

February 17, 2009

Regular meeting of the Village Board was called to order by President Rogers at 5:30 p.m. Roll Call: Grace, Norton, present; Livingstone, absent; Fischer, Witte, Roehrick, and Rogers, present.

Pledge of Allegiance was said in unison.

### **Approval of January 2009 Minutes**

MOTION by Grace, seconded by Fischer to approve January 2009 minutes as presented. Carried by voice vote.

### **Village and Utility Bills**

Trustee Grace – approve payment for fire truck later on agenda.

MOTION by Roehrick, seconded by Grace, to approve the bills as presented with the exception of the fire truck(to be approved later on agenda) and order paid. Roll Call: Fischer, Witte, Roehrick, Grace, Norton, and Rogers; ayes.

### **Financial Report**

#### JANUARY 2009 FINANCIAL REPORT

February 12, 2009

Premier Checking

Balance Forward	<b>\$2,306,010.22</b>
Building Permits/Variance/Fence/Rezoning Applic.	\$0.00
Operator License	\$0.00
Cemetery Fees	\$1,500.00
Clerk Fees/Property Statements	\$730.41
Park Rental Fees	\$2,720.00
Court Penalties/Fines/Parking Violations/Police Rpts	\$8,823.30
Dog License/Late Fees	\$0.00
Lease payments - Advantage/Cell towers	\$1,295.00
CDBG/IDB Receipts	\$1,680.13
Sanitary District #3	\$16,797.61
Reimburse light pole	\$0.00
Library Fines	\$464.85
Taxes Receivable	\$1,119,982.96
Credit card receipts	\$1,137.15
Winneconne Development Corp	\$10,866.68
Quarterly Highway Aids	\$26,672.26
JANuARY RECEIPTS	<b>\$1,165,998.09</b>
+ Water and Sewer Receipts	\$70,021.43
Sub-Total	<b>\$3,542,029.74</b>
Less JANUARY Disbursements:	
JANUARY Payroll Expense	\$76,018.63

JANUARY 15th Bills	\$22,190.89
JANUARY/State and Federal withholdings	\$21,042.12
JANUARY Board Bills approved	\$19,945.16
JANuARY TAX SETTLEMENT	\$1,026,009.69
JANUARY 30th Bills	\$17,172.53
Wisconsin Retirement System	\$7,515.34
Postage - mail garbage calendars	\$336.40
Credit Card	\$39.55
Misc fees/nsf charges/etc	\$396.43
Postage - meter	\$200.00
Postage - mailing utility bills	\$296.21
Wire Transfer - Associated Bank	\$123,862.50
<b>TOTAL JANUARY DISBURSEMENTS</b>	<b>\$1,315,025.45</b>
SUB-TOTAL	\$2,227,004.29
OUTSTANDING CHECKS	\$71,740.91
<b>ENDING BALANCE</b>	<b>\$2,155,263.38</b>
SWEEP ACCOUNT	\$1,700,419.83
PREMIER CHECKING	\$115,932.00
CDBG ACCOUNT	\$338,911.55
<b>ENDING BALANCE</b>	<b>\$2,155,263.38</b>

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STATE INVESTMENT POOL

General Fund	\$527,884.23
Cemetery Fund	\$101,653.12
Sewer Equipment Replacement Fund	\$870,694.75
1999 1.9 Million Bond Proceeds	\$215.88
2001 Bond Proceeds	\$50.34
2005 Bond Proceeds	\$1,056,355.61
Library Donations	\$12,052.08
BALANCE	\$2,568,906.01
January 2009 Interest Rate	1.03%
December 2008 Interest Rate	1.29%
Issued 05/13/2008	\$366,678.25

JANUARY 2009

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#	Name	Address	Job Type	Job Cost
1	Thomas Pump	169 S 1st St - Unit #14	Condo/plumbing/electrical	\$43,000.00
2	Carol Butt	145 Twin Harbor Dr	HVAC	\$1,500.00
3	Peter Mueller	155 Twin Harbor Dr	Kitchen remodel	\$15,000.00

TOTAL VALUE OF NOVEMBER BUILDING PERMITS	\$59,500.00
TOTAL VALUE OF YTD BUILDING PERMITS	\$59,500.00

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COMMUNITY DEVELOPMENT BLOCK GRANT HISTORY

Community Development Grant Account	\$7,708.49
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CDBG - Treasury Plus Account

Balance Forward 12/31/2008	\$338,911.55
Proto-I	\$471.49
Midwest Specialist	\$530.33
Multi Conveyor LLC	\$436.04
Multi Conveyor LLC	\$713.76
Interest - January 2009	\$280.75
TOTAL as of January 31 2009	\$341,343.92

President Rogers explained the Winneconne Development Corporation in the amount of \$10,866.68 . . . the corporation was dismantled . . . would like the money to put into a revolving loan fund for commercial purposes . . . on next month's agenda.

MOTION by Norton, seconded by Fischer, to accept the Financial Report as presented. Roll Call: Fischer, Witte, Roehrick, Grace, Norton, and Rogers; ayes.

**Public Participation**

Helen Thomson, Twin Harbor Drive, spoke on behalf Chamber, invited those present to attend the Chamber meeting on March 5<sup>th</sup> at the Village Pub at Noon. Guest speaker is Mr. John Rogers.

Cathie Ercegovac, 110 N 6<sup>th</sup> Avenue, member of the AFSCME union – contract expired Dec 31, 2007 . . . what is taking so long?. Currently in arbitration. Trustee Grace gave Mrs. Ercegovac an update on the AFSCME contract. An arbitrator has been selected but the hearing date has not set. President Rogers commented that both parties bargained in good faith . . . just didn't get settled.

