

September 15, 2009

Regular meeting of the Village Board was called to order by President Rogers at 6:30 p.m. Roll Call: Grace, Livingstone, Fischer, Roehrick, Zabel, Beiser, and Rogers; present.

Pledge of Allegiance was said in unison.

Approval of August 2009 Minutes

Grace –Approve contract with SEH should be bathroom and fish cleaning station not just fish cleaning station.

MOTION by Grace, seconded by Fischer, to approve the August 2009 minutes as amended. Carried by voice vote.

Village and Utility Bills

MOTION by Livingstone, seconded by Beiser, to approve the September 2009 Village and Utility bills as presented and order paid. Roll Call: Grace, Livingstone, Fischer, Roehrick, Zabel, Beiser, and Rogers; ayes.

Financial Report

AUGUST 2009 FINANCIAL REPORT

September 10, 2009

Premier Checking

Balance Forward	\$711,750.93
Building Permits/Variance/Fence/Rezoning Applic.	\$2,481.10
Conditional Use/Variance/Rezoning Permits	\$25.00
Operator License	\$90.00
Alcohol License/Cigarette Licenses	\$350.00
Cemetery Fees	\$165.00
Court Fines/Parking Fees	\$3,201.25
Clerk Fees/Property Statements	\$121.69
Park Rental Fees/Rec Fees	\$0.00
Park Receipts	\$301.05
Boat Trailer Parking	\$1,205.00
Interest -Premier/CentTel/WCDA/	\$316.17
Lease payments - Advantage/Cell towers	\$1,250.00
Deduct Meter Sales	\$94.50
Water/sewer activation fees	\$1,335.00
SD#3 Payment - CWF/Fees	\$7,563.00
CDBG/IDB Receipts	\$6,869.86
Special Assessment - S 1st St	\$520.94
Restricted Donations - Park	\$600.00
Winnebago County - Tax Settlement	\$493,052.58
Quarterly Franchise fee - Charter Cable	\$4,467.96
Library	\$481.73

August Receipts	\$524,491.83
+ Water and Sewer Receipts	\$73,968.98
Sub-Total	\$1,310,211.74

Less AUGUST Disbursements:

AUGUST Payroll Expense	\$58,856.56
AUGUST 15th Bills	\$31,411.36
AUGUST Federal/State withholding	\$20,169.96
AUGUST Board Bills approved	\$284,622.00
AUGUST 30th Bills	\$18,261.71
Wisconsin Retirement System	\$11,253.42
Postage	\$200.00
Maintenance fees/ debit memos/credit crd	\$153.15

TOTAL AUGUST DISBURSEMENTS	\$424,928.16
SUB-TOTAL	\$885,283.58
OUTSTANDING CHECKS	\$8,174.04
ENDING BALANCE	\$877,109.54

PREMIER CHECKING	\$518,096.23
CDBG ACCOUNT	\$359,013.31
ENDING BALANCE	\$877,109.54

STATE INVESTMENT POOL

General Fund	\$530,404.83
Cemetery Fund	\$101,971.46
Sewer Equipment Replacement Fund	\$873,421.45
1999 1.9 Million Bond Proceeds	\$216.55
2001 Bond Proceeds	\$50.49
2005 Bond Proceeds	\$1,059,663.72
Library Donations	\$12,089.83
2009 Bond Proceeds	\$3,494,878.72
BALANCE	\$6,072,697.05

July 2009 Interest Rate	0.34%
August 2009 Interest Rate	0.33%

Issued 10/26/2009	\$372,353.71
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AUGUST 2009 Building Permits as amended

Chuck Lococo	213 N 7th Ave	Elec Service	\$1,000.00
Dorothy Marine	106 S 4th St	Roofing	\$4,800.00
		Egress	
Adam Yates	1008 Calypso	Window	\$1,500.00
Jeff Jensen	670 S 5th Ave	Bsmnt Window	\$2,000.00
Catherine Stelzner	427 Cleveland	Deck & ramp	\$1,000.00
George Sasse	533 Division	HVAC	\$3,000.00
Bob Qualls	50 Hrbor Pointe	HVAC	\$5,700.00
Tom Doyle	200 Cptains Crt	Addition	\$120,000.00

