

JULY 20, 2010

Regular meeting of the Village Board was called to order at 6:30 p.m. by President Rogers. Roll Call: Grace, Livingstone, Roehrick, Zabel, present; Beiser, absent; Boucher, and Rogers; present.

Pledge of Allegiance was said in unison.

Beiser present at 6:31

Approval of June 2010 Minutes

MOTION by Grace, seconded by Livingstone, to approve the June 2010 minutes as presented. Carried by voice vote.

Village and Utility Bills

Trustee Livingstone asked about replacing the fire alarm batteries. DPW explained.

Trustee Zabel – inquired if Sharratt’s wages were being accounted correctly. Yes.

Trustee Zabel – Gehrke health insurance how much longer . . . thru October.

Trustee Livingstone – MSA Prof Services – survey staking.

MOTION by Roehrick, seconded by Beiser, to approve the bills as presented and order paid. Roll Call: Zabel, Beiser, Boucher, Grace, Livingstone, Roehrick, and Rogers; ayes.

Financial Report

JUNE 2010 FINANCIAL REPORT

July 16, 2010

Premier Checking

Balance Forward	\$1,869,575.82
Building Permits/Variance/Fence/Rezoning Applic.	\$885.25
Alcohol/Operator/Cigarette Licenses	\$3,183.70
Dog Licenses	\$0.00
Cemetery Fees	\$195.00
Court Fines/Parking Fees	\$3,290.60
Clerk Fees/Property Statements	\$1,825.62
Park Recreation Fees/ Park Rental Fees	\$19,609.50
Interest -Premier/CentTel/WCDA/	\$429.15
Lease payments - Advantage/Cell towers	\$3,234.50
SD#3 Payment - CWF/Fees	\$7,563.00
CDBG Receipts	\$1,898.12
IDB Receipts	\$4,581.85
Fire Dues	\$5,775.90
Reimburse Election costs	\$1,156.21
Other Utility Revenue	\$2,134.40
Boat Trailer Parking	\$7,767.74
Winnefox Library System - Quarterly Payment	\$31,559.50
Hecker Façade	\$50.00
Wire Transfer - BBE	\$416,952.81

Recycling Grant	\$12,309.56
TOTAL JUNE RECEIPTS	\$524,402.41
+ Water and Sewer Receipts	\$5,530.18
Sub-Total	\$2,399,508.41

Less JUNE Disbursements:	
JUNE Payroll Expense	\$50,264.07
JUNE 15th Bills	\$14,833.74
JUNE Federal/State withholding	\$20,525.42
JUNE Board Bills approved	\$322,304.19
JUNE 30th Bills	\$12,426.65
Retirement - May	\$8,342.69
EMC Insurance	\$4,462.32
Health Insurance	\$21,458.40
Postage	\$200.00
Wire Transfer	\$415,000.00
Maintenance fees/ debit memos/credit crd	\$257.45
TOTAL JUNE DISBURSEMENTS	\$870,074.93

SUB-TOTAL	\$1,529,433.48
OUTSTANDING CHECKS	\$128,207.07
ENDING BALANCE	\$1,401,226.41

PREMIER CHECKING	\$1,098,789.77
CDBG ACCOUNT	\$302,436.64
ENDING BALANCE	\$1,401,226.41

STATE INVESTMENT POOL	
General Fund	\$232,620.04
Cemetery Fund	\$17,029.28
Sewer Equipment Replacement Fund	\$698.01
1999 1.9 Million Bond Proceeds	\$216.96
2001 Bond Proceeds	\$50.59
2005 Bond Proceeds	\$60,088.52
Library Donations	\$12,111.89
2009 Bond Proceeds	\$399,886.31
BALANCE	\$722,701.60

June 2010 Interest Rate	0.22%
May 2010 Interest Rate	0.22%

Associated Bank CD Balance as of 05/31/2010	\$373,222.23
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JUNE 2010 BUILDING PERMITS