Mrs. Ercegovac also inquired about putting minutes/agendas on the website. Trustee Grace will be addressed in the future.

Chris Boucher, of Winneconne Sports Complex, presented a pamphlet to the board pertaining to alcohol licenses.

**Adopt Agenda**

MOTION by Roehrick, seconded by Witte, to adopt the agenda. Carried by voice vote.

## **Administrator's Report**

- Budget update. Discussed at Finance Committee.
- Looking at financing options – Ehlers here tonight to make presentation.
- Insurance police up for renewal. Four claims last year. Estimated same for 2010.
- Industrial Park activity. Protective covenants.
  - Formula for determining fair value of property sales.
  - Hope to schedule Plan Commission next week.
- Attended Ehlers conference last week. Attending ICMA conference next week.

Livingstone present at 5:45 p.m.

- Encouraged to bring new issues to committee meetings from the public.
- Ordinances – would like to move forward.

Trustee Grace – regarding ordinances – asked at last Police and Fire Committee meeting to hold a public information meeting on the proposed burning ordinance and then should be able to finish Chapters 1-5.

Trustee Norton suggested each committee/board work at their own pace to finish the ordinances. President Rogers encouraged staff and committee members to follow through on the minutes.

## **Public Works**

- Public Hearing held for hydrant fees. Passed. Will be implemented soon.
- Discussed wastewater treatment plant. Design Contract.
- Discussed capital improvement plan.

## **Finance**

- Items on agenda.

## **Library**

- On Friday having 40<sup>th</sup> Birthday for the Very Hungry Caterpillar.
- Next week start basic computer courses for adults.
- Next week showing movie on Thursday – Kungfu Panda
- Pilot library for new software.

## **Park**

- No meeting.

## **PFC**

- Refer to minutes.
- TRIAD – older adult concerns – held at Riverside apartments.
- Burning ordinance – to be reviewed at next police and fire meeting.

## **Fire Department**

- Chicken Fun night a success!
- New mini-pumper is in service. Purchased with fundraiser monies.

- Rescue truck to be delivered early – should be done in June.
- Thank you for your support to the Fire District and 1<sup>st</sup> Responders.

#### WCDA

- Haven't met.
- Building the Way – Wine on the Wolf – March 1<sup>st</sup> – 2-4 at Fin 'n' Feather

#### Cemetery

- No meeting

#### Historical

- No meeting

#### Beautification

- No meeting

#### Plan Commission

- Hope to meet next week.

#### Industrial Dev Board

- Later on agenda

#### **Ehlers and Associates - Refinancing Options**

Mr. Wagner and Ms. Gunderson, of Ehlers and Associated, gave a presentation.

- Re-financing and capital fund financing.
- Mr. Wagner gave a presentation 2009 Refunding Analysis.
- Ms. Gunderson gave a presentation on 2009 Capital Planning

Fischer excused at 6:33 p.m.

- President Rogers thanked Mr. Wagner and Ms. Gunderson for coming to the meeting.

#### **Approval of 2009 Capital Improvement Design Contract – MSA**

- Maple Street and Elm Street - sewer, water, curb and gutter, storm sewer. Part of the six year plan. Difficult to have storm sewer without curb and gutter. Design first, then public hearing.  
Cost of design - \$39,750.00

MOTION by Roehrick, seconded by Norton, to approve \$39,750.00 for a capital Improvement Design Contract from MSA. Roll Call: Witte, Roehrick, aye; Grace abstain; Norton, Livingstone, and Rogers; ayes.

#### **Approve Payment to Fire District from Capital Reserves – Fire Apparatus Truck**

- Village Administrator talked to auditor and Ehlers & Associates.
- Cost savings if paid early.
- Recommendation by the auditor to use capital reserves to pay for the purchase Of the fire truck.

MOTION by Grace, seconded by Livingstone to approve the payment of the fire rescue truck from the capital fund in the amount of \$81,173.00. Roll Call: Witte, Roehrick, Grace, Norton, Livingstone, Rogers; ayes.

**Approval of 2009 Wages for Non-represented staff**

- Finance Committee recommended for Clerk-Treasurer, Director of Public Works, Police Chief and Police Lieutenant.

MOTION by Norton, seconded by Roehrick, to approve wage increase for non-represented staff by 3% effective Jan 1, 2009. Roll Call: Witte, Roehrick, Grace, Norton, Livingstone, and Rogers; ayes.

**Set Date for Budget Workshop**

March 5<sup>th</sup> at 5:35

**Application for Reserve Class B Alcohol License – Critter’s**

MOTION by Grace, seconded by Witte, to accept the application and order published. Roll call: Witte, Roehrick, Grace, Norton, Livingstone, Rogers; ayes.

**Temporary Call B License – St. Mary’s – Feb 27, March 13, March 27**

MOTION by Norton, seconded by Roehrick to grant a Temporary Class B license to St. Mary’s for February 27, March 13, and March 27. Roll Call: Witte, Roehrick, Grace, Norton, Livingstone, and Rogers; ayes.

**Operator License**

MOTION by Grace, seconded by Witte, to grant an operator license contingent upon passing background check to Tony Sanchez. Roll Call: Witte, Roehrick, Grace, Norton, Livingstone, and Rogers; ayes.

CLOSED SESSION pursuant to WI State Statute 19.85(1)(e)

- None . . . the board did not go into closed session.

Property Acquisition and Sale of Industrial Park Property

MOTION by Norton, seconded by Livingstone, refer acquisition and sale of property in the industrial park to the Plan Commission. Carried by voice vote.

MOTION by Grace, seconded by Livingstone, to adjourn to March 5 at 5:35 p.m.

Carried by voice vote.

Jacquie Stelzner  
Clerk-Treasurer  
Village of Winneconne

7:17 p.m.