Santos Cobarrubias	503 Cleveland	Remodel	\$5,000.00
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TOTAL VALUE OF AUGUST BUILDING PERMITS	\$144,000.00
TOTAL VALUE OF YTD BUILDING PERMITS	\$1,257,500.00

CDBG Admin Account	\$7,708.49
CDBG Revolving Loan Fund	
Balance Forward 06/30/2009	\$355,931.77
Proto-I	\$471.49
Midwest Specialist	\$530.33
Multi Conveyor LLC	\$436.04
Multi Conveyor LLC	\$713.76
Critter's	\$748.32
Interest - July 2009	\$181.60
TOTAL as of July 2009	\$359,013.31

Livingstone questioned the building permits. Clerk apologized for the error and will provide an updated building permit for next month.

MOTION by Livingstone, seconded by Roehrick, to approve the Financial Report with the building permit section to be amended. Roll Call: Livingstone, Fischer, Roehrick, Zabel, Beiser, Grace, and Rogers; ayes.

Public Participation

Tom Elson, opening Anytime Fitness , currently under construction. Anxious to become a part of the community. Currently owns property at Wind Pointe Harbor.

Communications

- None

Adopt Agenda

MOTION by Grace, seconded by Livingstone, to adopt the agenda. Carried by voice vote.

Administrator's Report

- Started working on the 2010 budget .
 - Utilities – looking at 10% increase for next year.
 - Health Insurance – one carrier increase 10% the other carrier 18%.
- Process of changing over phone service to Charter. Chief Running commended for his work on this project – projected savings of \$700/month. Cable TV will be available upstairs.
- Received letter from DOT – study group for new bridge proposal currently scheduled for 2016. Would like to put together an impact committee. Hwy 116 should be resurfaced at that time also.

DPW

- Refer to minutes.

Finance

- Refer to minutes.

Library

- Refer to minutes.

Park

- Refer to minutes.
- Weeds on walking path. Vandals threw ladder in pool – divers (Trustee Roehrick) will be retrieving ladder sometime this week.
- Connect walking path up to 7th Street – to be done by public works staff. Should be eight feet wide.

Police & Fire

- Megan Jacquet had baby girl today! Everyone is fine.
- Refer to minutes

Fire

- Annual meeting held last night.
- Presented 2010 budget – zero percent increase.
- Some big capital items coming in future years . . . : radios.
- Scheduled for the 2012 – 2014 budget to replace 1984 tanker.
- New rescue is in service.
- Trustee Zabel – does the fire department use the ramp at the end of 7th? No.

WCDA

- Nothing to report.

Cemetery

- Approved reallocation of cemetery lot revenues – 25% to cemetery expansion and 75% to perpetual care.

Historic Preservation

- Did not meet.
- Ordered plaque for St. Paul's. Hope to dedicate in October.
- Appreciated goody bags provided by the Chamber.

Beautification

- Met last month. Would like to rename the Watershed Room to The Gallery.
- Scarecrows and ghosts will be put up on Main Street again this year.
- Stamped concrete has been done at the gazebo. . .thank you to Jack Johnson.

Plan Commission

- Did not meet.

Industrial Development Board

- Held brief meeting.

Invest Public Funds through Bankers Bank – Ehlers Investment Partners LLC

Mr. Ken Herdeman.

- Mr. Ken Herdeman, of Bankers Bank, gave presentation at Finance Meeting. Invest bond proceeds until needed for projects. 1.3% interest versus the .3% in the State Investment Pool.
- Projected total increase of total revenue by \$43,000.00.

MOTION by Grace, seconded by Beiser, to invest the 2009 bond proceeds with BBE Community Investment partners. Roll Call: Livingstone, Fischer, Roehrick, Zabel, Beiser, Grace, and Rogers; ayes.