Michael Meyer	814 Maple Street	Roof	\$8,500.00
Fredrick Krischon	294 Prospect	Drywall	\$3,500.00
Jaime Brooks	117 N 7th Ave	HVAC	\$5,800.00
Bob Reed	502 Meadow Lane	HVAC	\$8,000.00
Pat Dowling	239 S 1st St	HVAC	\$6,000.00
Carol Whitman	310 Harbor Point Road	HVAC	\$5,400.00

Marble Park	Marble Park	Electrical	\$2,500.00
Lee Binz	200 Birch Street	Garage	\$2,100.00
Roydon Fahley	212 N 8th Avenue	Garage	\$500.00
Edward Jones Investment	119 W Main Street	Commercial	\$52,000.00
Randy Kasuboski	424 S 2nd Avenue	Roof	\$9,000.00
Doug Nelson	143 W Main Street	Altrns	\$2,000.00
JoAnn Falk	350 S 5th Street	Wiindows	\$3,000.00
Mike Carow	319 S 2nd St	Garage	\$2,500.00
TOTAL VALUE OF JUNE BUILDING PERMITS			\$110,800.00
TOTAL VALUE OF YTD BUILDING PERMITS			\$495,800.00

IDB LOANS

Shallbetter LLC \$4,581.85

CDBG Admin Account \$7,708.49

CDBG Revolving Loan Fund

Balance Forward

05/28/2010 \$298,891.81

Switchgear Power Systems \$961.32

Midwest Specialist \$530.33

Multi Conveyor LLC \$436.04

Multi Conveyor LLC \$713.76

Critter's \$748.32

Interest - June 2010 \$155.06

TOTAL as of June 2010 \$302,436.64

Trustee Livingstone asked about the Edward Jones building permit at 119 W Main Street. MOTION by Roehrick, seconded by Livingstone, to accept the Financial Report as presented. Roll Call: Zabel, Beiser, Boucher, Grace, Livingstone, Roehrick, and Rogers; ayes.

Public Participation

- Later in meeting.

Communications

- Jaci Stelzner, on behalf of the Sovereign State Committee, thanked the board for their support and participation in this year's Sovereign State celebration.

Adopt Agenda

MOTION by Roehrick, seconded by Beiser, to adopt the agenda. Carried by voice vote.

Administrator's Report

- Copy of updated budget included in your packet.
Currently at 46.11% of general budget thru 6/3/2010.

DPW

- Refer to minutes.
- Items on agenda.

Finance

- Refer to minutes.

Library

- Refer to minutes.

Park

- Thanks to Roehrick and Boucher for assisting with pumping the fields over the weekend.

PFC

- Refer to minutes.

WCDA

- Nothing to report.

Cemetery

- Did not meet

Beautification

- Worked on Windows of Winneconne . . . a Sovereign State project.
Encouraged everyone to walk down Main Street to view the pictures.

Plan Commission

- Approved fill ordinance – Multi Conveyor. On hold for now.

Industrial Development Board

- Met . . . item on agenda.
- Working on cleaning up some sites in the Industrial Park.

Old Business

- None

Park**Restricted Donation – Kimberly Park**

MOTION by Grace, seconded by Zabel, to restrict the Kimberly Clark donation in the amount of \$500.00 for park and recreation use. Roll Call: Zabel, Beiser, Boucher, Grace, Livingstone, Roehrick, and Rogers; ayes.

Approve Recommendation to the DOT on Priorities for the Bridge Project

Public Works Committee reviewed.

- 1st . . . new bridge in existing site.
- 2nd . . . slightly to the south.
- 3rd . . .to refurbish the current bridge.
- Trustee Grace astounded that refurbishing was more costly than rebuilding the bridge . . . this refers to the bascule bridge not the high bridge.
- President Rogers . . . we need the best bridge for the community . . . not care about the cost to the DOT. They spend in other areas of the state . . . why not here?
- Trustee Zabel – spoke with DOT at meeting . . .basically they have already made up their minds.
- TrusteeGrace . . . believes we need to aggressively fight thru our representatives to get what we want. Only held meeting because required.
Believes we can make a difference.
- President Rogers . . . surprised at the small turnout at the public hearing.

