

## **January 19, 2010**

Regular meeting of the Village Board was called to order at 6:30 p.m. by President Rogers. Roll Call: Grace, Livingstone, Fischer, Roehrick, Zabel, Beiser, and Rogers; present.

Pledge of Allegiance was said in unison.

### **Approval of December 2009 Minutes**

MOTION by Grace, seconded by Fischer, to approve the December 2009 minutes as presented. Carried by voice vote.

### **Village and Utility Bills**

Trustee Zabel inquired about several bills.

MOTION by Roehrick seconded by Beiser, to accept the bills as presented and order paid. Roll Call: Beiser, Grace, Livingstone, Fischer, Roehrick, Zabel, and Rogers; ayes.

### **Financial Report**

MOTION by Fischer, seconded by Roehrick, to approve the Financial Report as presented. Roll Call: Beiser, Grace, Livingstone, Fischer, Roehrick, Zabel, and Rogers; ayes.

### **Public Participation**

- John Rogers introduced John Jorgenson as candidate for circuit court judge.  
Mr. Jorgenson asked for your vote on Feb 16.
- Gloria West, thanked the board – 5<sup>th</sup> year, presented a trophy to the board  
For their support of the Triathlon.
- Jim Ryf, possible to run a trail for cross country skiers.  
Referred to the park board.

### **Communications**

- None

### **Adopt Agenda**

MOTION by Roehrick, seconded by Fischer, to adopt the amended agenda.  
Carried by voice vote.

### **Reserve Class B Liquor License Application for Critter Sports**

- Jim Wollerman, Robert Albright, Kevin Lisney, Mike Will, Paula Schmitz, Donald Falk, Andy Woods, and Greg Baneck all spoke in favor of Critter's obtaining the Reserve Class B Liquor License.

President Rogers – this is not personal. These two young gentlemen have done a great job in the community. Reserve license was developed as an economic tool. We have no other alcohol licenses available. Economic tool based on certain criteria. The Board has supported them from the start – conditional use, IDB loan with County, parking in

boulevard, loan for equipment. We have supported them. There is a quota on alcohol licenses. The Board will decide if this is the proper use of the Reserve Class B Alcohol license.

Chris Boucher (Crittter) - If there is no reserve license available I would qualify for an alcohol license due to an exemption for a 300 seat full service restaurant. Attorney Reff stated that the Village Board would have to determine if the facility would qualify for the 300 seat full service restaurant exemption.

Discussion was held by the Village Board.

MOTION by Grace, seconded by Fischer, that we grant a reserve Class B license to Crittter's Wolf River Sports in the amount of \$10,000.00 contingent upon the repayment of the IDB loan. Motion withdrawn.

Trustee Livingstone – two loans; Trustee Zabel – agree to give it back.

MOTION by Grace, seconded by Fischer, to issue the class B reserve alcohol license to Crittter's Wolf River Sports in the amount of \$10,000.00 contingent upon the payment of the IDB loan and be required to enter into an agreement in a form acceptable to the Village requiring them to surrender the license if the Village wanted to consider granting it to another applicant. Roll Call: Beiser, aye; Grace, aye; Livingstone; no; Fischer; aye; Roehrick, aye; Zabel, aye; and Rogers; aye.

### **Administrator's Report**

- Nothing.
- Trustee Grace – when are we going to get a copy of the budget?
- Trustee Grace – talked about the zoning of Marble Park. Was it rezoned to a Park District?
- . Village Administrator Steve Volkert - No formal resolution to rezone the rest of the parks. We should get an updated zoning map.

### **Director of Public Works**

- Refer to minutes.
- Tree Street project – snag with DNR with stormwater detention.
- WWTP Bids – met prior to the Board meeting.

### **Finance**

- Short finance meeting.
- Associated Appraisals . . . revaluation in 2011.

### **Library**

- Story time starting next week.
- Read to the dog program starts next Tuesday.
- Friends of the Library sponsoring a mural. High school students. Should be done by summer.

### **Park Board**

- In the early stages, Park Board working with school district to refurbish the only tennis courts in the Village which are located at the school.
- Introduce the new park director assistant at next month's meeting.

