

**May 18, 2010**

Regular meeting of the Village Board was called to order at 6:00 p.m. by President Rogers. Ethic Workshop will be held at this time with the regular meeting to begin at 6:30 p.m. Roll Call: Grace, Livingstone, Roehrick, Zabel, Beiser, Boucher and Rogers; present.

Pledge of Allegiance was said in unison.

**ETHICS WORKSHOP**

Village Board watched a video from the League of Municipalities.  
Village Administrator briefly reviewed a village board orientation manual.  
Trustee Grace thanked the Administrator for the manual. Long overdue.  
Board discussed the video.

Regular Village Board Meeting began at 6:30 p.m.

**Approval of April 2010 Minutes**

MOTION by Beiser, seconded by Roehrick, to approve the April 2010 minutes as presented. Carried by voice vote.

**Village and Utility Bills**

Trustees questioned some of the bills.  
MOTION by Roehrick, seconded by Beiser, to approve the bills as presented and order paid. Roll Call: Livingstone, Roehrick, Zabel, Beiser, Boucher, Grace, and Rogers; ayes.

**Financial Report**

MOTION by Grace, seconded by Livingstone, to approve the Financial Report as presented. Roll Call: Livingstone, Roehrick, Zabel, Beiser, Boucher, Grace, and Rogers; ayes.

**Public Participation**

- Mr. Nelson – Memorial Day. Encouraged all board members to participate in the parade. Mr. Nelson read a book . . . a biography of a WWII flying ace. He will be participating in the ceremony at the cemetery. Special floats in the parade for WWII veterans and the wives of WWII veterans.

**Communications**

- None

**Adopt Agenda**

MOTION by Grace, seconded by Beiser to adopt the amended agenda. Carried by voice vote.

**Administrator's Report**

- Next Wednesday holding customer service training. 4 hour presentation.

- Wednesday night is bridge public informational meeting. 6 – 8 Elementary School.

#### **DPW**

- Refer to minutes.
- Tree street project moving along.
- Hope to start at the WWTP in four weeks.

#### **Finance**

- Items are on agenda.

#### **Library**

- Library has a new defibrillator donated by Jeff Jensen.

#### **Park**

- Refer to minutes. Two items on the agenda.
- Will start paving Marble Park Parking Lot on Monday and should be done by Thursday.

#### **Police and Fire**

- Refer to minutes.

#### **WCDA**

- Show movie June 4<sup>th</sup> . . . Pepsi donating soda. Admission is free.
- Building the Way invited Board members to attend.
- In case of rain . . . will show at Middle School.

#### **Cemetery**

- All is quiet in the cemetery.

#### **Historic Preservation**

- No meeting.
- Received request from 3<sup>rd</sup> grade teacher to give a presentation about the history of the Village.

#### **Beautification**

- Approximately 30 people attended the Gallery Opening on May 1<sup>st</sup>.
- Planter program – after article appeared in the paper on Wednesday were turning people away by Thursday evening. Great response!

**Plan Commission and Industrial Development Board** – did not meet.

**Approve Use of South 2<sup>nd</sup> Street Parking Lot – Chamber Car Show on June 5<sup>th</sup>**  
MOTION by Roehrick, seconded by Beiser, to approve the use of the South 2<sup>nd</sup> Street Parking Lot by the Chamber for the Car Show on June 5 2010. Roll Call: Livingstone, Roehrick, Zabel, Beiser, Boucher, Grace, and Rogers; ayes.

**Community Event Checkoff List Policy**

- Recommended by Police & Fire Committee to streamline the process.
- For any event that has been in existence for more than three years.

MOTION by Roehrick, seconded by Grace, to adopt a checkoff list policy for community events. Roll Call: Livingstone, Roehrick, Zabel, Beiser, Boucher, Grace, and Rogers; ayes.

**Temporary Bathroom Facility in Park**

- Part of Marble Park – south of Grant Street.
- Park Board recommended spending up to \$500 annually for that area.

