

**Beautification Committee  
Meeting Minutes  
September 11, 2018**

**Call to Order:** Meeting was called to order at 5:35 P.M. by Committee Chairperson Randy Oliphant.

**Attendance:**

- Laura Broderick
- Louis Metzger
- Lori Oliphant
- Brenda Volkman
- Randy Oliphant

**Approval of Meeting Minutes:** The August 2018 meeting minutes were approved.

**Public Participation:** None.

**Discussion Items- old business:**

Landscaping

Committee reviewed the landscape design information provided by the Director of Public Works. Two of three designs have been provided to the Committee.

<b>Landscape Service:</b>	<b>Plant List:</b>	<b>Price List:</b>	<b>Committee Review:</b>
<b>McKay</b>	Included	Not Included	Comments on design plan: <ul style="list-style-type: none"> <li>• Too many species shown.</li> <li>• Too many Daylilies Shown- Prefer no Daylily. They are colorful for only a short period of time.</li> </ul> Preferences for Plants: <ul style="list-style-type: none"> <li>• Bloom/have color most of the growing season.</li> <li>• Low maintenance/no pruning required.</li> </ul>
<b>VandeHey</b>	Not Included	Included for: Area preparation, soil, concrete border, weed barrier, stone.	No plant list to review. No pricing from other landscape services to compare. Liked the design of the concrete landscaping edging.
<b>Unknown</b>	Not Provided	Not Provided	Will review when received.

#### Additional Committee comments:

1. It is unknown when the final landscape design will be available to the Committee for review; therefore, the Committee was hesitant to spend a lot of time reviewing the plans and preparing comments. The full review is tabled until all landscaping designs and pricing are provided to the Committee.
2. We have not been given a timeline or deadline as to when a full and final review is expected for submission to Public Works.
3. Plant inventory is typically low in the Fall; therefore, the plant selection may be limited. Planting is preferred in Spring 2019. This will also allow the roofing work to be completed on the Municipal Center.

#### Beautification Committee Banner

The Committee discussed the Beautification Committee banner that promotes the committee and our mission. The banner will be displayed at all events the Committee participates in. Lori Oliphant has completed a design for the banner. Laura Broderick will take the banner design to a local print shop for any comments they may have. If there are no major concerns, the banner will be ordered. The second informational banner will also be ordered. We are hoping the banners will be available to display during the upcoming Back to Business event that will be held on October 6<sup>th</sup>.

#### Landscaping-Historical Society Grounds

The Committee members have been working at the Society grounds when personal time is available. The work will continue as time allows.

#### Village Signs

The committee would like an update from the Village Administrator or Public Works Director on four major signs that have been previously discussed as needing replacement.

#### **Discussion Items- new business**

##### Fall Decorations

The Main Street reconstruction continues and is expected to continue through the period when we set out Fall decorations. That noted, it had been decided to hold off on any Fall decorations on Main Street, with the exception of the two blocks of downtown Main Street where the Back to Business event will be held. The Beautification Committee will decorate Main Street in areas to be determined.

##### Boat Planters

The Main Street reconstruction project impeded the access to the planters for most of the summer. The Committee had notified the planter sponsors that their plantings and plan care would be suspended for 2018. There are several planters that have been taken care of by the sponsors regardless of the construction and their diligence

is appreciated. Recognizing the Back to Business event had been scheduled, the Committee has purchased and planted some filler plants to spruce up the boat planters for the October 6<sup>th</sup> event.

Pie and Ice Cream Social of July 7<sup>th</sup>, 2018

Louis would like confirmation that the proceeds have been mailed to the event organizer at Proto-1.

2019 Goals

The committee members were asked to start thinking about goals for 2019. The goals will help define the role and responsibilities of a member of the Beautification Committee. Meeting attendance and participation in committee events are required. The 2019 Goals will also assist the Village when developing the 2019 budget.

**Next Meeting:** The next meeting is scheduled for October 3, 2018 at 5:30 P.M. The meeting will be held in the First Floor Annex Room.

**Adjourn Subject to Call:** Meeting was adjourned at 6:25 P.M.

Respectively submitted,

Randy Oliphant  
Committee Chairperson