

Winneconne Public Library Board of Trustees

Meeting Minutes

Saturday, August 15, 2009

Meeting called to order by Vice-President Jeff Jensen at 9:02am.

ROLL CALL

Present: Jensen, Sasse, Brefeld, Rengstorf, Davies, Beiser (arrived at 9:10)

Absent: Jody Running, Andy Boehlein

Also Present: Holly Selwitschka

MINUTES –

Motion made by Brefeld to approve the minutes from July 8, 2009, as printed.

Second – Davies

Vote – Unanimous

JULY VOUCHERS PAYABLE/FINANCIAL REPORT

Question about Motion Picture Movie Licensing, Twilight program. Holly explained that she had intended to use donated funds, anticipating a large audience, but when book club didn't yield a large number of attendees, she tried to cancel the showing of the film and was unable to. It will be shown in November instead in conjunction with the next Twilight movie release.

Motion made by Sasse to approve payment of the July vouchers and accept the financial report as it is.

Second – Brefeld

Vote – unanimous

2010 VILLAGE FUNDS REQUEST

Discussion of MOE and what amount the library should request of the village for 2010.

Beiser arrived at 9:10

Motion made by Sasse to request funds from the Village of Winneconne for the 2010 budget year in the minimum amount that equals the Maintenance of Effort level of \$82,359.

Second – Brefeld

Vote – unanimous

PUBLIC PARTICIPATION - None

DIRECTOR'S REPORT

MISCELLANEOUS REPORTS

Programs Holly correlated the programs to the statistics saying that during times of high attendance at programs, library patron count and circulation statistics have increased significantly.

Statistics – Holly noted that Internet use had increased partly because of vacationers using the Internet and wireless services. Although they are not required to get a library card, users are all required to sign the Internet Use Agreement.

Sasse asked if wireless was turned off over the weekends, and Holly said no. Sasse said that when she tried to use it, she was unable to access it. Holly explained that sometimes the wireless needs to be rebooted. It is getting old and will need to be replaced within the next year. Sasse asked if it was password protected, and Holly answered no. Jensen was concerned that there were security and/or liability issues as a result of not having the wireless password-protected. Holly agreed to look into other library policies and get the opinion from the technical crew at Winnefox.

Village Board Meeting – Holly did not attend the last village board meeting, but Andy Beiser had nothing of significant interest to library to report.

Village Department Heads Meeting Highlights –

Director's Activities – programming and wrap-up, hiring clerk, book orders, development of Lucky Day Collection

Articles - Jean and Holly named do-gooders of the week

Correspondence – Holly reported that a library key had been given to the Winnefox van driver, discussed some of the Winnefox budget cut-backs, shared information from other libraries that will be presented at Winnebago County Board meeting at which time libraries will request 2010 budget, shared Winnebago County Libraries agreement, and informed the board of a grant through Badgernet being coordinated by Winnefox to increase the library's bandwidth at no additional cost or staff time to the library, giving us faster Internet service.

OLD BUSINESS

Coughlin Room Insurance Assessment – include on next month's agenda to vote to allocate funds for the purpose of the assessment.

Emergency Procedures – nothing new

Children's Mural – nothing new

LSTA Grant – nothing new

NEW BUSINESS

Closed session to begin preliminary discussion of director's annual review

ITEMS FOR NEXT MEETING

Old Business

- ✓ Friends of the Library Mural in children's section (table until September)
- ✓ Coughlin Room Insurance Assessment
- ✓ Emergency Procedures
- ✓ LSTA grant

The next meeting will be Saturday, September 12 at 9am.

ADJOURN - 9:44am

Motion – Brefeld

Second – Rengstorf

Vote – Unanimous