

August 17, 2010

Regular meeting of the Village Board was called to order at 5:45 by President Rogers.
Roll Call: Grace, present; Livingstone, absent; Roehrick, present; Zabel, present;
Beiser, present; Boucher absent; Rogers; present.
Livingstone and Boucher absent.

Roundabout Presentation by Randy Asmuth of the DOT of Green Bay.

Boucher present at 5:50 p.m.
Livingstone present at 5:53 p.m.

6:25 Regular Monthly Board Meeting Begins

Approval of July 2010 Minutes

MOTION by Roehrick, seconded by Beiser, to approve the July 2010 minutes as presented. Carried by voice vote.

Village and Utility Bills

Trustees asked questions about bills presented.

MOTION by Livingstone, seconded by Beiser, to approve the bills as presented and order paid. Roll Call: Beiser, Boucher, Grace, Livingstone, Roehrick, Zabel, and Rogers; ayes.

Financial Report

- Didn't print totals of building permits. Clerk read amounts to the board.
MOTION by Zabel, seconded by Roehrick, to accept the Financial Report as corrected.
Roll Call: Beiser, Boucher, Grace, Livingstone, Roehrick, Zabel, and Rogers; ayes.

Public Participation

- Robert Hayes, 740 Spruce - severe issues with the crews. Commented that drainage issue could have been solved if crews had cleaned out before they left.
- 721/741 Spruce - Tracy Gallagher daughter of Emily Wolf
Mother has artificial hip and artificial knee couldn't get back into house . .
DPW Hardy stated that all houses were given a flyer with a number to call if they had any problems - 24 hours service.

- Robert Hayes - stated he called the number twice and has not received a reply.

Director of Public Works Chris Hardy

- Regarding storm event received 3.25 inches in rain . . . close to a 100 year event.
- Had four public works employees plus eight employees from contractors.
- DPW Hardy answered questions from those present.

- Also discussed other concerns from those present: garbage; gas main break; water main break; power pole; school bus routes; estimated completion date; speeding; and a wedding.
- George Curtis, Attorney, stated that he has been retained by Tim and Wendy Stachowiak. Just here to listen.

Communications

- Recycling news included in packet
- Population 2010 estimated at 2551

Adopt Amended Agenda

MOTION by Roehrick, seconded by Boucher, to adopt the amended agenda. Carried by voice vote.

Administrator's Report

- Update on tipping fees. Expect costs to go down in 2011.
- Anticipate 3% increase next year from Alliant for utilities.
- Letters to Industrial Park businesses about donating toward the Grant Street walking path. Original plan to assess properties in Countryview Estates. Trustee Grace inquired how accurate the estimated numbers were.. . slightly out of date.
How was the estimate determined . . . used original MSA estimate.
Process of petitioning for different grants for the project.
Trying to research to come up with a better estimate and pursue Grants to see what the final number will be before we have a Public hearing. Our job is health, safety, and welfare.
- Thanks to Fire Dept for doing a great job in assisting us with the flood and the gas main break.
- Brat Fry, August 26, be there at 5:00 p.m.
- Attorney Reff said we should post the brat fry meeting next week . . . we were planning on it.

DPW Report

- Refer to minutes.

Finance

- Administrator's weekly report. Just asking what is going on.
Not trying to micro manage.

Library

- Summer Reading program is over. Read over 90,000 minutes over the summer collectively.
- Mural is hanging in the library now . . .only center section is complete.
- Short-staffed . . . due to a medical leave. Sheila Rust accepted position.

- Trustee Beiser commented that the Scavenger hunt was a really cool idea.
Thank you.

Parks

- Park Director heading back to school . . . teacher/coach.

Police and Fire

- Part-time officer Aaron Buxton now trained.
- Officer Stam to ride along with Warden Truman . . . did not happen due to technical difficulties. Trying to reschedule.
- Three arrests on thefts.

Fire

- Everything running smoothly.
- Applied for grant for a new truck . . . won't hear probably until early part of next year.

WCDA

- Everything running smoothly.
- Back to School bash next Wednesday 6:30 – 8:30 Waterfront Park.

Cemetery

- Trustee Zabel . . . lawn care issues. Due to weather . . . almost too much for one person to handle between the rain drops.

Historic Preservation

- Didn't meet.

Beautification – meets on Thursday.

Plan Commission – hoping to meet this Thursday.

Industrial Park

- Working on cleaning up lots.
- Marlene did new brochure.

President Rogers – heard several good comments about the DPW and Parker on the tree street project.

Request to Relax Noise Ordinance – Fin ‘n’ Feather September 4 2010

- Village Administrator Steve Volkert . . . matter is usually reviewed by Police and Fire Committee first but due to lack of time is going before the board.

MOTION by Zabel, seconded by Roehrick, to relax the noise ordinance until Midnight on September 4, 2010 for the Fin ‘n’ Feather. Roll Call: Beiser, Boucher, Grace, Livingstone, Roehrick, Zabel, and Rogers; ayes.

Approve Cell Phone Policy

- Reviewed by Personnel and Finance Committee . . . recommended for approval.
- Trustee Livingstone thought policy presented at meeting was \$35 not \$40.

MOTION by Zabel, seconded by Livingstone, to adopt the Personnel Policy for Cell Phone Use. Roll Call: Beiser, Boucher, Grace, Livingstone, Roehrick, Zabel, and Rogers; ayes.

Approve Computer Usage Policy

- Reviewed by Personnel and Finance Committee . . . recommended for approval.

MOTION by Roehrick, seconded by Beiser, to approve the Computer Usage Policy. Roll Call: Beiser, Boucher, Grace, Livingstone, Roehrick, Zabel, and Rogers; ayes.

