

February 15, 2011

Trustees Rogers and Grace called a special meeting to hold a workshop at the beginning of the regular monthly meeting at 5:30 p.m.

Regular monthly meeting of the Village Board was called to order by President Rogers at 5:30 p.m. Roll Call: Grace, Zabel, Beiser, and Rogers; present. Boucher present at 5:35 p.m. Roehrick present at 5:36 p.m.

#### 2010 Year End Review – Preliminary

- Village Administrator reviewed the 2010 End of Year Budget.  
Every department was under budget. Approximately \$100,000 total under budgeted expenses.  
Village of Winneconne \$100,000.00 home pays 9.22 in taxes per month more than the average household in this region. Based on 18,000 gallons usage, residents pay \$36.60 per month more in water/sewer rates. State shared revenues are low. Get about \$22.19 less per household in state aid. The school is \$1345 less per student in state aid in our school district.

President Rogers – explained the \$100,000 savings is a direct result of our administrative staff watching the budget closely. They also try to keep revenues up to offset the expenses.

Grace – great job to the administrator on compiling these figures.

#### Walking Path

- Village Administrator reviewed the results of the survey that was sent in the mail.  
Received 47 surveys back - a 45% response.  
18 – would only support a new path if it cost nothing.  
13 – would only support a path if it was placed on taxroll  
10 – would support a new path and would agree to pay the estimated \$850  
3 - would support a new path and would agree to pay a portion  
3 - would not support a path, even if it was free.
- Village Administrator reviewed the options for the path by the DPW.  
Also reviewed the costs associated with each of the three options.
- DPW stated that we are at the point of expensing cost for the project – we need to start the special assessment process now if we want the project done this year.

Sherry present at 5:56 p.m.

- Village Administrator briefly explained the special assessment process.
- President Rogers explained that this is not a public hearing.
- Village Board discussed the walking path along Grant Street.
- Russ - same process as any public project. Needs to know if there is any possibility the project would be special assessed so we can begin the special assessment process.  
But does not mean there has to be a special assessment. Public Hearing is when you vote to levy special assessments and what percentage of the project will be assessed.
- 93% of those that sent it back would like a path but have not agreed on how to pay for it.

Pledge of Allegiance was said in unison.

**Approval of January Minutes**

MOTION by Beiser, seconded by Boucher, to approve the the January minutes as presented.  
Carried by voice vote.

**Village and Utility Bills**

- Trustees inquired about some of the bills.

MOTION by Roehrick, seconded by Boucher, to approve the bills as presented and order paid. Roll Call: Grace, Livingstone, Roehrick, Zabel, Beiser, Boucher, and Rogers; ayes.

Financial Report

**JANUARY 2011 Financial Report  
February 11, 2011  
Premier Checking**

Balance Forward	\$4,284,384.63
Building Permits/Variance/Fence/Rezoning Applic.	\$606.00
Operator Licenses	\$50.00
Cemetery	\$1,425.00
Court Fines/Parking Fees	\$0.00
Clerk Fees/Property Statements	\$54.10
Park Receipts - Shelter Rentals	\$1,656.00
Interest -Premier/CentTel/WCDA/	\$479.58
SD#3 Payment - CWF/Fees/ Lift Station	\$24,108.58
CDBG Receipts	\$2,137.88
IDB Receipts - Shallbetter/Switchgear	\$4,581.85
Library Fines	\$217.56
CHIEF - wwtp disposal	\$988.27
Hecker Façade - declared bankruptcy	\$0.00
Lease Payments - cell phone companies	\$3,784.50
TAXES deposited thru 1/31/2011	\$919,290.79 **
Dept of Justice - Training Grant	\$1,080.00
Transportation Aids	\$27,844.91

NOTE\*\* Collected a total of \$1,254,512.59 on Dec 28, 29th and 30th which is \$335,221.80 more than the entire month of January.

TOTAL JANUARY RECEIPTS	\$988,305.02
+ Water and Sewer Receipts	\$129,669.22
+ Village Water and Sewer Receipts	\$6,671.35
Sub-Total	\$5,409,030.22

Less JANUARY Disbursements:	
JANUARY Payroll Expense	\$84,354.70
JANUARY 15th Bills	\$12,418.60
JANUARY Federal/State withholding	\$21,892.41

