

**Winneconne Public Library of Trustees
Meeting Minutes
Saturday, June 12, 2010**

Meeting called to order by Vice-President Jeff Jensen at 9:03 am.

ROLL CALL

Present: Jeff Jensen, Harvey Rengstorf, Sue Davies, Kathy Sasse, Andy Boehnlein

Absent: Jody Running, Mary Brefeld, Andy Beiser

Also Present: Holly Selwitschka

MINUTES:

Motion made by Rengstorf to approve the minutes from the May 8, 2010 meeting.

Second: Sasse

Vote: Unanimous

MAY 2010 VOUCHERS PAYABLE/FINANCIAL REPORT

A corrected financial report was dispersed which had added onto it a bill for \$100 to renew the post office box.

Motion made by Sasse to approve payment of the May 2010 bills and financial reports.

Second: Davies

Vote: Unanimous

PUBLIC PARTICIPATION

None.

DIRECTOR'S REPORT

Holly talked briefly about the summer reading program.

Policies

Equipment Use Policy

Motion by Sasse to approve the Winneconne Public Library Equipment Use Policy.

Second – Davies

Vote – Unanimous

Personnel Policy

A discussion was had about the Village Personnel Policy. Questions were raised by Rengstorf if the policy pertained in whole to the library, and Jensen pointed out some contradictions, specifically that the library board has the authority to make decisions over the library. Holly agreed to go over the policy in the next month and either keep only the components that relate

specifically to library staff, or to add a paragraph at the end stating the authority of the library board.

Mission Statement

Motion by Rengstorf to approve the Winneconne Public Equipment Use Policy.

Second – Sasse

Vote – Unanimous

Correspondence

Holly reported that the \$1200 carryover had been affirmed by the audit and Steve gave Holly the go-ahead to place the order for the new display shelf for new books. Holly informed the board that because the \$1400 for being a Net Lender last year had not been reserved as a restricted donation, the money may or may not be there for the library when it needs it in the future. It lies in the general fund and not purposefully put aside for the library.

Holly spoke with the board about the computer error that wiped out fines for libraries throughout Winnefox. There is no way to tell, yet, how much revenue was lost. Holly will look into generating a fines report each month. There will be a meeting at Winnefox next week with a discussion about the situation that Holly will attend.

OLD BUSINESS

- Children's Mural – The mural is done and scheduled to be installed next week.
- Holly shared the latest information from the ongoing poll for the library hours. Jensen recommended that we aim for 100 participants in the poll to get a more accurate idea of percentages.

NEW BUSINESS

ITEMS FOR NEXT MEETING AGENDA

Personnel Handbook/ Policy

Restricted Donations

Next meeting date is set for Saturday, July 10, 2010 at 9am.

Motion by Sasse to adjourn at 9:40am.

Second: Rengstorf

Vote: Unanimous