

Winneconne Public Library Board of Trustees

Meeting Minutes

Monday, November 9, 2009

Meeting called to order by President Jody Running at 6:00pm.

ROLL CALL

Present: Running, Rengstorf, Brefeld, Sasse, Jensen, Beiser, Boehnlein

Absent: Davies, Selwitschka

Also Present: Jean Thyssen and Tracy Aerts

MINUTES –

Motion made by Rengstorf to approve the minutes from the October 17, 2009 meeting.

Second: Brefeld

Vote: Unanimous

OCTOBER VOUCHERS PAYABLE/FINANCIAL REPORT

After reviewing this month's submitted bills, Jeff Jenson asked about the payment being made to Oriental Trading. Jean explained that this is where they sometimes order supplies for crafts and programs held at that the library. Jody also added that they used the same company when she was employed at a library.

Motion was made by Brefeld to approve payment of the October vouchers and accept the financial report as is.

Second : Rengstorf

Vote: Unanimous

PUBLIC PARTICIPATION

New staff member Tracy Aerts was introduced to the Library Board. Jean mentioned to the board that Tracy started in September and is working out great! Per Jody's request, Tracy told the board that she is a mother of two boys and is the President of the Winneconne Elementary PTA and also sits on the parish council of St. Mary's Catholic Church here in Winneconne. At this time Tracy left the meeting.

DIRECTOR'S REPORT

The Director's Report was given by Jean due to Holly's vacation day. Jean told the board that the budget is right on track that we still believe that we will have excess money at the end of the year which will be put towards the annual WALs bill. Jean also went on to report that during the month we had the open house along with the other departments in the building. Jean herself was unable to attend; however, she reported that a fair amount of people attended. She also

mentioned that during the month of October we held a couple of events; the monthly featured film had 52 attendees, the Scary Stories & Crafts had 24 attendees and the Think Pink Crafts had 13 children, however, no one attended speaker Becky Christianson, which was a disappointment since it was advertised.

Jean also pointed out that during the month of November we will be hosting the “New Moon” Movie release party. At this event games will be played, prizes awarded and will also be serving pizza from Jake’s. Also upcoming in December we will be partnering with the Historical Society for the “Christmas Faire”. Plans are not finalized yet for this event.

ASSISTANT’S REPORT

Jean reported that she attended a number of different meetings in the past month or so. She attended the all WALS meeting which highlighted all the new changes that will be coming with the upcoming computer conversion. She also reported that she attended the WLA in Appleton and highlighted several different meetings from the use of Twitter and Facebook to promote the library activities. She also mentioned that she also attended workshops about story hours, teen programs and upcoming new teen books that are recommended by CCBC. Jean also mentioned to the Board that while she was at the conference a couple of different personnel from other libraries made positive comments about the activities and the “number” Winneconne are producing.

Jean also informed the board that she has been approached by a couple of different teachers for class visits once a month and she also had pre-school visits within the past month. She also mentioned that she will begin her series of story hours will begin on the 10th of November.

STATISTICS:

The circulation for the month of October 2009 had an increase of approximately 600 over October of last year.

OLD BUSINESS

- Emergency Plan – nothing new to report, however, Jeff mentioned that if Holly is having a hard time getting in contact Ryan, he would assist her.
- Coughlin Room – Holly has contacted Peter Dast, but nothing definite has been done
- Children’s Mural – Mr. Molitor from the High School met with Holly, Mr. Molitor will be having a couple of students design a mural and then we will have another meeting.
- Website – Jean reported that Holly has spoken to Jody from Winnefox and has a couple of high students that have volunteered to help with the new design of the website.
- Articles – Jean mentioned Holly is due to do another Library Lowdown and is also working on an article for the annual village newsletter.

NEW BUSINESS

Board Meeting Dates – After some discussion about everyone’s schedule, it was decided that board meeting will continue on the second Saturday of each month at 9am.

Holiday Schedule – A request for closed dates were presented for 2010 holidays.

Motion made by Beiser to accept the presented holiday schedule with the exception of Monday, December 27, 2010 which the library will be open.

Second - Jenson

Vote - Unanimous

ITEMS FOR NEXT MEETING AGENDA

Coughlin Room Assessment

Emergency Procedures, Policies and Postings

Friends of the Library Mural

Employee Evaluations

Next meeting date is set for December 12, 2009 9am.

Motion to adjourn at 6:34 AM by Beiser

Second – Jensen

Vote - Unanimous