

Winneconne Public Library Board of Trustees

Meeting Minutes

Saturday, March 13, 2010

Meeting called to order by Vice-President Jeff Jensen at 9:00 am.

ROLL CALL

Present: Jeff Jensen, Harvey Rengstorf, Mary Brefeld, Sue Davies, Kathy Sasse, Andy Beiser, Andy Boehnlein

Absent: Jody Running

Also Present: Jean Thyssen, Assistant Library Director

MINUTES –

Motion made by Brefeld to approve the minutes from the February 13th meeting.

Second: Rengstorf

Vote: Unanimous

MARCH 2010 VOUCHERS PAYABLE/ FINANCIAL REPORT

Discussion about phone bill. Holly will research dropping one of the lines.

Discussion on village payroll allocations for administrator and deputy clerk. Board requested documentation of time spent on library items and past allocations for same purpose.

Motion made by Brefeld to approve payment of the March 2010 bills and financial reports, except the allocations for village wages and benefits to the administrator and deputy clerk.

Second: Beiser

Vote: Unanimous

PUBLIC PARTICIPATION

None.

DIRECTOR'S REPORT

LSTA grant

Equipment has been ordered and received.

Programming

- Present and ongoing programs include storytimes, Monday Morning Moms, basic computer classes, Paws for Reading, fourth grade visits, book club.
- Upcoming programs include spring break activities, Easter Egg Hunt, National Library Week at which time the wireless lab will be initiated, kindergarten roundup.

News from Department Heads Meetings

- Outside bench was broken by a plow over the winter. Discussion about replacing it. Holly will look into options and report back at next meeting.

Policies

Emergency Policy put on hold until input is received from Ryan Krings. Equipment Use policy will be modified and brought back to the board at the next meeting.

Motion by Brefeld to approve the Winneconne Public Library's Community Learning Lab use Policy.

Second: Sasse

Vote: Unanimous

Correspondence

Holly shared a thank you she wrote to the Civic League for their donation of \$400, and a letter from a patron that had taken a basic computer class.

OLD BUSINESS

- Children's Mural – The first part of the mural will be complete by April or May. The second and third parts will be done in the fall and spring semesters, contingent on the upcoming referendum and Mr. Molitor's employment status with the school district.
- CPR and First Aid Training – completed March 10th. Jensen reminded Holly to order the cabinet for the AED that he will donate.
- Review of library hours – revisit again as data is collected

NEW BUSINESS

ITEMS FOR NEXT MEETING AGENDA

Friends of the Library Mural

Policies to review include equipment use and disaster

Review Library Hours

Outside Bench Replacement

Next meeting date is set for Saturday, April 10, 2010 at 9am. Holly will be on vacation at that time; Jean will lead the meeting in her place.

Motion by Beiser to adjourn at 9:55 am.

Second – Rengstorf

Vote - Unanimous