

**Historic Preservation Committee  
Meeting Minutes  
September 13, 2018**

**Call to Order:** Meeting was called to order at 6:02 P.M. by Committee Chairperson Randy Oliphant.

**Attendance:**

Mary Harper  
Dana Jerabek  
Randy Oliphant  
Arline Hoenecke

**Approve Previous Minutes:** The August 2018 meeting minutes were approved.

**Public Participation:** None.

**Old Business:**

- a. The Winneconne Cemetery Board had contacted the Historical Preservation Committee and asked if we would like to be involved in a project at the West Side Cemetery located on Division Street. Our committee has started to research old cemeteries to get ideas for an entrance sign. The committee will continue our research, to include old pictures of the West Side Cemetery. The Cemetery Board is also researching the history of the cemetery. The Historical Preservation Committee is suggesting a tall, wrought-iron entrance sign with a matching single fence panel on each side, as this design replicates cemetery signs of early America. On the entrance sign, we would consider a metal plaque that provides a brief history of the cemetery and those interred.

**New Business:**

- a. The committee will be working throughout the next month on developing our goals for 2019. We will use a template from previous years and expand on the goals previously listed. The members are reminded that committee membership requires regular attendance to the monthly meetings. Any member that finds it difficult to fulfill their obligations to the committee is invited to serve as a volunteer rather than a member.
- b. Mary Harper had recently spoken to the Village Administrator on the status of saving the existing bridge tender's hut, contents of the hut, and other items of historical value that are part of the bridge. Mary has made contact with the DOT's Project Manager for the bridge project. The DOT will be working with the Historical Preservation Committee by providing the original construction plans for the bridge tender's hut. The committee will be looking in to creating a fundraising event to generate money for a project that provides a space or building to showcase historical items of the bridge for public viewing and enjoyment.

**Next Meeting:** The committee discussed having the monthly meetings being held on the first Thursday of each month. The committee set the next meeting date as October 4<sup>th</sup> at 6:00 P.M. The meeting will be held in the 2<sup>nd</sup> Floor Community Room of the Village Municipal Center.

Respectfully submitted,

Randy Oliphant  
Committee Chairperson