

**VILLAGE OF WINNECONNE
JOB DESCRIPTION AND REQUIREMENTS**

POSITION TITLE: PUBLIC WORKS LABORER
EFFECTIVE DATE: JANUARY 10, 2012
JOB CLASSIFICATION: LABORER, HOURLY (STARTING WAGE \$17.31/HOUR)
IMMEDIATE SUPERVISOR: PUBLIC WORKS DIRECTOR
PUBLIC WORKS FOREMAN
DEPARTMENTS: STREET/WATER/SEWER DEPARTMENTS

NATURE OF WORK:

UNDER THE SUPERVISION OF THE PUBLIC WORKS DIRECTOR AND PUBLIC WORKS FOREMAN, ASSIST VILLAGE STAFF IN MAINTAINING THE VILLAGE PUBLIC WORKS SYSTEM INCLUDING; BUT NOT LIMITED TO, STREETS, RIGHT-OF-WAY, COMPOST, WATER, WASTEWATER, CEMETERY, PARKS, BUILDINGS, GROUNDS AND MECHANICAL EQUIPMENT.

EXAMPLES OF WORK: (ILLUSTRATIVE ONLY)

MECHANIC, TRUCK DRIVER, PLOWING, WATER MAIN REPAIRS AND MAINTENANCE, SANITARY SEWER MAINTENANCE AND REPAIR, LABORER, LAWN MOWING, TREE TRIMMING AND REMOVAL, ASPHALT REPAIRS AND PATCHES, CRACK FILLING, STORM SEWER MAINTENANCE, DITCHING, SHOULDER MAINTENANCE, AND OTHER DUTIES THAT MAY BE PRESENT AND DEEMED NECESSARY.

KNOWLEDGE AND ABILITIES REQUIRED:

EXPERIENCE IN THE OPERATION AND REPAIR OF INDUSTRIAL AND MUNICIPAL EQUIPMENT SUCH AS; SNOW REMOVAL EQUIPMENT (DUMP TRUCKS, PLOWS, SALT SPREADERS, FRONT END LOADERS), LIGHT TRUCKS, GENERATORS, PUMPS, WELDING AND TORCHES, COMPACTOR, SMALL TOOLS.

KNOWLEDGE OF STREET CONSTRUCTION, EQUIPMENT, AND MAINTENANCE (ASPHALT, CONCRETE, GRAVEL, SHOULDERING, STRIPING, SIGNAGE).

KNOWLEDGE OF WATER SUPPLY SYSTEMS, SANITARY COLLECTION NETWORKS, STORM SEWER DRAINS, CATCH BASINS, PIPING, PONDS, MAINTENANCE AND CONSTRUCTION.

KNOWLEDGE OF BUILDING COMPONENTS, PLUMBING, HVAC, BASIC ELECTRICITY AND MAINTENANCE.

KNOWLEDGE OF PARK MAINTENANCE, GRASS, PONDS, BEACHES, FENCING AND PLUMBING.

GOOD ORAL AND WRITTEN SKILLS, EXPERIENCE DEALING WITH THE PUBLIC, A TEAM PLAYER, SELF-STARTER, ABLE TO WORK ALONE WITH MINIMAL SUPERVISION FOR EXTENSIVE PERIODS OF TIME.

MINIMUM QUALIFICATIONS OF EDUCATION AND EXPERIENCE:

GRADUATION FROM HIGH SCHOOL OR GED EQUIVALENT.

CURRENT, VALID WISCONSIN CDL DRIVERS LICENSE, FREE OF ANY MAJOR VIOLATIONS.
OR ABILITY TO OBTAIN PROPER LICENSE WITHIN 6 MONTHS OF HIRE.

BE ABLE TO LIFT UP TO 50 POUNDS AND CONDUCT STRENUOUS WORK ACTIVITY OVER
EXTENDED PERIODS IN EXTREME WEATHER CONDITIONS.

RESIDENCY WITHIN 10 MILES OF THE VILLAGE CORPORATE LIMITS IS BENEFICIAL.

PREFERRED QUALIFICATIONS OR EXPERIENCE

TWO (2) OR MORE YEARS EXPERIENCE IN STREET, WATER, STORM, WASTEWATER PUBLIC
WORKS DEPARTMENT, CONSTRUCTION OR INFRASTRUCTURE PROJECTS.

EXPERIENCE WITH OPERATION AND HANDLING OF THE FOLLOWING EQUIPMENT; RUBBER
TIRE BACKHOE, SKID LOADER, 5 CYD DUMP TRUCK WITH PLOW, SEWER ROD OR JET
MACHINES, LAWN MOWER, CHAINSAW, WEED TRIMMER, AND OTHER TYPES OF EQUIPMENT.

HOLD THE FOLLOWING DEPARTMENT OF NATURAL RESOURCES LICENSES:

WATER WORKS: GRADE 1, SUBCLASSES G, Z, OR D,

VALID WISCONSIN CDL OR ABILITY TO OBTAIN WITHIN 6 MONTHS OF HIRE.

NOTICES:

AFTER HOURS AND WEEKEND WORK IS NECESSARY FROM TIME TO TIME FOR EMERGENCY
WATER/WASTEWATER ISSUES, SNOW REMOVAL, AND OTHER TASKS DEEMED NECESSARY
AND INSTRUCTED TO BE COMPLETED BY SUPERVISORS.

BE ABLE TO PASS DRUG TESTING AND PHYSICAL EXAM AS A CONDITION OF EMPLOYMENT.

MANDATORY PROBATIONARY PERIOD CONSISTING OF 1040 WORK HOURS SHALL APPLY.

RESIDENCE WITHIN THE VILLAGE IS A BONUS.

CURRENT UNION CONTRACT IS IN EFFECT UNTIL DECEMBER 31, 2012, AFSCME LOCAL
1838.

THIS DESCRIPTION IS INTENDED TO DESCRIBE THE KINDS OF TASKS AND LEVEL OF WORK
DIFFICULTY PERFORMED BY INDIVIDUALS HOLDING THIS POSITION AND IS NOT INTENDED TO
BE CONSTRUED AS AN EXHAUSTIVE LIST OF ALL RESPONSIBILITIES, DUTIES AND SKILLS
REQUIRED OF THE JOB AND IS SUBJECT TO CHANGE TO MEET REQUIREMENTS OF THE
VILLAGE AND INSTRUCTION OF SUPERVISORS.

Signature does not constitute an agreement, merely acknowledges receipt of these expectations: