

# **MEETING MINUTES:**

## **PUBLIC WORKS COMMITTEE FOR VILLAGE OF WINNECONNE**

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### **Minutes For:**

#### **Monday, January 07, 2019 @ 10:00 a.m. at Municipal Building, Annex Room, to consider;**

Meeting called to order at 9:58 am by Trustee Chris Boucher with trustee Chris Ruetten, and Andy Beiser present.

Also attending were Brandon Kaufman w/ MCO, DPW Ruetten, Administrator Foster, and Brad Werner and Anthony Kappell of McMahon in attendance.

Public participation included; Tom and Katie Anderson, Al and Cindy Krueger, Tom Bunck, Barb Harrison, Robert Plummer, Randy and Patty Doverspike

**Public Participation - None**  
**Communications – None**

#### **Approve Minutes from December 03, 2018 Meeting**

MOTION by Ruetten, seconded by Beiser, to approve the December 3rd, 2018 Public Works Meeting minutes. Carried by voice vote 3/0.

#### **Operations Progress: - See Attached Report.**

Field Supervisor Report –Presented by DPW Ruetten

Utility Report – Brandon Kaufman

DPW Report – Kirk Ruetten

Sidewalk Alternative Report – Administrator Foster reviewed report that was done by the Village's intern. This report looks at alternative materials and means for sidewalks were there currently is no sidewalks. More to follow.

#### **Old Business:**

##### **Village Hall Corrections**

- Update - Reviewed by DPW Ruetten
  - o As of this morning, we are waiting on the panic hardware for the lower emergency door. This will finish the punch list items for the project.
  - o The Administrator and DPW had discussions with Consolidated Construction and McMahon concerning the extra costs to the Village from the state inspection. Both entities gave a little and they absorbed some of the costs. The final cost will be significantly lower.
  - o The final state inspection is scheduled for later this week or next week after the panic hardware comes in.

##### **Village Projects and Priority**

- Reviewed by DPW Ruetten the current progress and details of;

- 3<sup>rd</sup>/4<sup>th</sup>/Adams Street Project update with the project is finished while the walk through identified a couple of punch list items that still remain.
- The Seawall project is completed. However, the Village still needs to stripe and put up some handicap signs in the Spring. The contractor has completed their obligations.
- WISDOT Project – update and details were given by Side and Utility
  - Main Street project – After the televising of Main St. The Village and McMahon went back to the WisDOT representatives and the Contractor for several items that were discovered. DPW provided a list of sewer and water items that the Contractor will fix in Spring. A couple will include excavation in the road way or alternative means depending on approval from the Village.
  - The Bridge project – The old bridge continues to be removed, with three pillars remaining, pier# 1 is in questions if they will blast it or demolish it. They are waiting on results from the last pier to make that determination. Cofferdams are being installed to beat the spring fish migration and keep on schedule.
- Twin Harbor Reconstruction – Chair Chris Boucher opened it up for comments from the public.
  - Krueger asked for a recap of the project and voiced their concern about the age of the street versus 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> Ave that were done at the same time as Twin Harbor, which has never been correct from the start in 1989 were they paid an assessment of \$3000. Bunck added that the original design all flowed from the South streets and ends up on Twin Harbor which is wrong and that the asphalt was put down immediately after with no base under the road. Harrison added that it was a swamp. Plummer added he doesn't want the project done and it should be left alone.
  - DPW gave an analysis of the boring samples and findings to include the organic soils and wet soils from under the asphalt to 20 feet down.
    - Anderson added, Twin Harbor is the collection point for all the water in addition, Twin Harbor is the second most traveled street in the Village with school traffic and the recent Main St. construction project and narrowing the street will have an impact on it.
    - Administrator Foster gave data from the Federal HWY Commission on street calming techniques and narrowing the road along with trees will slow traffic down. Twin Harbor currently does not have anything to slow traffic and the width invites people driving to speed through the neighborhood.
    - Doverspike added that we are tired of wrecking our vehicles while trying to get home or work.
  - DPW and Werner presented an overview of the construction project and reviewed design considerations and alternatives that the Village has looked at to design the street correctly. While Chairman Boucher added that the Village has looked at all these concerns and with the

McMahon Group, we have taken our time to design this project correctly this time for a street that will last for a long time.

- Administrator Foster reviewed the special assessment policy and the Village Street policy that was approved by the Village Board. In addition, he defined special assessment for the Public attending.
  - Questions were asked why the entire Village does not bear the burden of the project. Administrator Forster stated that the state levy and restrictions mandate what the Village is allowed to do and what the Village isn't allowed to do with funds.
  - Question was raised, couldn't the Village do an emergency order similarly like the Village Hall project? Chairman Boucher added that we, the Village cannot speak for what was done in 1989, we can only make sure it is done correctly moving forward.
- Werner reviewed assessment policy and costs associated with property owners and what is being paid for and who is paying for what. Also, he reviewed the street standards and reviewed street calming techniques.
- Administrator, DPW and Werner will have a 60% plan review ready for the February PW Committee meeting, the meeting will be in the evening for property owners to attend and give public input. In the meantime, questions can be directed Werner as long as all parties are copied on any correspondence.

### **Well and Water Quality**

- Reviewed by DPW Ruetten and Kappell
  - Kappell reviewed the draft proposal that will be submitted to the DNR by February 1<sup>st</sup>, 2019. After that a Public presentation should be set up in March and another Public Input meeting should be set up in May. After both Public meetings are completed, then a meeting with the DNR can be set in June for final decisions.
  - This document does not have to be presented to the Village Board since it is just a draft submitted to the DNR.
- Recommendation – Public meetings date and time will be set in the February PW Committee meeting.

### **New Business:**

- Village Leaf Pick-up
  - Discussion – DPW reviewed request for changing the current Village Ordinance to accommodate curb-side pick-up of leaves and if the committee would be interested in changing and provide the service to the Village residences.
    - Kappell added the with the Upper Fox River and Wolf River TMDL limits being set the program would not qualify for credits if implemented prior to the TMDL limits being set.

- Recommendation – The Committee was interested in looking a curb side leaf pick-up program and requested the DWP look into an estimated labor hours, equipment costs, maintenance costs, and time savings to make a better informed decision.

**Set next meeting date and adjourn**

- Tuesday February 5<sup>th</sup> at 5:00 p.m.

MOTION by Beiser, seconded by Ruetten to adjourn. Carried by voice vote. 3/0

11:32 a.m.

Minutes taken by DPW Ruetten