MOTION by Roehrick, seconded by Boucher, to place a temporary bathroom facility in the portion of Marble Park south of Grant Street not to exceed an annual cost of \$500.00. Roll Call: Livingstone, Roehrick, Zabel, Beiser, Boucher, Grace, and Rogers; ayes.

**Winter Lighting in Waterfront & Lake Winneconne Parks**

- Acting Police Chief Olson expressed his concerns about the extreme darkness at Lake Winneconne Park. No objection at Waterfront Park.
- Will look at more information about lighting and safety at these parks.

**Approve Purchase of Refurbished Election Machine**

- Village budgeted for a new election machine.
- State has not approved a new machine at this time.
- Recommendation not to exceed \$3000.00

MOTION by Grace, seconded by Livingstone, to purchase the refurbished election machine at a cost not to exceed \$3000.00. Roll Call: Livingstone, Roehrick, Zabel, Beiser, Boucher Grace, and Rogers; ayes.

**Schedule Administrator's Evaluation**

- Sample evaluation forms in packet. If you want any changes to this form please send to the Administrator. Final evaluation forms to be presented at the Finance Committee meeting.
- Tentatively scheduled for June 8<sup>th</sup> at 6:00 p.m.

**Adopt Sewer Rate Schedule**

- PW Committee recommended alternate #1.
- Still working with Sanitary District #3 on their contract price.
- Needed for the USDA funding.

MOTION by Roehrick, seconded by Beiser, that we adopt Appendix A effective June 16, 2010. Roll Call: Livingstone, Roehrick, Zabel, Beiser, Boucher, Grace, and Rogers; ayes.

Zabel excused at 7:41 p.m.

**Recycling Surplus Commodity Revenue**

MOTION by Grace, seconded by Livingstone, to vote to refund the recycling revenue surplus from 2008. Roll Call: Livingstone, Roehrick, Beiser, Boucher, Grace, and Rogers; ayes.

MOTION by Grace, seconded by Livingstone, to vote to refund the recycling revenue surplus from 2009. Roll Call: Livingstone, Roehrick, Beiser, Boucher, Grace, and Rogers; ayes.

**Temporary Class B – St. Mary’s**

MOTION by Roehrick, seconded by Beiser, to grant a temporary Class B alcohol license to St. Mary’s’ for June 27, 2010. Roll Call: Livingstone, Roehrick, Beiser, Boucher, Grace, and Rogers; ayes.

**Mailing of Bridge Information**

- Bridge mailing was done by the DOT.

**Operator License**

MOTION by Grace, seconded by Beiser, to grant operator licenses to Leslie Gerrits. Roll Call: Livingstone, Roehrick, Beiser, Boucher, Grace, and Rogers; ayes.

MOTION by Roehrick, seconded by Beiser, to adjourn to May 26 at 5:45 at Winneconne Elementary School. Carried by voice vote.

8:00 p.m.

Jacquín Stelzner  
Clerk-Treasurer  
Village of Winneconne

MAY 26, 2010

Meeting held at the Winneconne Elementary School. President Rogers called the meeting to order at 5:45 p.m. Grace, Roehrick, Zabel, Beiser, Boucher, and Rogers; present. Livingstone absent.

**Alcohol License Applications**

MOTION by Grace, seconded by Roehrick, to accept the following alcohol license applications and order published.