JANUARY Board Bills approved	\$121,905.66
JANUARY 30th Bills	\$15,569.24
Village People - Reimburse excess tax payments	\$10,793.79
January Tax Settlement	\$1,277,094.60
Retirement - 1 month	\$8,592.79
EMC Insurance	\$4,462.31
Health Insurance	\$22,097.20
Postage - mail utility bills	\$303.56
Wire Transfer - BBE investment of funds	\$699,944.58
Wire Transfer - Depository Trust Co - P&I Loan pymnt	\$311,500.00
Maintenance fees/ chargebacks nsf/credit crd	\$192.95
TOTAL JANUARY DISBURSEMENTS	\$2,591,122.39
SUB-TOTAL	\$2,817,907.83
OUTSTANDING CHECKS	\$154,882.79
ENDING BALANCE	\$2,663,025.04
PREMIER CHECKING	\$2,319,705.20
CDBG ACCOUNT	\$343,319.84
ENDING BALANCE	\$2,663,025.04
WWTP PROJECT ACCOUNT BALANCE	\$48,225.50
STATE INVESTMENT POOL	
General Fund	\$232,911.88
Cemetery Fund	\$17,050.65
Sewer Equipment Replacement Fund	\$698.88
1999 1.9 Million Bond Proceeds	\$217.23
2001 Bond Proceeds	\$50.66
2005 Bond Proceeds	\$60,163.90
Library Donations	\$12,127.09
2009 Bond Proceeds	\$400,387.98
BALANCE	\$723,608.27
December 2010 Interest Rate	0.19%
January 2010 Interest Rate	0.19%
Associated Bank CD Balance as of 12/31/2010	\$373,800.34
JANUARY 2011 BUILDING PERMITS	
John Lallier            222 N 7th Avenue	Bath Remodel            \$5,500.00
Ken Dusso             225 Prospect	Addition                \$12,000.00
Mary Brefeld         190 Twin Harbor Drive	HVAC                        \$1,300.00
TOTAL VALUE OF JANUARY BUILDING PERMITS	\$18,800.00
TOTAL VALUE OF YTD BUILDING PERMITS	\$18,800.00
IDB LOANS	
Shallbetter LLC	\$4,581.85

CDBG Admin Account	\$7,708.49		
CDBG Revolving Loan Fund		Date Paid	Remaining Balance
Balance Forward 11/30/2010	\$341,109.52		
Midwest Specialist	\$0.00	2/2/2011	\$30,965.13
Multi Conveyor LLC #2	\$436.04	1/28/2011	\$1,696.55
Multi Conveyor LLC #3	\$713.76	1/28/2011	\$22,429.77
Multi Development	\$988.08	1/28/2011	\$50,602.00
Interest - January 2011	\$72.44		
TOTAL as of January 2011	\$343,319.84		

MOTION by Grace, seconded by Roehrick, to approve the Financial Report as presented.  
Roll Call: Grace, Livingstone, Roehrick, Zabel, Beiser, Boucher, and Rogers; ayes.

Public Participation

- Harvey Rengstorf – opinion on the size of the county board – suggest drop to 32 . . . 4 less than we have now. Allowed 47.  
President Rogers stated our representation is slim in our part of the County . . . we have one representative. The City of Oshkosh has about 22. West of 41 takes a beating. Harvey represents approximately 4,332 people. Voting next Tuesday.  
Grace – less seats may bring more competition.

Greg Kleinhinz, Mistletoe Lane - appreciate your time and the job you do.  
Presented with two opportunities. Someone is going to get hurt. I don't want to become a statistic. Clearly something has to be done. Also think we listen to the residents and believe the cost is insignificant compared to the overall village budget. Encouraged the board to listen to the residents.

Shawn Mueller, Barbary Lane . . . supports the path but feels it is the responsibility of the community. Other people do use grant street. Beneficial to the whole community.

Dave Girard – 1120 Aster Lane, kids are grown. Do not want to be forced to pay would rather donate to a cause I believe in. \$850.00 is a lot. I agree it is the community responsibility. Would rather be asked than forced.

KC Muller – 1116 Aster Lane, realtor, financial impact. 34% reduction in realty sales.  
One sale occurred in the subdivision last year. Also believe in protecting private property rights. I support the trail due to safety and enhance the value of the subdivision and the whole community. Should have been done when it was developed. There are many events that also use this road. Safety of our children and all the people who walk, ride, run, in the area. Support being on taxroll.

Habersetzer- 1107 Poppy Lane – opposed to the trail because taxes, w/s have gone up . . have to draw the line somewhere. Want the trail but can't afford it. If Village could pay for as much as possible, I am not opposed to some sort of assessment even ½ seems a burden. community project.

- President Rogers thanked everyone for coming and encouraged them to stay.

#### Communications

Received thank you from the Rogers family.

#### Adopt Agenda

MOTION by Grace, seconded by Livingstone, to adopt the agenda. Carried by voice vote.

#### Administrator's Report

- Conflict of Interest information left in mailboxes.
- Chief Running has returned to the States as of this morning.
- Governor's budget repair plan and how it affects village employees.  
12.5% health insurance; and employees portion of retirement.  
Average would be \$4,060.00 less. Have not heard yet how much shared revenue would be cut. AFSCME union will no longer be able to bargain for insurance. Does not affect police officers.  
Contact your legislatures.
- Ordinance Committee meeting will be February 28<sup>th</sup> at 6:00 p.m.
- Attended IDB meeting today – receive \$4,350.00.

#### Committee Reports

##### **DPW Committee**

- Refer to minutes.
- Wonderful job Chris has been doing.

##### **Finance Committee**

- Refer to minutes.

##### **Library Board**

- Come on up and see the library.

##### **Park Board**

- Refer to the minutes.
- Sherry – contract for lawn mowing is on the agenda.
- Capital funding.

