

MEETING MINUTES: PUBLIC WORKS COMMITTEE FOR VILLAGE OF WINNECONNE

Minutes For:

Tuesday, March 12, 2019 @ 5:00 p.m. at Municipal Building, Annex Room, to consider;

Meeting called to order at 5:00 pm by Trustee Chris Boucher with trustee Chris Ruetten present.

Also attending were Brandon Kaufman w/ MCO, Josh Janikowski Field Supervisor, DPW Ruetten, and Brad Werner of McMahon in attendance.

Public Participation - *None*

Communications - *None*

Approve Minutes from February 5, 2019 meeting – *Motion by Ruetten, second by Boucher to approve minutes from February 5th, 2019; 2-0 approve.*

Operations Progress:

Field Supervisor Report – Josh Janikowski/ DPW: *Report Attached*

MCO Report – DPW Kirk Ruetten: *Report Attached*

DPW Report – Kirk Ruetten: *Report Attached*

-Last week we had our audit and PSC annual report with the auditors still closing out documents.

- Request for posting job advertisement due to possible employee loss to another municipality. Our wage rates are significantly lower than neighboring municipalities and the county and if we do not look at this, we will continue to be the training ground for others. Motion by Boucher and Seconded by Ruetten to advertise in the event.

Old Business

Village Projects and Priority

- Update - *PWD and Brad discussed and reviewed project for 2018 and 2019*
 - o *3rd, 4th, and Adams St. project is closed out with a final cost to residence of \$56.87 the estimate was at \$59.00. The project came in under estimate dollars.*
 - o *After last months meeting public comments were reviewed and answered by DPW and Werner.*
 - o *Werner added that all the projects that have been let so far this year have been higher than expected due to labor cost and material costs.*
 - o *McMahon Engineer Brad Werner reviews drawings;*
 - *Utilized comments from the last Public Works Committee meeting;*
 - *New storm sewer work at 6th Avenue intersection in both the north and southwestern quadrants will remain since moving was not feasible.*
 - *Sidewalk outlet in the Bunke property was moved out of the driveway and set across from the South outlet.*
 - *Sanitary Sewer pipe size will remain 10 inch due to pitch and future development.*
 - o *Next step are to advertising March 20th with a bid opening date of April 8th.*
 - o *After bid opening engineers report will happen by that Friday then 10 days to advertise then Public Hearing for assessment and awarding the bid. There will have to be a special Village Board meeting because it will not fall before the regular scheduled Board meeting.*
- Recommendation – *Motion by Ruetten Seconded by Boucher to recommend advertising and bid opening dates. Carried by voice vote 2/0/*

Well and Water Quality

- Update – DPW Reviewed

Pursuant to WI State Statute 985.02(1)(b); notice is hereby given that Village Board Members may also be present at this meeting for informational purposes.

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- Preliminary Engineering Report Presentation was given to the DNR and PSC with little input from those entities.
- The Village had two Public information sessions in which there was a total of nine residence in attendance, three of those were either Board members or soon to be Board members.
- Next step will be to set Public input meeting dates, then decide on a option, set a timeline for the project, and meet with the DNR in June which is the next Consent Order date.
- Discussion
 - DPW asked if the Committee wanted another Public Information session due to low turnout. The answer was no to an additional meeting.
- Recommendation – Set Public input meeting for Tuesday April 9th, 2019 at 6:00pm right after the next Public Works Meeting.

Village Leaf Pick-up

- Discussion
 - Tabled

Hydrocorp Proposal for CCC Program

- Discussion
 - Public Works Director reviewed proposal for Cross Connection Control program;
 - 2-year agreement with decreased prices after second year;
 - Only firm in the state and has called the references and talked with other communities that have used Hydrocorp in the past, all confirmed that they were a good company to use.
 - DPW talked with our DNR Rep during the sanitary survey and confirmed that Hydrocorp was a reputable company and only company that does this service in the state.
 - Brandon has recently found another company that does this service in a small capacity and we have contacted them for a price.
 - Options discussed and have to confirm with PSC if we could charge businesses for the inspection or if the Utility would take on the entire cost? Comment from Committee was due to rate increase it would look bad, Utility will take on the cost.
- Recommendation
 - Wait until we hear back from new firm with cost and make a decision in April.

Listening Device Proposal

- Discussion
 - Public Works Director reviewed proposal for listening device;
 - William and Reid came down another 5% if we purchase in March
 - DPW talked with MCO and Omro Utilities which have their own listening device already.
 - Contracted firms to do leak detection has been as much as \$5000 in the past for one survey
 - The main breaks in the month of February would have paid for the unit itself. All the main breaks had to be chased due to frost levels. Wages and outside contracting costed more than the device cost.
 - Committee asked who would use it? DPW replied that Brandon, DPW and several new MCO employees would be responsible for the device.
- Recommendation – Motion by Ruetten Seconded by Boucher to purchase the Listening device for the proposed amount. Carried by voice vote 2/0.

New Business

PSC Documents

- Update

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- *Public Works Director reviewed the current status of PSC rate case and Construction Application*
- *Public Hearing was held with little public input*
- *The rate case is held up due to the Construction Application in which all questions have been answered back in January*
- *We have received a notice of Investigation from the PSC dated 28 February 2019, the next step could be a notice of reprimand similar to the rate case. There may be additional press if this happens “just an FYI”*
- *Village will have 90 day to implement the new rates once they are set. At that time, we will bring the water and sewer rates to the Village Board for approvals. Likely before second quarter billing.*

Recommendation – None at this time

Snow Ordinance Change – DPW reviewed snow ordinance as written

- Discussion – The ordinance language is very explicit and written well however, not enforced.
 - *A recommendation due to a high volume of complaints on sidewalks and parking areas this year would be to lower the time frame from 24 hours to 12 hours for snow removal.*
 - *The Police Chief and DPW is recommending that a letter go out to business owners, in the areas referenced in the ordinance, prior to this coming year snow season.*
 - *Discussion on 12 hours is really to short of a time to have residence and businesses to remove snow.*
- Recommendation – *Leave ordinance as written, send out letters, and enforce ordinance as written.*

Set next meeting date and adjourn

Motion made by Ruetten, second by Boucher to adjourn at 6:40pm until April 9th at 5:00pm; 2-0 approve.

Kirk Ruetten
Public Works Director

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