### **Police and Fire**

- Refer to minutes. Items on agenda.

### **Fire**

- Chicken Fun Night tomorrow night.
- Homeland Security – grant was favorably passed. One step closer to a grant for training and cold weather gear for the first responders.

### **WCDA**

- Working on luncheon in honor of Chief. Thank you to all the restaurants for donating.

### **Cemetery**

- Still working on trees. Waiting for vendor to fit it into their schedule.

### **Historic Preservation**

- Refer to minutes.

### **Beautification**

- Refer to minutes. Thank you to Barb Biggar for serving on the committee.

### **Plan Commission, IDB Board**

- Have not met.

### **Amend Ordinance 7-1-3 Parking Limitations (Pleasant Drive)**

- Attorney Reff stated that all traffic violations should be in ordinance form. Stop signs, speed limits, parking limitations, etc.

MOTION by Livingstone, seconded by Fischer to adopt the amended ordinance 7-1-3(f) to limit the parking on Pleasant Drive. Roll Call: Beiser, Grace, Livingstone, Fischer, Roehrick, Zabel, and Rogers; ayes.

MOTION by Livingstone, seconded by Fischer to amend the motion to adopt the amended ordinance 7-1-3(f) to limit parking on Pleasant Drive on school days. Roll Call: Beiser, Grace, Livingstone, Fischer, Roehrick, Zabel, and Rogers; ayes.

### **Approve Bid for WWTF Improvements – MSA Engineering**

- Dec 10<sup>th</sup> held bid opening. Received four bids.
- Working with USDA and Ehlers and Assc.
- Recommend award to Staub Construction in the amount of \$3,830,000.00.
- Final stages of working on funding with USDA.

- Increase of sewer rates estimated at \$50/per month per household.
- Will be above average but then will remain constant.
- Isn't a matter of whether to do it or not . . . it is a matter of when.
- USDA – interim financing and loan money first and then grant money.
- Trustee Zabel – are you still trying to get stimulus funds? Yes.
- Mr. Dave Wagner, of Ehlers and Associates reviewed the interim and long-term financing of the Wastewater System Improvements.

**Approve BID for WWTF Improvements – MSA Engineering**

MOTION by Roehrick, seconded by Beiser, to award the bid to Staub Construction in the amount of \$3,830,000.00 which includes the base bid plus alternate two and alternate three contingent upon the USDA Obligation of Funds. Roll Call: Beiser, Grace, Livingstone, Fischer, Roehrick, Zabel, and Rogers; ayes.

**Resolution 1.02-2010 A Resolution Authorizing Entry Into an Intergovernmental Cooperation Agreement Relating to the Wisconsin Rural Water Construction Loan Program**

MOTION by Fischer, seconded by Beiser, to adopt Resolution 1.02-2010 A Resolution Authorizing Entry Into an Intergovernmental Cooperation Agreement Relating to the Wisconsin Rural Water Construction Loan Program. Roll Call: Beiser, Grace, Livingstone, Fischer, Roehrick, Zabel, and Rogers; ayes.

**Resolution 1-01-2010 Resolution Authorizing and Approving Loan Agreement with the Wisconsin Rural Water Construction Loan Program Commission and Authorizing the Issuance and Sale of \$3,659,000 Revenue Bond Anticipation Notes, Series 2010 (Sewerage System)**

MOTION by Beiser, seconded by Roehrick, to adopt Resolution 1.-01-2010 Resolution Authorizing and Approving Loan Agreement with the Wisconsin Rural Water Construction Loan Program Commission and Authorizing the Issuance and Sale of \$3,659,000 Revenue Bond Anticipation Notes, Series 2010 (Sewerage System). Roll Call: Beiser, Grace, Livingstone, Fischer, Roehrick, Zabel, and Rogers; ayes.

**Police Chief Leave of Absence – Benefits**

- Police and Fire Committee recommended that Village continue to pay his life insurance benefits; vacation, military leave, and retirement.

MOTION by Livingstone, seconded by Beiser, to continue to pay life insurance and retirement during his military leave of absence. Roll Call: Beiser, Grace, Livingstone, Fischer, Roehrick, Zabel, and Rogers; ayes.