Approve Contract to Truck and Land Apply Sludge from WWTP – Jeff Waldvogel Trucking

- PW Committee has reviewed the proposal and recommends Jeff Waldvogel Trucking. They would be responsible for all permits. Trucking twice a year. DNR likes idea of land applying.

MOTION by Roehrick, seconded by Zabel, to approve the contract with Jeff Waldvogel Trucking to truck and land apply sludge from the Wastewater Treatment Plant (WWTP). Roll Call: Livingstone, Fischer, Roehrick, Zabel, Beiser, Grace, and Rogers; ayes.

Approve Plans and Authorize bid process on 2009-2010 Capital “Tree Street” project from MSA

- Project plans were reviewed by Engineer Mike Laue, of MSA.
- Received good information from the public meeting.
- Willow Street – now 32 foot face to face moved as far south as possible. Also presented plan 24 foot wide for Willow Street.
- Residents from two Willow Street properties were present to discuss their concerns.
- Livingstone – still has issues with plan. Would like to review plans more carefully.
- President Rogers – have special meeting to discuss this project.
Oct 1st 6:00 immediately following interviews.

Resolution 9.1-09 Preliminary Resolution of Intent to Levy Special Assessments

- Attorney Reff amended resolution from feasibility study to the actual improvements.

MOTION by Roehrick, seconded by Fischer, to adopt Resolution 9.1-09 Preliminary Resolution Declaring Intent to Levy Special Assessments Under Municipal Police Power Pursuant to Wisconsin Statutes as amended. Roll Call: Livingstone, Fischer, Roehrick, Zabel Beiser, ayes; Grace abstain, and Rogers; aye.

Committee Appointments

Recommend Gregg Witte – Industrial Development Board
MOTION by Fischer, seconded by Roehrick, to confirm the appointment of Mr. Gregg Witte to the Industrial Development Board. Roll Call: Livingstone, Fischer, Roehrick, Zabel, Beiser, Grace, and Rogers; ayes.

Approve Change to Employee Handbook – Leave without Pay

- Finance Committee recommendation.
- Attorney Reff – current wording has conflict between Committee versus Board.
- Attorney recommends allowing Village Administrator to approve leave without pay for up to 30 days.
- Grace – feels only department heads should come before the Village Board for leave of absences. Should be similar to vacations.
- President Rogers – tiered requests.
- Bring back next month.

Approve Policy for Waiving Fees for Park Shelters

- Refer to park minutes. All of the following: Village Resident; fundraiser; medical or family tragedy.

MOTION by Fischer, seconded by Beiser, to waive the park shelter fees when all three of the following circumstances exist: 1. Helping a Village Resident; 2. Fundraiser event; and 3. Medical Reason/Family Tragedy. Roll Call: Livingstone, Fischer, Roehrick, Zabel, Beiser, Grace, and Rogers; ayes.

Approve Funding for Geese Eradication from Parks

- Many complaints about goose poop in park.
- Need to fund in 2010 budget for geese eradication.
- \$4500.00 per treatment – suggest four treatments per year.
- Capture treatment is also \$4500.00.
- Grace - propose during budget process.
- Will discuss at budget workshop which is scheduled for October 14th.

Park Director's Position

- Recommend splitting the park director's position into two.
- School would also have to vote on this.
- Split 60/40 . . . have someone interested that would qualify.
- Position has grown drastically that one person works every day/nights/weekends.
- MOTION by Zabel, seconded by Roehrick, to split the park director position 60/40 contingent upon school board approval. Roll Call: Livingstone, Fischer, Roehrick, Zabel, Beiser, Grace, and Rogers; ayes.

Operator License Applications

MOTION by Beiser, seconded by Livingstone, to grant operator licenses to Brandon Bennett and Laura M. Jooss. Roll Call: Livingstone, Fischer, Roehrick, Zabel, Beiser, Grace, and Rogers; ayes.