##### **Police & Fire**

- Refer to minutes.

##### **Fire**

- Chicken fun night – made \$8800.00. slightly down from last year.

## **WCDA**

- Nothing to report.

## **Cemetery**

- Trees have been removed in the cemetery . . . old dead and dying trees are gone.  
Will have some stump removal in the spring. 40 people about firewood
- All is quiet in the cemetery.

## **Historic Preservation**

- Refer to minutes.
- Grace has been appointed as board member to the Wisconsin Association of Historic Preservation Commissions. Only six members from the state . . .and one is from Winneconne!! Congratulations Kathy!!

## **Beautification**

- Next meeting scheduled for February 17, 2011.

## **Plan Commission and Industrial Development Board**

- Did not meet.

Old Business – None

## **Public Works**

### **Direct DPW to Proceed with Design and Bidding of Option #1 for Grant Street Walking Trail, with an estimated cost of \$52,205.00.**

Sherry what does that part cost - \$3,0000 to \$4000.

MOTION by Roehrick, seconded by Beiser, to direct the DPW to Proceed with Design and Bidding of Option #1 for Grant Street Walking Trail, with an estimated cost of \$52,205.00.

Roll Call: Grace, Livingstone, Roehrick, Zabel, Beiser, Boucher, and Rogers; ayes.

### **Approve Change Order extending MCO Contract until December 31, 2011 for \$175,667.08**

- Due to insurance changes increased 667.08

MOTION by Roehrick, seconded by Boucher, to approve change order extending MCO Contract until December 31, 2011 for \$175,667.08. Roll Call: Grace, Livingstone, Roehrick, Zabel, Beiser, Boucher, and Rogers; ayes.

### **Approve Water and Wastewater Utility Joint Purchase of Ford F350 4x4 not to exceed \$29,123.10**

- Need for a utility truck.
- Bid to three different vehicle suppliers and four different body supplier.  
Committee approved Wentzel and Casper option. Dump bed is steel with wood deck and hoist. Small dump truck.
- Grace - \$1000.00 discrepancy. Difference due to small items needed to outfit the truck.

MOTION by Beiser, seconded by Roehrick, to approve water and wastewater utility joint purchase of Ford F350 4x4 not to exceed \$29,123.10. Roll Call: Grace, Livingstone, Roehrick, Zabel, Beiser, Boucher, and Rogers; ayes.

## **PARK**

### **Award 2011 Mowing Contract Extension to Commercial Services - \$11,550.00**

- DPW Hardy briefly reviewed the bids last year. Basically renewing the contract with Commercial Services. Did modify contract to require signage if spraying and chemicals used and all park structures are physically moved.
- Sherry – inquired about the ditch along Grant Street.

MOTION by Boucher, seconded by Beiser, to award the 2011 Mowing Contract Extension to Commercial Services in the amount of \$11,550.00. Roll Call: Grace, Livingstone, Roehrick, Zabel, Beiser, Boucher, and Rogers; ayes.

Roehrick excused at 7:18 p.m.

### **Approve 2011 Recreation and Swimming Fees**

- Assistant Park Director Revoir reviewed the change to the fees. Three fees changed.

MOTION by Roehrick, seconded by Boucher, to approve the 2011 Recreation and Swimming Fees. Roll Call: Grace, Livingstone, Roehrick absent, Zabel, Beiser, Boucher, and Rogers; ayes.

Trustee Boucher commented on the awesome job Jenny and Tori have done adding more programs that kids are interested in.

Good Job!

## **Finance and Personnel**

Revision to Personnel Policy – Sick Leave

- No need.

### **Resolution 2.1-11 Insuring Public Building and Other Property Local Government Property Insurance**

- Grace inquired about we haven't voted to go with LWMMII.
- Attorney Reff said we could act on it based on the agenda. It is assumed.
- Village Administrator reviewed the comparisons between the two quotes received.

MOTION by Grace, seconded by Livingstone, to adopt Resolution 2.1-11 Insuring Public Building and Other Property with the Local Government Property Insurance Fund. Roll Call: Grace, Livingstone, Roehrick, absent, Zabel, Beiser, Boucher, and Rogers; ayes.

## **General**

### **Temporary Class B – St. Mary's**

MOTION by Grace, seconded by Zabel, to grant a Temporary Class B license to St. Mary's Church for March 11, March 25<sup>th</sup> and April 8<sup>th</sup>. Roll Call: Grace, Livingstone, ayes; Roehrick, absent; Zabel, Beiser, Boucher, and Rogers; ayes.

### **Operator License Applications**

MOTION by Grace, seconded by Livingstone, to grant operator licenses to Ben Eisley and Lynn Durnil. Roll Call: Grace, Livingstone, , Zabel, Beiser, Boucher, and Rogers; ayes.

President Rogers thanked everyone for coming.

MOTION by Zabel, seconded by Beiser, to adjourn. Carried by voice vote.

Jacquie Stelzner, Clerk-Treasurer , Village of Winneconne