**Class B Fermented Malt Beverage and Intoxicating Liquor:**

Fin 'n' Feather LTD, 22 West Main Street, Winneconne

Agent: Debra S. Ryf, 111 Lincoln Street, Winneconne

Biggar's Supper Club, Inc., 204 & 206 West Main Street, Winneconne

Agent: Dennis M. Biggar, 202 East Main Street, Winneconne

T & G Lanes, LLC, 675 Grant Street, Winneconne

Agent: Thomas Seaman, 6304 Gavin Road, Winneconne

Douglas A. Nelson, Talk of the Town, 139-143 West Main Street, Winneconne

Mary Sue Holtz, The Other Place, 21 West Main Street, Winneconne

Kenneth W. Thrun Jr., Tiny's Sports Bar, 111 West Main Street, Winneconne

Village Pub LLC, 235 West Main Street, Winneconne

Agent: Mel Koneman, 217 North 11th Avenue, Winneconne

**Class B Fermented Malt Beverage:**

Giles-Luce American Legion Post 364, 536 West Main Street, Winneconne

Agent: Dale Witzke, 6072 Harbour South Dr, Winneconne

Lang's Landing LLC, 111 North 1<sup>st</sup> Street, Winneconne

Agent: Dennis R. Lang, 6178 Clark's Point Road, Winneconne

**Class B Fermented Malt Beverage and Class C Wine**

Jackie Heath, Jackie's Parkside, 630 West Main Street, Winneconne

**Class A Fermented Malt Beverage and Intoxicating Liquor**

The Market Basket, Inc., 910 East Main Street, Winneconne

Agent: Wayne Paul Krueger, 5748 Saint Ives Road, Oshkosh, WI 54904

**Class A Fermented Malt Beverage and Class B Fermented Malt Beverage:**

Douglas A. Nelson, Wolf River House Resort, 34 North 1st Avenue, Winneconne

**Class A Fermented Malt Beverage:**

Kwik Trip Inc, 915 East Main Street, Winneconne

Agent: Amy Potratz, 4224 Reighmoor Road, Omro, WI

Roll Call: Grace, Roehrick, Zabel, Beiser, Boucher, and Rogers; ayes.

MOTION by Roehrick, seconded by Beiser, to accept the following alcohol license application and order published.

**Class B Beer and Reserved Class B Liquor**

Critters Wolf River Sports LLC, 700 West Main Street, Winneconne

Agent: Christopher Boucher, 825 Willow Street, Winneconne

Roll Call: Grace, Roehrick, Zabel, Beiser, ayes; Boucher, abstain; and Rogers; aye.

Livingstone present at 5:52 p.m.

**Approving the Agreement with Winnebago County Housing Authority – Riverside Apartments Payment in Lieu Taxes Agreement**

- Reviewed by Village Administrator. Investment firm to manage the property.  
MOTION by Beiser, seconded by Roehrick, to approve the Agreement with Winnebago County Housing Authority – Riverside Apartments Payment in Lieu of Taxes Agreement.  
Roll Call: Grace, Livingstone, Roehrick, Zabel, Beiser, Boucher, and Rogers; ayes.

Adjourn to June 8<sup>th</sup> at 6:00 p.m.

MOTION by Roehrick, seconded by Beiser, to adjourn to June 8<sup>th</sup> at 6:00 p.m.

Carried by voice vote.

**June 8, 2010**

Village Board meeting of May 18 and May 26 reconvened on June 8, 2010.

President Rogers called the meeting to order at 6:00 p.m.

Roll Call: Grace, Livingstone, Roehrick, Zabel, Beiser, and Rogers; present.

CLOSED SESSION Pursuant to WI State Statute 19.85(1)(c )

Employee Evaluation

MOTION by Grace, seconded by Roehrick, to go into closed session pursuant to WI State Statute 19.85(1)(c ) for employee evaluation. Roll Call: Grace, Livingstone, Roehrick, Zabel, Beiser, and Rogers; ayes.

Village Administrator Evaluation

MOTION by Beiser, seconded by Roehrick, to return to open session. Roll Call: Grace, Livingstone, Roehrick, Zabel, Beiser, and Rogers; ayes.

MOTION by Zabel, seconded by Beiser, to adjourn. Carried by voice vote.

About 7: 40 p.m.

Jacquín Stelzner

Clerk-Treasurer

Village of Winneconne

