

May 17, 2011

Regular meeting of the Village Board was called to order by President Rogers at 6:00 p.m.
Roll Call: Livingstone, absent; Zabel, Beiser, present; Boucher, absent; Hoenecke, Falk and Rogers; present.

Pledge of Allegiance was said in unison.

PRESENTATION: ETHICS

An ethics presentation was given by the League of Wisconsin Municipalities Mutual Insurance

Livingstone present at 6:01 p.m.

Watched video about ethics.

Briefly reviewed the video and answered board members questions.

Employment issues – discrimination/harassment/sexual misconduct – federal case can be devastating to a community.

Boucher present at 6:26 p.m.

Also reviewed sewer backup liability coverage – not liable for any sewer backup from main. As long as maintaining ministerial duties to inspect periodically . . . no liability. League has developed a no-fault sewer policy . . . will reimburse out of pocket expenses up to \$100,000.00 for that event. Additional premium for this policy . . . it is like buying insurance for your residents. The Village does not carry this extra insurance. 60% of municipalities do purchase the no-fault sewer.

Approval of April Minutes

MOTION by Beiser, seconded by Livingstone, to approve the April minutes as presented.
Carried by voice vote.

Village and Utility Bills

- Trustees questioned some of the bills.
- Livingstone – MSA Prof – WWTP project.

MOTION by Boucher, seconded by Beiser, to approve the bills as presented and order paid. Roll Call: Zabel, Beiser, Boucher, Hoenecke, Falk, Livingstone, and Rogers; ayes.

Financial Report

APRIL 2011 FINANCIAL REPORT

12-May-11

PREMIER CHECKING

Balance Forward	\$1,511,017.31
Building Permits/Variance/Fence/Rezoning Applic.	\$652.15
Cemetery	\$1,500.00
Court Fines/Parking Fees	\$1,789.10
Alcohol Licenses/Operator Licenses	\$80.00
Clerk Fees/Property Statements	\$981.47
Park Receipts - Shelter Rentals	\$576.00
Interest -Premier/CentTel/WCDA/	\$250.92
SD#3 Payment - CWF/Fees/ Lift Station	\$45,715.99

Donations: Park \$3900; Buoy \$250.00	\$4,150.00
DPW Misc	\$75.00
CDBG Receipts	\$2,668.21
IDB Receipts - Shallbetter/Switchgear	\$7,500.00
Library Fines	\$561.99
CHIEF - WWTP disposal	\$1,562.98
Highway Aids	\$27,844.91
Winnebago County Lottery Credit	\$25,890.96
Lease Payments - cell phone companies	\$1,892.25
Chamber Rent	\$1,207.82
Compost Site Stickers	\$990.00
Park Rec Fees	\$10,285.00
Boat Trailer Parking Permits	\$393.75
Wire Transfer - BBE	\$352,216.67
TOTAL APRIL RECEIPTS	\$488,785.17
+ Water and Sewer Receipts	\$151,892.72
+ Village Water and Sewer Receipts	\$5,261.31
Sub-Total	\$2,156,956.51
Less APRIL Disbursements:	
APRIL Payroll Expense	\$48,342.61
APRIL 15th Bills	\$13,815.23
APRIL Federal/State withholding	\$15,778.40
APRIL Board Bills approved	\$166,528.10
APRIL 30th Bills	\$12,214.95
Retirement - 1 month	\$9,129.72
Health Insurance	\$22,097.20
Kwik Trip	\$3,549.06
Maintenance fees/ chargebacks nsf/credit crd/postage	\$803.14
TOTAL APRIL DISBURSEMENTS	\$292,258.41
SUB-TOTAL	\$1,864,698.10
OUTSTANDING CHECKS	\$21,114.93
ENDING BALANCE	\$1,885,813.03
PREMIER CHECKING	\$1,534,280.39
CDBG ACCOUNT	\$351,532.64
ENDING BALANCE	\$1,885,813.03
WWTP PROJECT ACCOUNT BALANCE	\$364,516.55
STATE INVESTMENT POOL	
General Fund	\$233,003.44
Cemetery Fund	\$17,057.35
Sewer Equipment Replacement Fund	\$699.15
1999 1.9 Million Bond Proceeds	\$217.32
2001 Bond Proceeds	\$50.69
2005 Bond Proceeds	\$60,187.55
Library Donations	\$12,131.85