President Rogers stated we are going to miss Chief Running and wish him all the luck in the world. Please let us know if you need anything because we won't know unless you tell us.

### **Wage Rate for Part-time Officer on Temporary Full-Time Status**

- Police and Fire Committee recommend Justin Schmick be promoted to full-time status on a temporary basis. Justin has been with the Village for a little over a year. Will be paid \$18.23 hour.

MOTION by Livingstone, seconded by Fischer, to promote Justin Schmick to temporary full time status with a base rate of \$18.23 per hour. Roll Call: Beiser, Grace, Livingstone, Fischer, Roehrick, Zabel, and Rogers; ayes.

### **Restrict Parking on Prospect and Division Streets – Jan 30<sup>th</sup>**

- Party on Poygan . . . they will put up temporary no parking signs. Fire Department uses 9<sup>th</sup> street.

MOTION by Livingstone, seconded by Fischer, to restrict parking on Jan 30<sup>th</sup> on the north side of the street of Prospect and Division and the west side of North 9<sup>th</sup> Street. Roll Call: Beiser, Grace, Livingstone, Fischer, Roehrick, Zabel, Rogers; ayes.

### **Change Snowmobile Hours of Operation**

- Request from student to drive snowmobile to high school in the morning.

MOTION by Livingstone, seconded by Beiser, to change the snowmobile hours of operation from 8:00 a.m. to 7:00 a.m. Roll Call: Beiser, Grace, Livingstone, Fischer, Roehrick, Zabel, and Rogers; ayes.

### **Approve Maintaining Swimming and Recreation Fees for 2010**

- Park Board recommends keeping fees the same as 2009.

MOTION by Roehrick, seconded by Zabel, that we maintain the Swimming and Recreation fees from 2009 to 2010. Roll Call: Beiser, Grace, Livingstone, Fischer, Roehrick, Zabel, and Rogers; ayes.

### **Accept Restricted Donation**

- United Way in the amount of \$3,900.00.

MOTION by Zabel, seconded by Roehrick to restrict the donation from the Winneconne Area United Way Fund in the amount of \$3,900.00 for park use. Roll Call: Beiser, Grace, Livingstone, Fischer, Roehrick, Zabel, and Rogers; ayes.

### **Temporary Class B Application – St. Mary's**

MOTION by Grace, seconded by Roehrick, to grant a Temporary Class B Application for St. Mary's for February 19, March 5, and March 19, 2010. Roll Call: Beiser, Grace, Livingstone, Fischer, Roehrick, Zabel, and Rogers; ayes.

### **Appoint Village President as Alternate to All Committees**

- Don't want committees not to meet due to lack of quorum.
- Will fill in as needed.

MOTION by Fischer, seconded by Beiser, to appoint Village President as alternate committee member to all committees. Roll Call: Beiser, Grace, no; Livingstone, Fischer, Roehrick, Zabel, and Rogers; ayes.

### **Change Date/Time of February Board Meeting**

6:00 p.m. on February 16, 2010.

MOTION by Zabel, seconded by Roehrick, to change the meeting time of the February 2010 regular Village Board meeting to be held on February 16, 2010 to 6:00 p.m.

Carried by voice vote.

### **Operator License Application**

MOTION by Grace, seconded by Roehrick to grant operator licenses to Tracy Marie Gallagher and Adam Eugene Halder. Roll Call: Beiser, Grace, Livingstone, Fischer, Roehrick, Zabel, and Rogers; ayes.

Trustee Grace asked the board to support the Party on Poygan – proceeds to benefit the youth of the community.

Reminder - the Chamber's annual dinner is on January 31<sup>st</sup>.

MOTION by Beiser, seconded by Fischer, to adjourn.

Carried by voice vote.

8:55 p.m.