Resolution 8.1-10 Adopting the 2011 Budget Calendar

MOTION by Beiser, seconded by Roehrick, to adopt Resolution 8.1-10 Adopting the 2011 Budget Calendar. Roll Call: Beiser, Boucher, Grace, Livingstone, Roehrick, Zabel, and Rogers; ayes.

Operation License Applications

MOTION by Grace, seconded by Zabel, to grant operator license to Clint Schafer. Roll Call: Beiser, Boucher, Grace, Livingstone, Roehrick, Zabel and Rogers; ayes.

CLOSED SESSION Pursuant to WI State Statute 19.85(1)(e) to discuss the purchase of property.

MOTION by Grace, seconded by Beiser, to go into Closed Session pursuant to WI State Statute 19.85(1)(e) to discuss the purchase of property. Roll Call: Beiser, Boucher, Grace, Livingstone, Roehrick, Zabel, and Rogers; ayes.

Purchase of property was discussed.

MOTION by Zabel, seconded by Grace to return to open session. Roll Call: Beiser, Boucher, Grace, Livingstone, Roehrick, Zabel, and Rogers; ayes.

MOTION by Zabel, seconded by Roehrick, to adjourn to August 26 at 5:00 p.m. Carried by voice vote.

Jacquie Stelzner, Clerk-Treasurer

8:25 pm

JULY 2010 FINANCIAL REPORT

August 11, 2010

Premier Checking

Balance Forward	\$1,401,226.41
Building Permits/Variance/Fence/Rezoning Applic.	\$1,539.43
Alcohol/Operator/Cigarette Licenses	\$1,383.90
Cemetery Fees	\$500.00
Court Fines/Parking Fees	\$3,363.90
Clerk Fees/Property Statements	\$1,698.22
Park Recreation Fees/ Park Rental Fees	\$15,996.15
Interest -Premier/CentTel/WCDA/	\$354.97
SD#3 Payment - CWF/Fees	\$7,563.00
CDBG Receipts	\$3,389.77
IDB Receipts	\$4,581.85
Compost Site	\$270.00
Restricted Donation - Park	\$500.00
Other Utility Revenue	\$282.32
Boat Trailer Parking	\$4,034.93
Library Fines - May and June	\$730.65
Hecker Façade	\$50.00
Wire Transfer - BBE	\$417,351.67
Highway Aids	\$26,862.63
2008/2009 Recycling Commodity Rebate	\$11,422.55
EMC Insurance Rebate	\$3,522.00
State of Wisconsin - Shared Revenues	\$90,108.25
TOTAL JULY RECEIPTS	\$595,506.19
+ Water and Sewer Receipts	\$149,408.79
Sub-Total	\$2,146,141.39
Less JULY Disbursements:	
JULY Payroll Expense	\$95,729.09
JULY 15th Bills	\$14,608.13
JULY Federal/State withholding	\$21,840.53
JULY Board Bills approved	\$414,288.84
JULY 30th Bills	\$17,009.68
Retirement - June	\$8,636.30
EMC Insurance	\$4,462.31
Health Insurance	\$21,458.40
Postage	\$200.00
Wire Transfer	\$91,500.00
Maintenance fees/ debit memos/credit crd	\$195.60
TOTAL JULY DISBURSEMENTS	\$689,928.88
SUB-TOTAL	\$1,456,212.51
OUTSTANDING CHECKS	\$90,978.31
ENDING BALANCE	\$1,547,190.82
PREMIER CHECKING	\$1,241,239.63
CDBG ACCOUNT	\$305,951.19
ENDING BALANCE	\$1,547,190.82

STATE INVESTMENT POOL		
General Fund		\$232,663.06
Cemetery Fund		\$17,032.43
Sewer Equipment Replacement Fund		\$698.14
1999 1.9 Million Bond Proceeds		\$217.00
2001 Bond Proceeds		\$50.60
2005 Bond Proceeds		\$60,099.63
Library Donations		\$12,114.13
2009 Bond Proceeds		\$399,960.26
BALANCE		\$722,835.25

July 2010 Interest Rate	0.22%
June 2010 Interest Rate	0.22%

Associated Bank CD Balance as of 05/31/2010	\$373,408.86
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JULY 2010 BUILDING PERMITS

Jeff Wicinsky	123 N 13th Ave	Commercial	\$70,000.00
Dan Snyder	219 N 10th Ave	Fence	\$0.00
Steve Harrison	434 Division	Roof	\$2,500.00
Mark Livingstone	18 S 4th St	Garage updtes	\$750.00
Dan Martis	654 Prospect	Garage	\$10,000.00
Winnebago Cnty Housing	14 N 2nd St	Commercial	\$1,000,000.00
William Hook	420 S 3rd Ave	Fence	\$1,300.00
Ken Thrun	111.5 W Main St	Remodel	\$1,000.00
Bob Peters	807 N 7th St	Electrical	\$1,000.00
Colin Schooley	916 Oak St	Deck	\$6,000.00
Ken Helmer	20 N 7th Ave	Windows	\$7,700.00
Dan Daczyk	170 Jefferson	Roof	\$1,500.00

TOTAL VALUE OF JULY BUILDING PERMITS	\$1,101,750.00
TOTAL VALUE OF YTD BUILDING PERMITS	\$1,597,550.00

IDB LOANS

Shallbetter LLC	\$4,581.85
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CDBG Admin Account	\$7,708.49
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CDBG Revolving Loan Fund

Balance Forward 05/28/2010	\$302,436.64
Switchgear Power Systems	\$961.32
Midwest Specialist	\$530.33
Multi Conveyor LLC	\$436.04
Multi Conveyor LLC	\$713.76
Critter's	\$748.32
Interest - July 2010	\$124.78
TOTAL as of July 2010	\$305,951.19