2009 Bond Proceeds	\$400,545.38
BALANCE	\$723,892.73

March 2011 Interest Rate	0.17%
April 2011 Interest Rate	0.15%

Associated Bank CD Balance as of 12/31/2010	\$373,770.34
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APRIL 2011 BUILDING PERMITS

William Luce	435 Birch St	Roof	\$4,000.00
Ed Belfeuil	18 S 5th St	Deck	\$750.00
		Comm	
PDK Properties	115 E Main St	Remodel	\$7,000.00
		Basemnt	
Colin Schooley	916 Oak St	Remodel	\$1,000.00
Don Falk	129 N 6th Ave	Electrical	\$500.00
Winneconne Christian Fellowship	126 S 3rd St	Raze House	\$3,000.00
Charles Marine	735 Oak Street	Siding	\$6,800.00
Matt Riley	214 N 10th Ave	Fence	\$600.00
Jeff Ryf	103 Meadow Lane	Porch	\$1,000.00
TOTAL VALUE OF APRIL BUILDING PERMITS			\$24,650.00

TOTAL VALUE OF YTD BUILDING PERMITS	\$293,650.00
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IDB LOANS	\$7,500.00	4/1/2011	\$752,741.87
Shallbetter LLC			
* Interest rate changed to 2.599% as of 3/1/2011 per Steve			

CDBG Admin Account	\$7,708.49		Remaining Balance
		Date Paid	
CDBG Revolving Loan Fund			
Balance Forward 02/28/2011	\$348,795.15		
Midwest Specialist	\$530.33	4/6/2011	\$30,169.73
Multi Conveyor LLC #2	\$436.04	4/29/2011	\$398.18
Multi Conveyor LLC #3	\$713.76	4/29/2011	\$20,561.11
Multi Development	\$988.08	4/29/2011	\$48,103.24
Interest - APRIL 2011	\$69.28		
TOTAL as of APRIL 2011	\$351,532.64		
Façade Account Balance	\$4,163.34		
Hecker Loan Balance	\$3,509.60		

MOTION by Beiser, seconded by Boucher, to approve the financial Report as presented.
 Roll Call: Zabel, Beiser, Boucher, Hoenecke, Falk, Livingstone, and Rogers; ayes.

Public Participation

- None

Communications

- Memorial Day Parade
- Schedule Cemetery Board Meeting
- Adjourn to June 9th – for TID # 8

Adopt Agenda

MOTION by Beiser, seconded by Livingstone, to adopt the amended agenda. Carried by voice vote.

Administrator's Report

- Synopsis of job fair in packet.
President Rogers thought it went very well! Good Job!
Zabel – inquired about the ranking . . . one out of 10. 8.14
Met with school . . . thinking of doing in fall. Easier time for them.
- June 26 – Historic Preservation Committee has asked for a special day of recognition in honor of Dorothy Nimmer. Everyone encouraged to attend the pie social at the museum 1:30 – 4:30.

Committee Reports

DPW

- Refer to minutes.
- Livingstone – was present at the PW meeting. Not in minutes.

Finance

- Refer to minutes.

Library

- Refer to minutes.
- Holly unable to attend.
- Working on employment agreement for the Library Director.

Park

- Refer to minutes.
- Introduced Andy Kintopf, park caretaker.

Police & Fire

- Refer to minutes.

Fire

- Asst Chief Andersen . . . running smoothly. Runs are down from last year.
MABAS should start around August 1st. Mutual Aid Box Alarm System.
Chief Krings working very hard on Mabas. Hope to start live in August.

WCDA

- Nothing to report.

Cemetery

- No meeting.

Historic Preservation

- Did not meet.

Beautification

- Meet later this week.
- Refer to minutes.

Plan Commission

- Will meet on May 26 2011.
- Ethics reminder – church is holding meeting Tuesday . . . improper for Plan commission members to attend.

Industrial Development Board

- Will be scheduling a meeting in the near future.

Old Business

- None.

New Business

Public Works

Riverview Drive Mill and Overlay Contract

- Three bids last year. . . over budget.
- Contacted the three bidders again. \$50,700. Budgeted \$23,200.00 Saved \$23,000.00 from general fund. Savings from other projects or street project would cover the shortfall of approximately \$4,000.
- Livingstone – do we need to rebid? If no time limitation on original bid then can proceed.