MOTION by Zabel, seconded by Fischer, to adjourn to October 1st at 6:00 p.m.
Carried by voice vote.

8:20 p.m.

Jacquie Stelzner
Clerk-Treasurer
Village of Winneconne

October 1, 2009

The Village Board meeting of September 15, 2009 reconvened at 6:00 p.m. on October 1, 2009. Meeting was called to order by President Rogers. Roll Call: Grace, Livingstone, Fischer, Roehrick, Zabel, Beiser, and Rogers; present.

CLOSED SESSION pursuant to WI State Statute 19.85(1) (c)

MOTION by Livingstone, seconded by Beiser, to go into closed session pursuant to Wisconsin State Statute 19.85 (1) (c) to hold interviews for the director of public works position. Roll Call: Grace, Livingstone, Fischer, Roehrick, Zabel, Beiser, and Rogers; ayes.

Interviewed three candidates for the Director of Public Works Position.
Roehrick excused.
Discussion followed.

MOTION by Grace, seconded by Beiser, to return to open session. Roll Call: Grace, Livingstone, Fischer, Zabel, Beiser, and Rogers; ayes.

Approve making an offer for the Public Works Director Position

MOTION by Grace, seconded by Beiser to offer candidate #3 the position at \$60,000.00.
Roll Call: Grace, Livingstone, Fischer, Zabel, Beiser, and Rogers; ayes.

Approve Committee Appointments – WCDA

Mary Jo Winkenwerder and Tim Gillick

MOTION by Grace, seconded by Livingstone, to approve the appointments of Mary Jo Winkenwerder and Tim Gillick to the WCDA Board. Roll Call: Grace, Livingstone, Fischer, Zabel, Beiser, and Rogers; ayes.

Approve Plans and Authorize Bid Process for 2009 – 2010 Capital “Tree Street” Project from MSA

President Rogers explained that this is not a Public Hearing.

- Willow Street residents concerned about their road. Thanked all board members for their time in looking at the street.
- Mike Laue, MSA, – looking for direction from the Village.
- President Rogers did allow the residents present to state their concerns.
- Village Board discussed the 2010 Capital “Tree Street” Project.

Willow Street

MOTION by Fischer, seconded by Beiser, to move Willow Street three feet to the south which would require moving the utility poles and gas line and installing soft curb on the north side. Roll Call: Grace, no; Livingstone, aye; Fischer; aye, Zabel aye, Beiser, aye, and Rogers; no.

(Note – this would be a 6 foot easement on south side and 21 foot easement on north side).

Traffic flow on Willow Street was discussed.

Police and Fire Committee will discuss at their next meeting.

Soft curb on south side of Maple Street on the 400 block.

MOTION by Fischer, seconded by Beiser, to install soft curb on the south side Maple Street on the 400 block. Roll Call: Grace, no; Livingstone, no; Fischer, aye; Zabel, no; Beiser, aye; and Rogers; ayes. Motion failed.

Jefferson Street

Zabel – 32 feet all the way. No tapering. Should be wider than 24 feet. Suggest 28 feet.

MOTION by Zabel, seconded by Livingstone, to make Jefferson Street 28 feet on South 4th Street to the taper. Roll Call: Grace, no; Livingstone, aye; Fischer aye; Zabel; aye; Beiser, aye; and Rogers, no.

MOTION by Fischer, seconded by Zabel, to instruct the engineer to make the changes to the plan and send to bid. Roll Call: Grace, abstain; Livingstone aye; Fischer; aye; Zabel; aye; Beiser; aye and Rogers; ayes.

President Rogers thanked everyone for their input at tonight’s meeting. We are trying to work with you and look at the future. We are looking forward to favorable construction prices.

MOTION by Grace, seconded by Livingstone, to adjourn subject to call.

Carried by voice vote.

10:00 p.m.

Jacquie Stelzner

Clerk-Treasurer

Village of Winneconne