Jacquie Stelzner  
Clerk-Treasurer  
Village of Winneconne

## DECEMBER 2009 FINANCIAL REPORT

January 14, 2010

Premier Checking

Balance Forward	\$	614,254.85
Building Permits/Variance/Fence/Rezoning Applic.		\$581.60
Conditional Use/Variance/Rezoning Permits		\$0.00
Operator License		\$0.00
Alcohol License/Cigarette Licenses		\$0.00
Dog Licenses		\$425.00
Cemetery Fees		\$1,745.00
Court Fines/Parking Fees		\$4,072.35
Clerk Fees/Property Statements		\$2,050.04
Park Rental Fees/Rec Fees		\$131.00
Police Dpt Grants		\$4,200.00
Boat Trailer Parking		\$1,215.00
Interest -Premier/CentTel/WCDA/		\$233.57
Lease payments - Advantage/Cell towers		\$1,342.25
SD#3 Payment - CWF/Fees		\$7,563.00
CDBG/IDB Receipts		\$7,753.63
Library fines/refund/Winnefox		\$31,293.77
Sale of Property (Vehicles)		\$15,887.00

Deferred Comp Reimbursement	\$0.00
TAXES RECEIVABLE	\$1,651,786.78
Cable Franchise Fees	\$4,498.97
Credit Card Receipts	\$721.14
Hecker Façade Loan	\$50.00
	\$223.79
Misc Receipts - Str dpt' wtr dpt	\$1,378.22
DECEMBER RECEIPTS	<b>\$1,737,152.11</b>
+ Water and Sewer Receipts	\$1,980.03
Sub-Total	<b>\$2,353,386.99</b>

Less DECEMBER Disbursements:	
DECEMBER Payroll Expense	\$115,200.69
DECEMBER 15th Bills	\$20,192.56
DECEMBER Federal/State withholding	\$28,181.29
DECEMBER Board Bills approved	\$233,960.45
DECEMBER 30th Bills	\$13,965.26
VILLAGE PEOPLE	\$3,343.56
EMC Insurance	\$0.00
Health Insurance	\$22,868.90
Wisconsin Retirement System/Sales Tax	\$10,305.19
Postage	\$880.22
Maintenance fees/ debit memos/credit crd	\$393.05

TOTAL DECEMBER DISBURSEMENTS	<b>\$449,291.17</b>
SUB-TOTAL	\$1,904,095.82
OUTSTANDING CHECKS	\$117,770.02
ENDING BALANCE	<b>\$2,021,865.84</b>

PREMIER CHECKING	\$1,652,833.38
CDBG ACCOUNT	\$369,032.46
ENDING BALANCE	<b>\$2,021,865.84</b>

STATE INVESTMENT POOL	
General Fund	\$232,382.88
Cemetery Fund	\$17,011.92
Sewer Equipment Replacement Fund	\$697.29
1999 1.9 Million Bond Proceeds	\$216.73
2001 Bond Proceeds	\$50.53
2005 Bond Proceeds	\$60,027.25
Library Donations	\$12,099.54
2009 Bond Proceeds	\$399,478.64
BALANCE	\$721,964.78

November 2009 Interest Rate	0.22%
December 2009 Interest Rate	0.21%

\*\* DID NOT RECEIVE QUARTERLY STATEMENT FROM BANKERS BANK\*\*

Associated Bank CD Balance as of 12/31/09	\$372,682.30
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**DECEMBER 2009 BUILDING PERMITS**

100	Cindy Schreiner	630 Meadow Lane	Roof Repair	\$3,000.00
101	Martin Augsberger	536 East Main St	HVAC	\$1,000.00
102	St. Paul's Lutheran	695 Grant St	Siding/facia/soffit	\$6,000.00
103	Pete Kasuboski	113 E Main St	HVAC	\$1,500.00
104	Gary Witzke	221 N 9th Ave	HVAC	\$2,700.00

TOTAL VALUE OF DECEMBER BUILDING PERMITS \$14,200.00

TOTAL VALUE OF YTD BUILDING PERMITS \$1,573,275.00

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CDBG Admin Account \$7,708.49

CDBG Revolving Loan Fund	
Balance Forward 11/30/09	\$365,676.72
Switchgear Power Systems	\$961.32
Midwest Specialist	\$1,060.66
Multi Conveyor LLC	\$436.04
Multi Conveyor LLC	\$713.76
Critter's	\$0.00
Interest - Dec 2009	\$183.96
TOTAL as of December 2009	\$369,032.46