MOTION by Zabel, seconded by _____ to proceed with the approve the Riverview Drive Mill and Overlay Contract. No second. Zabel withdrew motion.

Urban Forestry Inventory Contract

- Nothing to report at this time. Table to next month.

Water Detection Study Contract for 2011

- According to DPW if loss is under 10% don't bother. Last one did in 2009. 12 locations.
- Want to make sure before we dig up the street.
- Current estimate is we are running close to 30% loss.

MOTION by Boucher, seconded by Beiser, to award the contract to John Ferguson in the amount of \$4,700.00. Roll Call: Zabel, Beiser, Boucher, Hoenecke, Falk, ayes; Livingstone, no and Rogers; aye. (Livingstone voted no because she had no time to review the contract.)

Resolution 5.2-2011 2011 WWTP ECMAR Report

- Tabled to next month.

POLICE

Resolution 5.1-2011 Waterways Grant Application

- Chief Running briefly explained the Waterways Grant Application. 50% grant.
- Livingstone asked about the budgeted sum recommended it be included in the resolution. \$1,600 in budget for buoys. Actual bills have to be submitted. Does not include the price of placement. Total cost is approximately \$2,717.39
- Atty Reff – hesitate to change from standard form . . . could cost us grant.

MOTION by Boucher, seconded by Besier, to adopt Resolution 5.1-2011 Waterways Grant Application. Roll Call: Zabel, Beiser, Boucher, Hoenecke, Falk, Livingstone, and Rogers; ayes.

Appointments to Police Commission

- Ron Mueller, Wayne Krueger and Tom Holdorf.
- Chief Running – police commission were not appointed . . . an oversight.
- Only used for disciplinary action against police officers.
- Atty Reff - do not need to appoint annually. Only appointed if needed.
- Wait to appoint until needed.

Request to Relax Noise Ordinance – Fin ‘n’ Feather May 29, 2011 until Midnight

- Chief Running . . .an oversight by the Fin to place on Police & Fire agenda.

MOTION by Zabel, seconded by Boucher, to grant the Fin ‘n’ Feather’s request to relax the noise ordinance on May 29, ,2011 until midnight. Roll Call: Zabel, Beiser, Boucher, Hoenecke, Falk, Livingstone, and Rogers; ayes.

Finance and Personnel

Longevity Awards Program

- Brought before Personnel and Finance . . . they did not recommend.
- Asked to bring matter before the whole board.
- The unions already receive longevity pay.
- Zabel – no problem. Like to see 5yr and 15yr eliminated.
- Livingstone – would like it to go back to committee. . . doesn’t recognize volunteers.
New finance committee.

General

Appointment to Plan Commission – Ted Kreuzer

MOTION by Livingstone, seconded by Beiser, to confirm the appointment of Ted Kreuzer to the Plan Commission. Roll Call: Zabel, Beiser, Boucher, Hoenecke, Falk, Livingstone, and Rogers; ayes.

Alcohol License Applications

- Clerk informed the board at this time they just order the applications published.
And at the June meeting they grant/deny the alcohol licenses.

MOTION by Zabel, seconded by Beiser, to accept and order published the alcohol licenses applications as presented. Roll Call: Zabel, Beiser ayes; Boucher,abstain; Hoenecke, Falk, Livingstone, and Rogers; ayes.

Temporary Class B – St. Mary’s June 26 2011

MOTION by Livingstone, seconded by Zabel, to grant St. Mary’s a temporary class B license for June 26 2011. Roll Call: Zabel, Beiser, Boucher, Hoenecke, Falk, Livingstone, and Rogers; ayes.

Operator License Application

- Mackenzie Egan and Jake Peterson

MOTION by Beiser, seconded by Livingstone, to grant operator licenses to Mackenzie Egan and Jake Peterson. Roll Call: Zabel, Beiser, Boucher, Hoenecke, Falk, Livingstone, and Rogers; ayes.

MOTION by Boucher, seconded by Livingstone, to adjourn to June 9th at 6:00 p.m. Carried by voice vote.

Jacquin Stelzner
Clerk-Treasurer
Village of Winneconne

