the Operator License, as presented. S. Foster seconded the motion. Foster, Kubasta, Oliphant, and Boucher voted in the affirmative.

## **Public Comment**

Art Rathjen described the Greater Oshkosh Economic Development Corporation's efforts to meet with local businesses in Winneconne. The Catch-a-Ride program received a grant from the Oshkosh Area Community Foundation to cover its operating costs for three years. D. Porter attended his first GoEDC Board Meeting in January.

## **Adjourn**

B. Kubasta moved to adjourn. R. Oliphant seconded the motion. The motion carried by unanimous voice vote.

Minutes taken by:

David Porter  
Village Administrator

## **MEETING MINUTES: VILLAGE BOARD JANUARY 30, 2020**

**6:00 p.m.**

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January 21, 2020 meeting reconvened on January 30, 2020 at 6:00 p.m.

Roll Call: Foster, Mashak, and Boucher; present.

Absent: Clifford and Kubasta

**Pledge of Allegiance** was said in unison.

## **Public Participation**

### **Communications**

President Boucher received resignation from Village Trustee from Randy Oliphant effective January 24, 2020. Reached out to Jim Kies who had expressed interest in the past to see if he would be interested. Mr. Kies was present.

### **New Business**

#### **Review and vote on Alcohol License Application for Village Pub Bar Grill LLC**

- Reviewed by Village Administrator David Porter.
- Steve – do we have a quorum. Yes. With two resignations a quorum of a five member board is three.
- Perry's are purchasing the Limited Liability Corporation

MOTION by Foster, seconded by Mashak, to grant a Class B Alcohol and Fermented Malt Beverage alcohol license to Village Pub Bar Grill LLC (Jacob and Jamie Perry)

effective February 1, 2020 contingent upon the surrender of the current alcohol license from Village Pub Bar Grill LLC (agent Mel Koneman) and proof that Jacob Perry has control of the premises at 235 West Main Street effective as 12am on February 1 2020. Roll Call: Foster, Mashak, and Boucher; ayes.

**Review and vote on appointment of agent for Village Pub Bar Grill LLC**

MOTION by Foster, seconded by Mashak, to approve the appointment of Jacob Perry as agent for Village Pub Bar Grill LLC. Roll Call: Foster, Mashak, and Boucher; ayes.

**Discuss and vote to confirm the appointment of Corey Mashak as a member of the Public Safety Committee; Winneconne Poygan Fire District and the Cemetery Board.**

MOTION by Foster, seconded by Boucher, to confirm the appointment of Corey Mashak as member of the Public Safety Committee, Winneconne Poygan Fire District and the Cemetery Board. Roll Call: Foster, Mashak, and Boucher; ayes.

**Discuss and Vote to Order the Publication of the Notice for Adopting a New Code of Ordinances**

MOTION by Mashak, seconded by Foster, to authorize the publication of the Notice of Adopting a New Code of Ordinances. Roll Call: Foster, Masha, and Boucher; ayes.

Adjourn

MOTION by Boucher, seconded by Foster, to adjourn. Carried by voice vote.

Jacquie Stelzner  
Clerk-Treasurer  
Village of Winneconne

TIME: 6:10 p.m.