MOTION by Beiser, seconded by Roehrick, to accept the recommendation by the Public Works Committee for the bridge priorities. Roll Call: Zabel, Beiser, Boucher, ayes; Grace, no; Livingstone, Roehrick, Rogers; ayes.

Approve Change Order with Staab Construction in Amount Not to Exceed \$45,418 and Substantial Completion of October 11, 2011.

- Because the time frame lapsed (60 days). . . working with higher price than original due to the delay . . . costs have increased.
- We have slightly over \$400,000.00 in contingency fund to handle this cost.
- Trustees Livingstone/Zabel asked some questions about the updates to the WWTP.

MOTION by Beiser, seconded by Grace, to approve the change order for Staab Construction not to exceed \$45,418 and with a substantial completion date of October 11, 2011. Roll Call: Zabel, no; Beiser, ayes; Boucher, aye; Grace, aye; Livingstone, no; Roehrick, aye; and Rogers; ayes.

Public Participation

Michelle Litjens introduced herself as a candidate running for the State Assembly. She currently resides in the Town of Vinland. Just wanted to get to know about our Village.

Upgrade Project, Progress Payment Schedule

Not sure why this item was on the agenda.

Amendment to Appendix D – SD#3 Agreement

- Briefly reviewed by DPW Hardy.
- Wanted to pay upfront for half of the costs for the lift station.
- Sewer rate is modified to \$7.60 per thousand gallons plus 5% admin fee.
- Village residents pay \$12.02 per thousand gallons.
Contribute towards mains, etc., and older debt.

MOTION by Grace, seconded by Roehrick, to approve the amendment to Appendix D – Sanitary District #3. Roll Call: Zabel, Beiser, Boucher, Grace, Livingstone, Roehrick, and Rogers; ayes.

Restricted Donation

MOTION by Beiser, seconded by Roehrick, to accept and restrict the library donation from Winnefox Library System in the amount of \$1500.80 for library use. Roll Call: Zabel, Beiser, Boucher, Grace, Livingstone, Roehrick, and Rogers; ayes.

Approve Opening of Segregated Checking Account for WWTP Project

- Required to have separate checking account for accountability.

MOTION by Grace, seconded by Livingstone, to approve the opening of a Segregated Checking account for the WWTP Project at Citizens Bank. Roll Call: Zabel, Beiser, Boucher, Grace, Livingstone, Roehrick, and Rogers; ayes.

Approve Write Off of CDBG Business Loan with A Walk Through Time

- IDB Board recommended to write off amount.

MOTION by Roehrick, seconded by Beiser, to approve the write off of A Walk Through Time's CDBG Business Loan. Roll Call: Zabel, Beiser, Boucher, Grace, Livingstone, Roehrick, and Rogers; ayes.

Approve Village Board Outreach Concept – Neighborhood Block Party/Brat Fry

- Trying to get more people to understand the Village Board . . . take the Village Board to the people. Four different regions of the Village. More open concept . . . not as formal as a board meeting.
- Contacted Wayne's . . . cost per time \$75.00. Assuming 100 people.
- Grace . . . likes the concept not the cost.
- Rogers . . . gleaming information is priceless.
- Grace – who is doing the work . . . when? Late August.

MOTION by Beiser, seconded by Boucher, to approve the Village Board Outreach Concept. Roll Call: Zabel, Beiser, Boucher, Grace, Livingstone, Roehrick, and Rogers; ayes.

President Rogers . . . received memo about League Video about ethics from Attorney Reff's office which explained quasi judicial. Attorney Reff stated 99% of what the Village Board does is legislative not judicial. Prohibits your decisions being made based upon information received from ex party communication.

Operator License Applications

MOTION by Grace, seconded by Livingstone, to grant operator licenses to Dennis Durant, Robert Coats, Myron Olson, Catherine Ercegovac, Ryan Krings, and Azsha Westphal. Roll Call: Zabel, Beiser, Boucher, Grace, Livingstone, Roehrick, and Rogers; ayes.

MOTION by Grace, seconded by Beiser, to adjourn. Carried by voice vote.
7:25 p.m.

Jacquin Stelzner
Clerk-Treasurer, Village of Winneconne